

## Sept 4 2018 - QA

Wednesday, August 29, 2018 5:36 PM

### F. AWARDS AND RECOGNITIONS:

1. **18-697** Presentation of the 2018 Senior of the Year award to resident Barbara Appelson.
2. **18-699** Presentation of the Naperville Police Department's Good Catch Award
3. **18-698** Proclaim September as State of the Kids Outcome Initiative Month
4. **18-700** Proclaim September as Childhood Cancer Awareness Month

### I. CONSENT AGENDA:

1. **18-706** Approve the regular City Council meeting minutes of August 21, 2018
2. **18-563** Approve the award of Option Year One to Contract 17-182, Security Camera Installation, to Pace Systems for an amount not to exceed \$453,780
3. **18-578** Approve the award of Option Year One to Contract 16-257, Snow Removal Services for Parking Lots, to Tovar Snow Professionals for an amount not to exceed \$119,850
4. **18-579** Approve the award of Option Year One to Contract 16-258, Specialty Winter Operations, to Tovar Snow Professionals for an amount not to exceed \$250,000
5. **18-662** Approve the award of Bid 18-174, Coatings for Wastewater Clarifier 7, to G.P. Maintenance Services, Inc. for an amount not to exceed \$135,000, plus a 5% contingency
6. **18-691** Waive the applicable provisions of the Naperville Procurement Code to set prices for 2018/2019 and award Procurement 18-215, Roadway Snow Removal, to various contractors for an amount not to exceed \$390,000 and for the period of October 1, 2018 through April 30, 2019 (Requires six positive votes)
7. **18-696** Accept the record of Emergency Procurement 18-217, Concrete Restoration, to Brummel's Concrete Inc. for an amount of \$50,000
8. **18-688** Approve the award of Change Order #1 to Contract 17-020, Custodial/Janitorial Services for City Sites, to Citywide Building Maintenance for an amount not to exceed \$143,476.63 and a total award of \$833,023.27
9. **18-695** Approve the award of Change Order #1 to Contract 18-002, 2018 Street Resurfacing Program - City, to K-Five Construction Company for an amount not to exceed \$241,707.50 and a total award of \$3,367,246

- 10. **18-708** Accept the public underground and street improvements for Sedgwick Development, 80 Forest Avenue and Arbor Terrace
- 11. **18-707** Approve the City Council meeting schedule for September, October and November 2018
- 12. **18-471C** Pass the ordinance approving a setback variance from Section 6-16-5:2.2.5.1 and deny the request for a height variance from Section 6-16-5:2.2.4 of the Naperville Municipal Code in order to install a monument sign for the Speedway gas station located at 631 N. Route 59, Naperville - PZC 18-1-010
- 13. **18-693** Pass the ordinance to establish temporary traffic controls and issue a Special Event Permit to Sts. Peter and Paul Catholic Church for their Annual School Fun Fair on Friday, September 28, 2018
- 14. **18-694** Pass the ordinance to establish temporary traffic controls and issue a Special Event permit for the North Central College Homecoming Parade on Saturday, October 27, 2018
- 15. **18-701** Pass the ordinance to establish temporary traffic controls and issue a Special Event Permit for the 2018 Downtown Naperville Trick-or-Treat Event on Sunday, October 28, 2018
- 16. **18-703** Pass the ordinance establishing temporary traffic controls and issue a Special Event Permit, including an Amplifier Permit, for the Naperville Half Marathon and 5K scheduled for Sunday, October 21, 2018
- 17. **18-616B** Waive the first reading and pass the ordinance amending Chapter 7 (Peddlers and Solicitors) of Title 3 (Business and License Regulations) of the Naperville Municipal Code pertaining to Downtown Food Vendor Regulations. (Requires six positive votes)
- 18. **18-704** Continue consideration of the ordinance authorizing execution of a boundary agreement between the City of Naperville and the Village of Plainfield to the November 7, 2018 meeting.
- 19. **18-705** Conduct the first reading of an ordinance amending Sections 3-3-11:1 and 3-3-11:2 of the Naperville Municipal Code pertaining to the Class G - Beer and Wine Package Sale and setting the limit of available Class M - Recreational liquor licenses at 13.

**O. REPORTS AND RECOMMENDATIONS:**

- 1. **18-649** Provide direction regarding options that may be used to address existing non-conforming pole signs located along East Ogden Avenue.

