



**CITY OF NAPERVILLE  
TRANSPORTATION ADVISORY BOARD  
COUNCIL CHAMBERS – MUNICIPAL CENTER**

**DRAFT MEETING MINUTES  
December 7, 2017**

*Unofficial prior to TAB approval. Approved by the TAB on X/X/XX.*

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**A. CALL TO ORDER:**

The TAB meeting was called to order at 7:00 p.m.

**B. ROLL CALL:**

Present: DiGiovine-Gehrs, Fischer, Gustin, Haddad, Howenstine, Melaniphy, Preissig, Montgomery, Overholt, Seeberg, Student Member Melaniphy

Absent: Meyer

Staff Members: Andy Hynes, Ashley Hagen

**C.**

**PUBLIC FORUM: None**

**D. REPORTS AND RECOMMENDATIONS:**

1. Approve the minutes of the September 7, 2017 Transportation Advisory Board Meeting.

A motion was made by Montgomery, seconded by Melaniphy, to approve the meeting minutes of September 7, 2017.

Ayes: DiGiovine-Gehrs, Fischer, Gustin, Howenstine, Melaniphy, Montgomery, Overholt, Seeberg, Preissig

Abstain: Haddad

Nays: None

Absent: Meyer

Motion approved (9-0).

2. Approve the 2018 Transportation Advisory Board meeting schedule

A motion was made by DiGiovine-Gehrs, seconded by Gustin, to approve the 2018 TAB meeting schedule.

Ayes: DiGiovine-Gehrs, Fischer, Gustin, Haddad, Howenstine, Melaniphy, Montgomery, Overholt, Seeberg, Preissig

Nays: None  
Absent: Meyer

Motion approved (10-0).

3. Recommend approval to establish an all-way stop at the intersection of Fairway Drive and Country Club Boulevard.

Hagen provided an overview of the recommendation.

Public Comment:

Dr. Dana Delach, 1524 Alderleaf Court

Dr. Delach stated that she was in agreement with the recommendation to install a four-way stop at the intersection of Fairway Drive and Country Club Boulevard. She has concerns with vehicular travel through the intersection from her home in Atwater as well as pedestrian crossings.

The Transportation Advisory Board was supportive of the request. Mr. Gustin shared his personal concerns with the intersection and expressed his support.

A motion was made by Montgomery, seconded by Gustin, to approve the recommendation.

Ayes: DiGiovine-Gehrs, Fischer, Gustin, Haddad, Howenstine, Melaniphy, Preissig, Montgomery, Overholt, Seeberg

Nays: None

Absent: Meyer

Motion approved (10-0)

4. Calendar Year 2017, Fourth Quarter and Calendar Year 2018, First Quarter Commuter Permit Issuance and Space Utilization Report; No Action Required.

Hagen summarized the commuter parking permit issuance for the fourth quarter of 2017 and first quarter of 2018. For the fourth quarter of calendar year 2017 the City offered 10 Burlington parking permits and 10 Kroehler parking permits. For the first quarter of calendar year 2018 the City offered 10 Kroehler parking permits.

**E. OLD BUSINESS: None**

**F. NEW BUSINESS: None**

Gustin asked if a crosswalk analysis could be conducted at the intersection of Fairway Drive and Country Club Boulevard. Hagen stated that this location would be evaluated.

Gustin requested the status of the Burlington Fund. Hynes stated that the status would be emailed to the Board.

Gustin and Haddad shared concerns regarding the upkeep at the Route 59 Metra Station. Gustin requested the schedule for cleaning and improvements at the Route 59 station. Hynes stated that he would follow up with this information.

**G. ADJOURNMENT:**

At 7:20 p.m. a motion was made by Fischer, seconded by Gustin, to adjourn the meeting. Motion approved (10-0).

**Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Communications Department at least 48 hours in advance of the scheduled meeting. The Communications Department can be reached in person at 400 S. Eagle Street, Naperville, IL., via telephone at 630-420-6707 or 630-305-5205 (TDD) or via e-mail at [info@naperville.il.us](mailto:info@naperville.il.us). Every effort will be made to allow for meeting participation.**