



City of Naperville

400 S. Eagle Street
Naperville, IL 60540

Meeting Minutes

Riverwalk Commission

Wednesday, September 12, 2018

7:30 AM

Municipal Center Lunchroom

A. CALL TO ORDER:

Chairman Roehll called the September 12, 2018 Naperville Riverwalk Commission Meeting to order at 7:31 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

B. ROLL CALL:

Present: Valla Aguilar; Judy Brodhead; Jeanne Buddingh; Bobby Carlsen; John Joseph; Debra Lellbach; Bill Novack; Chuck Papanos; Stephanie Penick; and Geoff Roehll, Commission Chairman

Absent: Jeff Friant and Pat Kennedy

Also Present: Brian Dusak, ERA; Blane Erwin, NCTV; Carl Peterson, GRWA; and Dave Wentz; Resident

C. PUBLIC FORUM:

No one from the public wished to address the Riverwalk Commission.

D. OLD BUSINESS:

1. Moser Tower Assessment - Bill Novack

Engineering Resource Associates expects to submit their addendum to the report next week. The Riverwalk Commission will review and discuss the findings prior to making a recommendation to the City Council. This is expected to take a few months. The City's Communications Department will coordinate a press briefing sometime after the addendum has been received.

2. Naperville Jaycees Park - Geoff Roehll

A ground breaking has been scheduled for September 18, 2018 at 5:00 p.m. All initial funding has been received. The City's Department of Public

Works has received bids and have contracted vendors. The necessary permits have been granted. Construction is expected to commence soon after the ground breaking.

A water bottle filling station has been donated and will be installed on the east side of the Municipal Center, adjacent to the new park. The filling station will also include a drinking fountain for humans as well as one for dogs.

Marc Noll, Department of Public Works, will manage the project.

3. Harmony Park - Geoff Roehl

There was a fire at the manufacturing plant for the outdoor instruments causing a delay in the delivery. Construction is now expected to commence in late September. Barring any weather delays, the project should take about three weeks to complete.

4. Maintenance Policies for Additions to the Riverwalk - Bill Novack

Novack explained that the Riverwalk Commission has discussed two options to pay for maintenance of new Riverwalk amenities. If the new project is initiated through the Riverwalk Commission via its Development Guidelines, the maintenance will follow the current procedures. If the genesis of the new project is from an outside entity, a new procedure will be developed that will take into account the lifecycle of the new amenity as well as the maintenance costs of the amenity. The donor will be responsible for finding funding for all costs including the maintenance for the expected life of the amenity.

Erickson, Joseph and Papanos will meet to write a draft of the policy.

E. NEW BUSINESS:

No new business was brought before the Riverwalk Commission.

F. REPORTS:

1. Approve Minutes - Geoff Roehl

Approve minutes from the August 8, 2018 Riverwalk Commission meeting.

Attachments: [MinutesRWCMtg18 0808.pdf](#)

A motion to approve the minutes from the August 8, 2018 Riverwalk

Commission meeting was made by Novack, seconded by Joseph.
MOTION CARRIED with Brodhead abstaining.

2. Chairman - Geoff Roehl

No report.

3. Finance - Bill Novack

Novack distributed and reviewed the July 2018 monthly financial report for the Riverwalk CIP and Operations Budgets. He also explained that the expiration date for the State Department of Commerce and Economic Opportunities (DCEO) grant has been extended until June 30, 2019. The grant funds are still suspended.

4. Park District - Chuck Papanos

Receive the Park District monthly report

Attachments: [18ParkDistMemo 0912.pdf](#)

a. Last Fling/Rotary Hill

Papanos distributed photos of the turf damage to Rotary Hill following the Jaycees Last Fling event that took place on Labor Day weekend. The Park District has started to repair the turf and irrigation system. Due to the heavy rains during the event, the Jaycees purchased and laid down approximately 250 sheets of plywood in an effort to control the damage to the turf. The Naperville Jaycees will provide funding for the complete restoration. Two generators and one support trailer were still on site as of September 12, 2018.

b. Centennial Beach

The beach is being drawn down by approximately 5' to provide access to the shallow end so it can be painted. Papanos reported that it is easier to complete the painting in the fall than in the spring due to weather constraints.

5. Riverwalk Foundation - Stephanie Penick

The third annual Duck Race, hosted by the RWF took place on August 15, 2018. Penick reported that 400 new ducks were purchased for the 2018 race. She noted that the first place winner was the second-to-the-last person to purchase a duck. The second place winner was one of the first to make a purchase and the third place winner purchased their duck in the middle of the sales timeline. She also reported that the new costumed jumbo ducks were met with much enthusiasm.

Penick explained that the duck race is intended to raise awareness that the Riverwalk Foundation exists for educational purposes, acts as a conduit for donations to the Riverwalk and is not a fundraising entity in and of itself.

6. Donor Recognition - Jan Erickson

Erickson reported that the fall order for commemorative bricks has been submitted. The order included three 4"x8" bricks, eleven new 8"x8" bricks and forty 8"x8" replacement bricks. The engraved bricks should be ready for a mid-October installation.

7. Public Relations - Jeanne Buddingh

Buddingh reported that since our last meeting the Riverwalk was highlighted or mentioned in 32 articles, advertisements and/or videos in the local media. The highlights include the Riverwalk Duck Race, the September 11 remembrance events and the Riverwalk Art Fair.

8. Planning, Design, and Construction - Jeanne Buddingh

Receive the September 4, 2018 Riverwalk Planning, Design & Construction Committee minutes.

Attachments: [18PDCMinutes 0904.pdf](#)

Buddingh reported that the full minutes from the last PDC meeting are included in the Commission packet and several highlights were covered earlier in the agenda. Novack added that the Christkindl Market is very successful at the Naper Settlement. To encourage the Christkindl Market attendees to experience downtown Naperville, it was suggested that holiday lights be added to the Webster Street Bridge. Novack stated that the Park District has installed lights on the bridge in the past and would be again for this coming holiday season. The City's DPW will work with the Park District for the enhanced lighting of the bridge for the coming holiday season.

G. MEETING SCHEDULE:

PLEASE NOTE THE CHANGE OF VENUE FOR ALL UPCOMING PDC MEETINGS.

Planning, Design & Construction Committee, Tuesday, October 2, 2018, 7:30 a.m.

****Lunch Room**, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, Wednesday, October 10, 2018, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Planning, Design & Construction Committee, Tuesday, November 6, 2018,
7:30 a.m.

****Lunch Room**, Municipal Center, 400 S. Eagle St., Naperville, IL

H. ADJOURNMENT:

A motion to adjourn was made by Novack, seconded by Lellbach at 7:59 a.m.

MOTION CARRIED

Respectfully submitted by
Janette Erickson, Riverwalk Administrator