



# City of Naperville

400 S. Eagle Street  
Naperville, IL 60540

## Meeting Minutes

### Riverwalk Commission

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Wednesday, February 13, 2019

7:30 AM

Municipal Center Lunchroom

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#### A. CALL TO ORDER:

Chairman Roehll called the February 13, 2019 Naperville Riverwalk Commission meeting to order at 7:32 a.m. The meeting was held in the lunchroom of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

#### B. ROLL CALL:

Present: Valla Aguilar; Jeanne Buddingh; Bobby Carlsen; Jeff Friant; Pat Kennedy; Debra Lellbach; Bill Novack; Chuck Papanos; Stephanie Penick for John Cuff; and Geoff Roehll, Commission Chairman

Absent: Judy Brodhead and John Joseph

Also Present: Antonia Acuna, NCTV; Rick Hitchcock, former Riverwalk Commission Chairman; Carl Peterson, GRWA and Marie Wilson, Daily Herald

#### C. PUBLIC FORUM:

No one from the public wished to address the Riverwalk Commission.

#### D. OLD BUSINESS:

##### 1. Moser Tower Assessment - Bill Novack

The draft addendum should be ready by the March PDC meeting. The findings will take a few months for the Riverwalk Commission to digest prior to making a recommendation to the City Council.

##### 2. Naperville Jaycees Park - Geoff Roehll

Roehll reported that the project is currently on hold due to the weather but it is on track for completion by mid-May with an official opening around Memorial Day.

### 3. Maintenance Policies for Additions to the Riverwalk - Bill Novack

Approve the Procedure for Submitting Proposed Riverwalk Assets

Attachments: [Procedure for Submitting Proposed Riverwalk Assets19 0213.doc](#)

Novack distributed the final draft of the new Procedure for Submitting Riverwalk Assets that, among other things, addresses maintenance for future Riverwalk amenities. The document was presented and discussed at the February 5, 2019 Planning, Design & Construction Committee. At that meeting, several edits were suggested and were incorporated into the final draft.

A motion to approve the Procedure for Submitting Riverwalk Assets and incorporate it into the Riverwalk practices was made by Friant, seconded by Lellbach.

MOTION CARRIED

### E. NEW BUSINESS:

No new business was brought before the Riverwalk Commission.

### F. REPORTS:

#### 1. Approval of Minutes - Geoff Roehl

Approve the minutes from the January 9, 2019 Riverwalk Commission

Attachments: [19RWCMminutes0109.pdf](#)

A motion to approve the minutes from the January 9, 2019 Riverwalk Commission meeting was made by Novack, seconded by Buddingh.

MOTION CARRIED

#### 2. Chairman - Geoff Roehl

Roehl thanked Penick for her years of service and dedication to the Naperville Riverwalk. As one of the founding members of the Riverwalk Foundation, Penick has devoted countless hours to the betterment of the Riverwalk and the Naperville community. Thank you, Stephanie!

#### 3. Finance - Bill Novack

Novack distributed and reviewed the December 2018 year-end financial report for the Riverwalk CIP and Operations Budgets.

#### 4. Park District - Chuck Papanos

Receive the monthly Park District report

Attachments: [19ParkDistMemo 0109.pdf](#)

- a. Regular Winter Maintenance  
Park District staff continues to
  - i. Rehabilitate the benches and shepherd crook lights
  - ii. Cut back some perennials and remove invasives from Sindt Woods
  - iii. Manage snow/ice removal during very challenging winter weeks
- b. Holiday Decorations  
All the holiday decorations have been removed from the Riverwalk and the Santa House has been put in storage.
- c. Ice Rinks/Sled Hill  
The ice rinks typically are closed near the middle of February and it looks like that will be the case again this year. Fencing for the sled hill will remain until spring break at the end of March.
- d. Spring Plantings  
Three growers have been contacted to provide annual flowers for the Riverwalk. Delivery is expected mid-May.

#### 5. Riverwalk Foundation - Stephanie Penick

Recently Lincoln Jr. High School held an "Innovation Day" where students were tasked with developing a project with materials they already had. One student chose to build a Riverwalk wooden pedestrian bridge with Legos. He contacted Penick for some background information and guidance. When completed, the project was very well received.

#### 6. Donor Recognition - Jan Erickson

Erickson reported that brick sales continued to be slow and that the deadline for the spring installation will be the middle of March. Penick suggested the slow bricks sales may be because the Jaycees have started selling bricks at the new Jaycee Park. To date 15 Jaycee bricks have been sold.

#### 7. Public Relations - Jeanne Buddingh

Buddingh reported that since our last meeting, the Riverwalk was highlighted or mentioned in 11 articles, advertisements and/or videos in the local media. The highlights include sledding on Rotary Hill and the sale of bricks at the new Naperville Jaycees Park. The Riverwalk was also used

as a backdrop for many stories during the recent below-zero cold snap.

## **8. Planning, Design, and Construction - Jeanne Buddingh**

Receive the February 5, 2019 Riverwalk Planning, Design & Construction Committee minutes

Attachments: [19PDCMinutes0205.pdf](#)

Buddingh stated that in addition to several topics discussed earlier in the meeting, the PDC also discussed the following:

a. Warming Shelter Remodel

Park District staff is working to relocate some of the water pipes in the newly remodeled shelter. In addition, a new drinking fountain with a water bottle filling stations was installed on the exterior of the shelter.

b. Healing Fields

Serious consideration is being given to reinstalling another Healing Fields on Rotary Hill this autumn as there are several meaningful milestones e.g. American Legion is 120 years old, the VFW is 75 years old, and this will be the 75th anniversary of the invasion of Normandy.

## **MEETING SCHEDULE:**

Riverwalk Planning, Design & Construction, March 5, 2018, 7:30 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, March 13, 2019, 7:30 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Planning, Design & Construction, April 2, 2018, 7:30 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

## **H. ADJOURNMENT:**

At 7:52 a.m., a motion to adjourn was made by Buddingh, seconded by Lellbach.

MOTION CARRIED

Respectfully submitted by  
Janette Erickson, Riverwalk Administrator