



City of Naperville

400 S. Eagle Street
Naperville, IL 60540

Meeting Minutes

Riverwalk Commission

Wednesday, July 11, 2018

7:30 AM

Municipal Center Lunchroom

A. CALL TO ORDER:

Chairman Pro Tem Buddingh called the July 11, 2018 Naperville Riverwalk Commission Meeting to order at 7:30 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

B. ROLL CALL:

Present: Valla Aguilar; Judy Brodhead; Jeanne Buddingh, Commission Chairman Pro Tem; Jeff Friant; John Joseph; Pat Kennedy; Debra Lellbach; Bill Novack; Chuck Papanos; and Marie Todd

Absent: Geoff Roehll, Commission Chairman; and Stephanie Penick

Also Present: Bobby Carlsen, Park District Commissioner; Jim Cunningham, Marquette Properties; Brian Dusak, ERA; Blane Erwin, NCTV; Carl Peterson, GRWA

C. PUBLIC FORUM:

Cunningham presented an updated exhibit of the proposed text for the existing wayfinding sign currently located on the north side of the Webster Street Bridge. A suggestion was made to list the locations in alphabetical order.

A motion to approve the change to the existing wayfinding sign to add the Water Street shops, restaurants and hotel as well as the Jaycee Park with the locations being listed in alphabetical order was made by Friant and seconded by Brodhead. MOTION CARRIED

D. OLD BUSINESS:

1. Moser Tower Assessment - Bill Novack

There is no new information to report. Later this summer, Engineering Resource Associates will submit their amendment to the report.

2. Naperville Jaycees Park formerly Tech Park - Jeanne Buddingh for Geoff Roehll

Buddingh read the report from Roehll stating that construction documents for the Jaycee Park have been submitted to the City's review team. V3 has met with DuPage County. As the project involves only a "cut" rather than "fill, the only stormwater requirement is a General Certificate. This certificate has been granted eliminating the need for a stormwater permit.

The City's Department of Public Works will do the metal work and underdrain work as well as act as the general contractor on the project. The electrical, concrete and landscaping work will be bid out.

Once all approvals have been granted and a contractor has been chosen, the park should take less than 90 days to build, given good weather. The lower Riverwalk pathways will be closed during construction while the upper walkway will remain open.

3. Harmony Park - Jeanne Buddingh for Geoff Roehll

Buddingh read the report from Roehll stating that the Park District Board approved the addition of Harmony Park to the Riverwalk at their June 14, 2018 meeting. The City council approved the addition of the park at their June 19, 2018 meeting. Rotary Club has agreed to a one-time payment to fund the first five years of maintenance for Harmony Park. A pre-construction meeting was held on July 10, 2018. Instruments have a two to three week lead-time. Construction could commence by the end of summer and should take approximately four weeks to complete. A possible ground breaking or dedication will be determined by the Mayor's Office.

E. NEW BUSINESS:**1. Maintenance Policy for Additions to the Riverwalk - Bill Novack**

The Riverwalk has been approached many times throughout the years to accept new amenities to the park. The gifts are greatly appreciated but with each additional amenity comes the burden of maintenance costs. The idea to develop a practice or policy to include maintenance costs in the acceptance of a gift was discussed.

It was suggested that, among other things, the policy should include information about the following:

- The life cycle of the gift e.g. how long the amenity is expected to last
- What the expected maintenance cost would be and who should be responsible for funding those costs

An analogy was made that these gifts are not like gifting a chair but more like a puppy that has ongoing responsibilities and care. Erickson will explore how other municipalities and organizations address the issue of ongoing maintenance from gifted amenities.

F. REPORTS:

1. Minutes - Jeanne Buddingh for Geoff Roehl

Approve minutes from the June 13, 2018 Riverwalk Commission meeting

A motion to approve the minutes from the June 13, 2018 Riverwalk Commission meeting was made by Novack, seconded by Todd. MOTION CARRIED

2. Chairman's Report - Jeanne Buddingh for Geoff Roehl

No report.

3. Finance - Bill Novack

Novack distributed and reviewed the May 2018 monthly financial report for the Riverwalk CIP and Operations Budgets.

4. Park District - Chuck Papanos

Receive the Park District monthly report

Staff continues with the weeding and watering. The recent rain has been helpful.

5. Riverwalk Foundation - Jan Erickson for Stephanie Penick

a. Duck Race

The third annual Duck Race will be hosted by the RWF on Wednesday, August 15 at 10:00 a.m. If you plan to attend please be prompt as the race is over in a few minutes. Busey Bank is the lead sponsor and additional sponsorship is being sought. More information and the opportunity to "adopt" ducks can be found at www.RiverwalkDuckRace.com.

b. Next Riverwalk Foundation Meeting

The next Riverwalk Foundation is scheduled for July 23, 2018 at 6:30 p.m.

6. Donor Recognition - Jan Erickson

Erickson reported that the commemorative bricks were installed with several donors present to select the locations of their bricks. To date one 4"x8" brick and two 8"x8" bricks have been ordered for the fall installation.

7. Public Relations - Jeanne Buddingh

Buddingh reported that since our last meeting the Riverwalk was highlighted or mentioned in 11 articles, advertisements and/or videos in the local media. The highlights include the Nichols Library Riverwalk Storytime, the recent flooding and the approval of Rotary Harmony Park.

8. Planning, Design, and Construction - Jeanne Buddingh

Receive the July 3, 2018 Planning, Design & Construction Committee minutes

Buddingh reported that the full minutes from the last PDC meeting are included in the Commission packet and several highlights were covered earlier in the agenda. One additional item was discussed as follows:
Intergovernmental Riverwalk Maintenance Agreement
The City Council approved the 5th Amendment to the Riverwalk Maintenance Agreement at their June 19, 2018 meeting. Many thanks to the Park District. During the process of updating the agreement, the Park District suggested that they review their expenditures from the previous few years. Upon finding that their actual spending was less than what was being budgeted, adjustments were made accordingly. Thanks for the Park District's transparency and integrity.

G. MEETING SCHEDULE:

****PD&C Committee, Tuesday, July 31, 2018, 7:30 a.m.**

Conference Room 164, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, Wednesday, August 8, 2018, 7:30 a.m.

Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

PD&C Committee, Tuesday, September 4, 2018, 7:30 a.m.

Conference Room 164, Municipal Center, 400 S. Eagle St., Naperville, IL

H. ADJOURNMENT:

A motion to adjourn was made by Lellbach, seconded by Joseph at 8:01 a.m.

MOTION CARRIED

Respectfully submitted by
Janette Erickson, Riverwalk Administrator