



Meeting Minutes

Riverwalk Planning, Design and Construction Committee

Tuesday, September 4, 2018

7:30 AM

Lunch Room

A. CALL TO ORDER:

Buddingh called the September 4, 2018 Naperville Riverwalk Planning, Design & Construction Committee meeting to order at 7:30 a.m. The meeting was held in the lunch room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

B. ROLL CALL:

Present: Jeanne Buddingh, PD&C Chairman; Jeff Friant; John Joseph; Pat Kennedy; Bill Novack; Stephanie Penick; Chuck Papanos; and Geoff Roehll, Riverwalk Commission Chairman

Absent: Valla Aguilar, Judy Brodhead, Bobby Carlsen and Debra Lellbach

Also Present: John Cuff, Riverwalk Foundation; Brian Dusak, ERA; Jo Lundeen, Riverwalk Foundation

C. PUBLIC FORUM:

There were no members of the public that wished to address the committee.

D. OLD BUSINESS:

1. Approval of Minutes - Jeanne Buddingh

Approve minutes from the July 31, 2018 Riverwalk Planning, Design & Construction Committee meeting

Attachments: [08PDCMinutes 07031.pdf](#)

A motion to approve the July 31, 2018 minutes was made by Joseph, seconded by Kennedy. MOTION CARRIED

2. Park District - Chuck Papanos

- a. Bicycle Signage
Signage has been installed on the east extension informing Riverwalk patrons to dismount and walk their bicycles. The signs are placed in three locations from Hillside Road to the Moser Bridge.
- b. ComEd Repair
ComEd had an emergency repair on one of their poles on the east extension. They hacked several plants and drove their truck through one of the beds damaging the bed and plantings. They will be responsible to pay for the restoration and clean up. A suggestion was made to request that the ComEd crew leader file a damage report.
- c. Last Fling
The 2018 Last Fling is over. There was much rain during set up and the event itself, requiring several shut-downs due to lightening. The rain fall was significant; 1.8" on Wednesday, .62" on Saturday, .21" Sunday and .95" on Labor Day. There were no activities on Rotary Hill on Monday allowing the Park District to begin clean-up and restoration. The Jaycees will reimburse the Park District for repairs.
- d. Harmony Park
Depending on the weather, the construction of Harmony Park should commence soon.

3. Moser Tower Assessment - Bill Novack

Dusak reported that ERA has finally received a 200-page report from eChem and Brush Architects with the results of the onsite testing. ERA is in the process of reviewing the data and will incorporate it with the information they have gathered to write an addendum to the original report. The draft addendum should be available to the Riverwalk Commissioners near the middle of September. Keeping the format consistent with the original report, the draft addendum will hone in on new findings, an updated cost opinion and clarify assumptions made in the original report. It will take a couple of months for the Riverwalk Commission to fully review, digest and discuss the information presented in the addendum prior to making a recommendation to the City Council. In coming months, the Riverwalk Commission will discuss various options for the process moving forward.

4. Naperville Jaycees Park - Geoff Roehl

Mayor Chirico is waiting for all initial funding to be received prior to scheduling a ground breaking. If construction commences this fall, hardscape may be completed but the landscaping and final touches will need to be completed in the spring.

5. Harmony Park - Geoff Roehl

Construction of the project is scheduled to begin shortly, depending on weather and availability of the outdoor instruments. There hasn't been much communication with the Free Notes, the instrument manufacturer, following the recent fire in their plant.

6. Maintenance Policy for Additions to the Riverwalk - Bill Novack

Novack suggested that there are two scenarios regarding maintenance of future Riverwalk assets; 1. maintenance for gifts from outside donors and 2. maintenance for projects from the Riverwalk Development Guidelines.

He proposed that, for maintenance for projects from the Riverwalk Development Guidelines, the current procedure be followed which calls for funding by the City and Park District.

However, he suggested that a policy/procedure be developed for maintenance of future Riverwalk assets that come from an outside source other than the Riverwalk.

Erickson has contacted several neighboring communities as well as the Chicago Botanic Garden to inquire what maintenance policies they may have in place. Others have policies that include funding an endowment to manage future maintenance. The policies also address the life cycle of each donated gift. This provides for the possibility of decommissioning an asset if the need should arise.

It was suggested that the Riverwalk Commission develop a written policy to address the maintenance of future Riverwalk gifts. Joseph has agreed to work with Erickson to write a draft that will be presented at the next Planning, Design & Construction Committee.

7. 2019 Budgets - Bill Novack

Novack distributed and reviewed the proposed 2019 Operations and CIP budgets. The Committee discussed possible future CIP projects including the development of the north shoreline west of Washington Street as well as the south extension from Hillside Road to Martin Avenue.

8. Duck Race - Stephanie Penick

Penick reported that the Riverwalk Duck Race took place on August 15, 2018. This year's race was a success, raising close to \$11,000 in gross income and selling 400 more ducks than last year. The race was strategically scheduled the day before Naperville Unit School District 203 began their fall session. Many families attended and were delighted with

the addition of the “big” duck costume contest.

E. NEW BUSINESS:

1. Holiday Lights - Bill Novack

Novack said that, during the December holiday season, the Christkindl Market is very successful at the Naper Settlement. To encourage the Christkindl Market attendees to experience downtown Naperville, it was suggested that holiday lights be added to the Webster Street Bridge. Papanos mentioned that the bridge has been lit in the past and would be again for this coming holiday season. Penick mentioned that Mayor Chirico shared a photo of amazing lights and suggested it might be interesting to explore something similar.

2. Jr. Women's Club Art Fair - Chuck Papanos

The Jr. Women's Club is seeking ways to raise the awareness of their art fair in June that's held at the Naper Settlement. They approached Papanos with a request to allow a professional chalk artist to draw on the Riverwalk pavers. There was concern that to allow an artist to draw on the bricks would be confusing to the general public and encourage additional graffiti. The consensus was to decline the request.

3. Joint Riverwalk Commission & Foundation Meeting - John Cuff

Cuff suggested that it could be mutually beneficial to schedule an evening meeting in the near future with the Riverwalk Commission and Foundation to learn more about each other's organization and discuss how both organizations can continue work toward the common good of the Naperville Riverwalk. Erickson will help schedule the meeting.

F. MEETING SCHEDULE:

Riverwalk Commission, September 12, 2018, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Planning, Design & Construction Committee, October 2, 2018, 7:30 a.m.
**Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, October 10, 2018, 7:30 a.m.
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

G. ADJOURNMENT:

A motion to adjourn was made by Friant, seconded by Roehll at 9:08 a.m.
MOTION CARRIED

Respectfully submitted by
Janette Erickson, Riverwalk Administrator