<b>Q:</b>	<b>Should we include ramifications/fines for those who violate the ordinance?</b>	<b>White, Benjamin</b>
<b>A:</b>	The existing pole signs are considered non-conforming and are permitted to continue to exist in accordance with the provisions of Section 6-6-10 of the Code. Accordingly, the existing signs are not in violation of current City ordinance. If stricter regulations are passed, the signs would be required to comply or seek a variance from the requirements; for those that do not comply with the stricter	Laff

	regulations, the City could impose fines based on existing Code provisions pertaining to ordinance violations.	
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<b>Q:</b>	<b>Will this be mandatory or voluntary? What is the timeframe for compliance? What is the average cost to owners for a monument sign, broken down by panel?</b>	<b>Gustin, Patty</b>
<b>A:</b>	If City Council directs staff to develop stricter regulations, those regulations would be adopted through amendments to the Code and would therefore be mandatory. New incentive programs could be used in conjunction with stricter regulations or as standalone programs to encourage removal of pole signs on a voluntary basis. We have estimated the average monument sign cost to be approximately \$20,000, but this estimate will increase depending on size, number of panels, inclusion of an electronic message board, and other decorative/functional features. Unfortunately, staff does not have a cost breakdown by panel.	Laff

2. **18-634B** Deny the request for a variance from Section 6-2-10:5 of the Naperville Municipal Code to allow for construction of a parking pad at the subject property located at 626 S. Webster Street, Naperville - PZC 18-1-061

<b>Q:</b>	<b>The variance is for a parking pad, however; this does not appear to be what the petitioner will use the pad for. If so, then there does not seem to be a true need for parking. Is this within the spirit of variance provision?</b>	<b>White, Benjamin</b>
<b>A:</b>	The petitioner has indicated they will use the parking pad for additional play space and for future supplemental parking. Based on staff's review of the petitioner's responses to the Standards for a Variance, staff does not find there is a hardship on site to construct additional parking given that the existing number of parking spaces meets and exceeds the residential required number of spaces (3 spaces in the detached garage, 2 spaces in the attached garage and an associated driveway). Accordingly, staff is not supporting the variance request.	Mattingly

3. **18-715** Receive the report on the City's service levels as part of the 2019 financial priorities guidance discussions and direct staff accordingly

<b>Q:</b>	<b>• Does TED have a backlog regarding sign evaluation, counts etc. is that something the community boards can address, handle such as TAB to relieve the City's backlog?</b>	<b>Gustin, Patty</b>
<b>A:</b>	<p>TED backlogs mentioned in the memos include responses to traffic and stormwater concerns. While it is good to volunteer board and commission members to assist with the backlog, it is not practical. A full time employee is needed to meet with the residents, coordinate with staff and the teams. One of the bigger issues is that we will be using old data to make decisions today. Due to previous reductions, re-evaluation of repeat traffic requests will be conducted once every five years instead of three years.</p> <p>TED and the Clerk's Office are currently working with Tyler Consultants on the development of the EnerGov software for electronic submittal and processing of plans, permits, licenses, and inspections. While this software was originally intended to be implemented in the last quarter of 2018, the expected implementation will likely now be phased and be delayed to first and second quarters of 2019.</p>	Novack
<b>Q:</b>	<b>Has our service of the Fire Department diminished or been reduced? Has there been other factors, increased traffic, etc. Have we received complaints from the public? If so, how many?</b>	<b>Gustin, Patty</b>
<b>A:</b>	In regard to response times, The Fire Department has experienced a decrease of 1.1% over a nearly three-year period from 2016 to 2018. This decrease can be attributed to an increasing vacancy pool created by high employee turnover due to retirements. With two hiring cycles each year accompanied with the high turnover rate, we are increasingly operating with less personnel each day. Furthermore, we have an ambulance reduction program in place to reduce our minimum staffing	Dina

