

RESPONSIBILITIES

CITY OF NAPERVILLE/NAPEVILLE HERITAGE SOCIETY

RESPONSIBILITY: GOVERNANCE	AUTHORITY			SUPPORTING DOCUMENTATION
	SHARED	NHS	CITY	
1. Developing, reviewing and modifying the institution's mission: Naper Settlement Naperville Heritage Society				PUD NSMB Ordinance NHS Board
	X			
		X		
2. Selecting Naper Settlement's President & CEO	X			Mgmt. Agreement NHS Board
3. Approving Naper Settlement's budget			X	NSMB Ordinance Mgmt. Agreement NHS Board
4. Determining personnel policies, compensation and benefit packages		X		Mgmt. Agreement NHS Board
5. Developing and approving the museum's plans and policies regarding collections (buildings): Naper Settlement Naperville Heritage Society				PUD NSMB Ordinance Mgmt. Agreement NHS Board
	X			
		X		
6. Making decisions about what will be added to or removed from the institution's collections (buildings): Naper Settlement Naperville Heritage Society				Mgmt. Agreement NHS Board
	X			
		X		
7. Serving as ambassadors, advocates and community representatives to enhance Naper Settlement's public standing	X			PUD NSMB Ordinance NHS Board
8. Developing, approving, and monitoring compliance with Naper Settlement's ethical standards	X			PUD NSMB Ordinance NHS Board

RESPONSIBILITY: MANAGEMENT	AUTHORITY			SUPPORTING DOCUMENTATION
	SHARED	NHS	CITY	
1. Strategic Planning: Naper Settlement Naperville Heritage Society				PUD NSMB Ordinance Mgmt. Agreement NHS Board
	X			
		X		
2. Setting Naper Settlement's fund-raising targets and goals		X		NSMB Ordinance NHS Board
3. Developing Naper Settlement's budget		X		NSMB Ordinance Mgmt. Agreement NHS Board
4. Monitoring reserve funds, endowments; setting investment policy and strategy: Naper Settlement/City Budget Naperville Heritage Society Budget				Mgmt. Agreement NHS Board
			X	
		X		
5. Establishing an appropriate level of care of Naper Settlement's buildings, grounds and facilities	X			Mgmt. Agreement NSMB Ordinance NHS Board
6. Determining what programs and services Naper Settlement will provide		X		PUD NSMB Ordinance Mgmt. Agreement NHS Board