



## COMMISSION MEETING MINUTES OF JANUARY 10, 2018

### **A. Call to Order**

Chairman Roehll called the January 10, 2018 Naperville Riverwalk Commission Meeting to order at 7:30 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

### **B. Roll Call**

Present: Valla Aguilar; Judy Brodhead; David Chen, Student Commissioner; John Joseph; Pat Kennedy; Debra Lellbach; Bill Novack; Nolan O'Rear, Student Commissioner; Chuck Papanos; Stephanie Penick; Geoff Roehll, Commission Chairman; Bob Ross; and Marie Todd

Absent: Jeanne Buddingh

Also Present: Blane Erwin, NCTV; and Marilyn Schweitzer

### **C. Public Forum**

No members of the public were interested in addressing the Commission.

### **D. Old Business**

#### **a. Moser Tower – Bill Novack**

Novack reported that a purchase order is being processed to allow Engineering Resource Associates (ERA) to further assess the structural condition of the tower. ERA plans to have their work completed and report submitted to the City by this summer. Following receipt of the report, the Riverwalk Commission will digest the findings prior to making a recommendation to the City Council regarding how to move forward with the Moser Tower. The timing should coincide with the process for the 2019 budget.

ERA will utilize three subcontractors who will use both destructive and non-destructive testing to further assess and determine the root cause of the deterioration and then develop solutions to address it. The solutions will also include a life-expectancy estimate so we know how long we can count on the improvement to last.

The Commission was also fortunate to have a local resident who happens to be a structural engineering expert volunteer to assist. They plan to use this resident in a quality control/quality assurance role.

Please feel free to direct questions to the Riverwalk page on the City's website ([www.napervillerriverwalk.com](http://www.napervillerriverwalk.com)) as it is up to date with information about the Moser Tower assessment process.

#### **b. Smart Park – Geoff Roehll**

The City Council discussed the Jaycees Smart Park donation agreement at their December 19, 2017 meeting. They agreed to the donation in concept but would like the opportunity to review the fine points of the agreement. Public comments will be gathered and considered when designing the park. The final design and bridge loan still needs City Council approval.

Construction documents will be produced only after the project has been approved. A stormwater permit will have to be obtained as well.

An example of a couple of the points in the agreement that will be addressed are the plaque with Jaycee board members names and the sales of commemorative bricks.

## **E. New Business**

No new business was discussed.

## **F. Reports**

### **1. Approval of Minutes**

A motion to approve the December 13, 2017 minutes was made by Lellbach, seconded by Ross.  
MOTION WAS UNANAMOUSLY APPROVED.

- a. Chairman – Geoff Roehll  
No report.
- b. Finance – Bill Novack  
Monthly Financial Report  
Novack distributed and reviewed the November 2017 monthly financial report for the CIP and Operations Budgets.
- c. Park District – Chuck Papanos  
Sled Hills/Ice Rinks  
With the warmer weather, the sled hills may remain open but the ice rinks will probably be shut down until it cools down again. It is expected that the weather will, in fact, turn colder before the end of winter.  
  
Santa House/Holiday Decorations  
The Santa House is being dismantled with the remainder of the holiday decorations to be removed by the end of the week.
- d. Riverwalk Foundation (RWF) – Stephanie Penick  
The Riverwalk Foundation met on January 9, 2018. The RWF plans to hold their third annual duck race on August 15, 2018. They hope to increase sponsor participation and make the event more of a fundraiser than an awareness builder.  
  
The RWF website is up and running at [www.napervillerriverwalkfoundation.org](http://www.napervillerriverwalkfoundation.org). The ability to donate to the Riverwalk and pay for bricks using Paypal has been added and will go live shortly.
- e. Donor Recognition – Jan Erickson  
Erickson reported that during the last month several bricks were purchased for holiday gifts. A certificate is available to donors to give their recipients. The next brick installation will happen in the late spring.
- f. Public Relations – Bill Novack for Jeanne Buddingh  
Novack reported that since our last meeting the Riverwalk was highlighted and/or mentioned in 25 articles and videos by the local media. The highlights include the New Year's Eve celebration, the Smart Park, Year-end reviews of stories from 2017, the Moser Tower repairs and the potential Harmony Park along the Riverwalk.

- g. Planning, Design and Construction (PDC) – Bill Novack for Jeanne Buddingh  
Novack stated that the full PDC minutes from the last meeting are included in the Commission packet. A couple of highlights are as follows.

1. Harmony Park

Representatives from the Rotary Club, Naperville Park District and Century Walk attended the PDC meeting. Century Walk is interested in facilitating and helping to fund the proposed park. A new potential location for the park was located at the top of Rotary Hill, just north east of the Art Davis Plaza. Both the Rotary Club and the Naperville Park District have agreed that this location is viable. In order to move the suggested project forward, the Rotary Club will contact the outdoor instrument manufacturer (Free Noes) and the Riverwalk landscape architect consultant (Gary R. Weber & Associates) to refine the details of the project including design, instrument location, decibel levels and cost estimates. The Rotary Club plans to bring the information back to the Riverwalk Planning, Design & Construction Committee at their February 6, 2018 meeting for further discussion.

2. Refresh the Labyrinth

The Labyrinth Society will hold their 20<sup>th</sup> anniversary and annual gathering in the Chicagoland area in the fall. A visit to the Naperville Riverwalk labyrinth is on the agenda for their annual meeting. A request has been made by the original designers/installers to clean and reseal it prior to the visit. A suggested scope of service and associated costs were submitted by the original designers/installers. The Park District would like to power wash and reseal the pavers before engaging an outside firm.

3. Project Evaluation Process

The PDC Committee discussed the need for a better process to evaluate projects proposed by outside organizations. The need to review the Riverwalk Development Guidelines was also suggested. The Guidelines will be discussed at the April PDC meeting, prior to the annual AMP walk in May.

## **G. Upcoming Meetings**

- PD&C Committee, Tuesday, February 6, 2018, 7:30 a.m.  
Conference Room 164, Municipal Center, 400 S. Eagle St., Naperville, IL
- Riverwalk Commission, Wednesday, February 14, 2018, 7:30 a.m.  
Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL
- PD&C Committee, Tuesday, March 6, 2018, 7:30 a.m.  
Conference Room 164, Municipal Center, 400 S. Eagle St., Naperville, IL

## **H. Adjournment**

A motion to adjourn was made by Lellbach, seconded by Penick at 7:55 a.m.  
MOTION WAS UNANIMOUSLY APPROVED.

Respectfully submitted by  
Janette Erickson, Riverwalk Administrator