



SECA and Special Event Applications Timeline CY20

June 3, 2019	Special Event Applications Available
June 3, 2019	SECA City Obligations Applications Live
July 1, 2019	City Obligations Due to staff
July 8, 2019	Special Event Applications Due
July 16, 2019	City Council Approval of City Obligations
July 22, 2019 (week of)	Commission to meet to determine percentages per category and cycle kick-off
July 22, 2019 (week of)	Special Events Team Meeting – Set CY20 Calendar
July 30, 2019	SECA Applicant Mandatory Workshop (10 a.m.)
July 31, 2019	SECA Applicant Mandatory Workshop (5 p.m.)
August 7, 2019	SECA Applications Live at Noon
September 9, 2019	SECA Applications Due at Noon
September 18, 2019	SECA Applications to Commission
October 7, 2019	Questions due from the Commission for the applicants
October 12, 2019	SECA Workshop #1 – Meeting Room A
October 18, 2019	SECA Commission Recommendations Due
October 28, 2019	SECA Commission Meeting – Meeting Room A/B Unified Recommendations Review
November 11, 2019	SECA Challenge to the City Council
December 2, 2019	SECA Challenge Results Due from the City Council
December 2019	City Council Approval of CY19 Special Events Calendar
January 2020	City Council SECA Workshop if necessary
February 2020	City Council Approval of the CY20 Allocations