

To whom it may concern,

I trust this message finds you well. I appreciate your prompt attention to this matter. Below, you'll find an explanation regarding the project's deviation from the approved scope and the lack of notification to city staff.

Project Commencement (11/28/23)-The project initiated adhering to the initially approved scope.

Discovery of Unforeseen Challenges:

- Unanticipated issues arose, necessitating careful evaluation and adjustments.
- Partial of the of north and south elevation were initially intended to be retained, but due to termite and weather damage, the wood was deteriorating and changes were necessary.
- The east elevation porch overhang and the 2nd-floor wall could not be saved. The existing wall wasn't strong enough to sister the new lumber to.
- The south elevation required an entirely new foundation, and the east wall needed a new concrete bracing wall due to damage.
- The west elevation wall, sitting on cobblestone and not a foundation, led us to opt for new concrete.
- This decision added to the overall cost, unplanned but prioritized for safety.

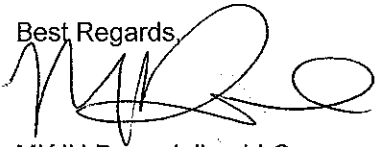
Thorough Assessment and Revision:

- An internal assessment gauged the challenges' extent and their implications on the project timeline and scope.
- Given our past experience working with cities, we've regularly verified and coordinated with inspectors, adjusting plans quarterly.
- Unforeseen delays during similar projects in other cities prompted us to communicate with inspectors on-site and revise plans accordingly.
- The inspector on-site advised us to revise plans promptly. The application was amended to reflect the revised scope, accompanied by a brief explanation of the changes.

I trust this detailed explanation provides a comprehensive overview. We are committed to collaborating closely with the city legal team to ensure transparency and adherence to necessary procedures.

Thank you for your understanding and consideration.

Best Regards,



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