



# City of Naperville

400 S. Eagle Street  
Naperville, IL 60540

## Meeting Minutes

### SECA Commission

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Thursday, February 21, 2019

9:00 AM

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#### Taskforce

#### A. CALL TO ORDER:

The taskforce meeting was called to order at 9:00 a.m.

#### B. ROLL CALL:

Task force members present: Commissioners Coletta, Kearney and Grimes

Also present: Chairmen Kovener

Staff present: Dawn Portner, Special Events Coordinator

#### C. PUBLIC FORUM:

No speakers for Public Forum

#### D. OLD BUSINESS:

There was no Old Business to be discussed

#### E. NEW BUSINESS:

Discuss and recommend a Sunset Policy for organizations receiving SECA Grant Fund awards

The Commissioners discussed if a Sunset Policy was necessary for SECA Grant Fund recipients, how would this be accomplished, when the change would take effect, and possible exceptions to the policy.

The Commissioners discussed the need to update the online grant fund application if a Sunset Policy was approved to include questions related to how the recipient reduce their need for funding and become more self-sufficient

The Commissioners discussed that if a Sunset Policy would need to be implemented over time similar to how the new event metrics were introduced, specifically, the metrics recommendation was approved by the City Council in 2016 but not implemented until 2018.

The following Sunset Policy options were discussed and will be presented to the full Commission for review and recommendation:

- 1) No policy change recommended
- 2) The longer the program/organization has been receiving grant funds, the sooner the program/organization would be deemed ineligible to receive funding. If this option was chosen, it would be implemented over a predetermined period of time.
- 3) The Sunset Policy should be driven by how the community supports the program/event. Funding should not continue to support a mature event if community support is lacking. The Commission will use criteria such as sponsorship, donations, and ticket sales as measures of community support.
- 4) Appropriateness of designating exemptions for the Sunset Policy, such as local parades, and categorizing the exemptions as City Obligations.

## **F. ADJOURNMENT:**

The taskforce meeting adjourned at 10:24 a.m.

/S/ Dawn Portner  
Dawn Portner  
Special Events Coordinator