City of Naperville

400 S. Eagle Street
Naperville, IL 60540

Meeting Minutes

Riverwalk Commission

Wednesday, January 9, 2019 | **7:30 AM** | **Municipal Center Lunchroom**

A. CALL TO ORDER:

Chairman Roehll called the January 9, 2019 Naperville Riverwalk Commission Meeting to order at 7:30 a.m. The meeting was held in the Lunchroom of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

B. ROLL CALL:

Present: Valla Aguilar; Judy Brodhead; Jeanne Buddingh; Bobby Carlsen; Jeff Friant; John Joseph; Debra Lellbach; Bill Novack; Chuck Papanos; Stephanie Penick and Geoff Roehll, Commission Chairman

Absent: Pat Kennedy

Also Present: Brian Dusak, ERA; Blane Erwin, NCTV; Katy Mullen, resident; Carl Peterson, GRWA and Christine Rhodes, City of Naperville staff

C. PUBLIC FORUM:

No one from the public wished to address the Riverwalk Commission.

D. OLD BUSINESS:

1. Moser Tower Assessment - Bill Novack

ERA is working on updating the recently received cost estimates from their subcontractor. They hope to have a preliminary report ready for the February Planning, Design & Construction Committee meeting. Once submitted it is expected to take several months for the Riverwalk Commission to fully review, digest and discuss the information presented in the addendum prior to making a recommendation to the City Council.

2. Naperville Jaycees Park - Geoff Roehll

Roehll reported that the furniture has been ordered and they are working on

the design detail for electric. The trellises are currently being painted. The landscaping, furniture and remaining lighting are scheduled to be installed in the spring.

3. Moser Tower Assessment – Bill Novack

Novack reported that this agenda item is a duplicate of Item D.1. No additional discussion is necessary.

E. NEW BUSINESS:

Maintenance Policy for Additions to the Riverwalk - Bill Novack
Novack stated that this should have been agenda Item D.3. He further reported that Erickson, Joseph, Papanos and Penick are working on updating the existing policy to address funding for maintenance for future amenities to the Riverwalk. The policy will include language about how best to share the maintenance costs with a donating entity. The draft should be completed and ready for discussion at the February Planning, Design & Construction Committee meeting.

F. REPORTS:

1. Minutes - Geoff Roehll

Approve minutes from the December 12, 2018 Riverwalk Commission meeting.

Attachments: 18RWCMinutes1212.pdf

A motion to approve the minutes from the December 12, 2018 Riverwalk Commission meeting was made by Friant, seconded by Buddingh.
MOTION CARRIED

2. Chairman - Geoff Roehll

No report.

3. Finance - Bill Novack

a. Novack distributed and reviewed the November 2018 monthly financial report for the Riverwalk CIP and Operations Budgets.

b. Roehll inquired about the status of the State's DCEO grant for the 430 S. Washington Street project. Novack reported that there is no change. The grant is still suspended.

4. Park District - Chuck Papanos

Receive the Park District monthly report.

Attachments: 19ParkDistMemo 0109.pdf

a. Coins Collected from Riverwalk Fountains
In 2018 a total of $1,005 was collected from the Riverwalk fountains. The average annual amount collected is $1,090.

b. Holiday Decorations
All the holiday decorations have been removed from the Riverwalk other than the Santa House which is scheduled to be taken down within the week.

c. Skating Rinks
The skating rinks are ready to be filled if the ground freezes. The Park District is waiting for cold weather.

d. Warming Shelter Remodel
The newly remodeled Warming Shelter is scheduled to open by the end of the week.

5. Riverwalk Foundation - Stephanie Penick

No report.

6. Donor Recognition - Jan Erickson

Erickson reported that brick sales seem to be a bit slow as only two 4”x8” brick and seven 8”x8” bricks have been ordered since the fall installation. Penick suggested that this may be because the Jaycees brick sale at the new Jaycee Park has begun. Erickson also shared that the Riverwalk has received the first online Paypal order.

7. Public Relations - Jeanne Buddingh

Buddingh reported that since our last meeting, the Riverwalk was highlighted or mentioned in 14 articles, advertisements and/or videos in the local media. The highlights include the Santa House on the Riverwalk and ringing in the New Year at the Carillon.

8. Planning, Design, and Construction - Jeanne Buddingh

As the PDC Committee did not meet in January, there is no report.

G. MEETING SCHEDULE:

Riverwalk Planning, Design & Construction Committee, February 5, 2018, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, February 13, 2019, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Planning, Design & Construction Committee, March 5, 2018, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

H. ADJOURNMENT:

A motion to adjourn was made by Penick, seconded by Lellbach at 7:43 a.m.
MOTION CARRIED

Respectfully submitted by
Janette Erickson, Riverwalk Administrator