	overtime expenses to compensate for vacancies created by sick calls, injuries, and the high turnover rate. The ambulance reduction program correlates to a reduction in up to three ambulances on some shift days. Add to this a five-year call volume increase trend and you will see why we experienced the slight decrease in response times. In no way does this prevent us from implementing innovative programs which is evidenced by our new "power shift" which will be implemented within the next thirty days to address this response time decrease that has been identified. To my knowledge, we have not received complaints specific to response time delays in calendar year 2018.	
<b>Q:</b>	<b>Please provide data on how many bills snail mailed and how many are eBills and if there are duplicates? Do we get the most complaints on snail mail bills or eBills?</b>	<b>Gustin, Patty</b>
A:	The City has a total of 63,153 active accounts and 36%, 23,186 are enrolled in E-Bill. E-Bill customers receive an email notification informing them that their bill is ready, they do not receive a duplicate notice in the mail. The only time E-Bill customers received a hard copy notice is if the account is past due. The Finance department does not track complaints by standard mail or E-Bill customers.	Mayer
<b>Q:</b>	<b>As Public Works utilizes seasonal workers throughout the year would that be something other departments can enact? Can you provide a grid of Managers in general, Deputy Manager's etc. by Department to identify skills base for peak events that may need coverage?</b>	<b>Gustin, Patty</b>
A:	Attached is a copy of the City's organizational charts broken down by each manager.  Additionally, staff evaluates the utilization of seasonal workers based upon the type of work performed compared to the required on-boarding time, including training for specific job tasks.	Sheehan and Mayer
<b>Q:</b>	<b>Can you please provide data on Public Works custodial service and explain how you came to this conclusion? Also 3 vehicles were removed for rust can you provide a list of new vehicles purchased? What was the tree reduction in the community due to Emerald Ash bores. How many calls have we received for tree trimming, traffic visibility and clearance issues have we received this year?</b>	<b>Gustin, Patty</b>
A:	<ol style="list-style-type: none"> <li>1. Public Works has received 24 service requests related to pest control since the beginning of the year. Additional staff has seen a significant increase in the cost of the pest control services.</li> <li>2. Attached is a listing of the new vehicle purchased in 2019</li> <li>3. Staff is still researching the tree reduction figures related to Emerald Ash Borer</li> <li>4. Year to date requests related to forestry total 1,856 and the City on averages 3,250 forestry calls per year.</li> </ol>	Dublinski
<b>Q.</b>	<b>In the Police Department is there IT training? Can the City's IT Department assist? Are there training webinars for easy and continued access? Do you believe once the parking module is fully functioning this will not be an issue? Is the eBill system an old or new system? If old will it be updated? If so when? If new will the service vender of the system step in to assist with the glitches? If so when?</b>	<b>Gustin, Patty</b>
A	The issue is not necessarily related to training or lack of it. The root cause is that this is a Solution that requires management of the vendor, PD and State. It also requires effort and time to focus on every detail including the workflow of the department and other departments.  The Commander in charge simply did not have the time to focus on all of these details in addition to his main and already challenging job.  Every project re: Public Safety requires this type of effort and coordination at a Solution level.	Anderson, Marshall
<b>Q.</b>	<b>The City was to go electronic online with many of its services by the end of the year, online payments, permits, permit approvals, etc. will that timeline goal be reached?</b>	<b>Gustin, Patty</b>
A:	The original timeline has been revised as EnerGov is in the process of making a significant upgrade to the e-Review Module and improving its interaction with the Customer Self Service product (CSS, customer portal). The new long-term release is	Cope

anticipated to be ready for deployment in the first quarter of 2019. As a result, our revised goals are:

1. Go-live with Code, Project, Licensing/Contractor Registration and receiving Online Plan Applications using CSS, as soon as each one is ready to launch. These modules are to be implemented in the 4<sup>th</sup> quarter of 2018.
2. The Plan module is intended to be fully implemented in the 4<sup>th</sup> quarter of 2018 minus citizen access to e-Plan Review. We fully intend to use e-Plan Review in the back office, as it is necessary to support the functionality of other modules.
3. The 2019 long-term release will allow customer access online for EnerGov's e-Plan Review, which should be installed and ready for use in the second quarter of 2019. This is dependent on Tyler Technologies' ability to maintain their scheduled upgrade. Naperville intends to utilize this module internally in Q4 2018.

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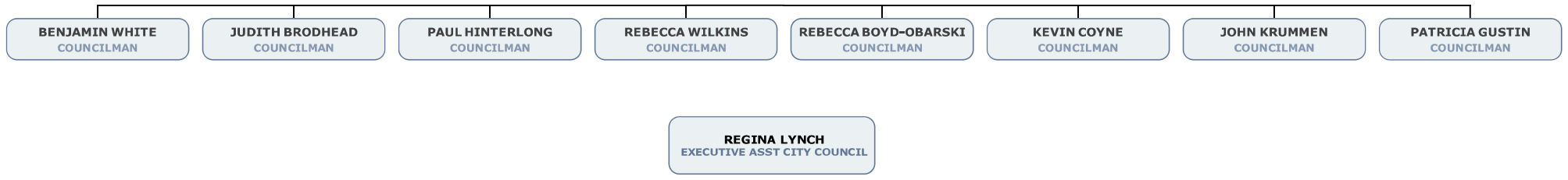
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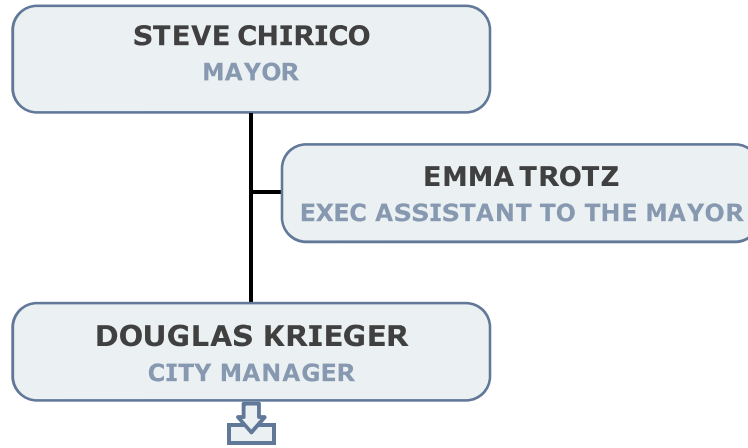
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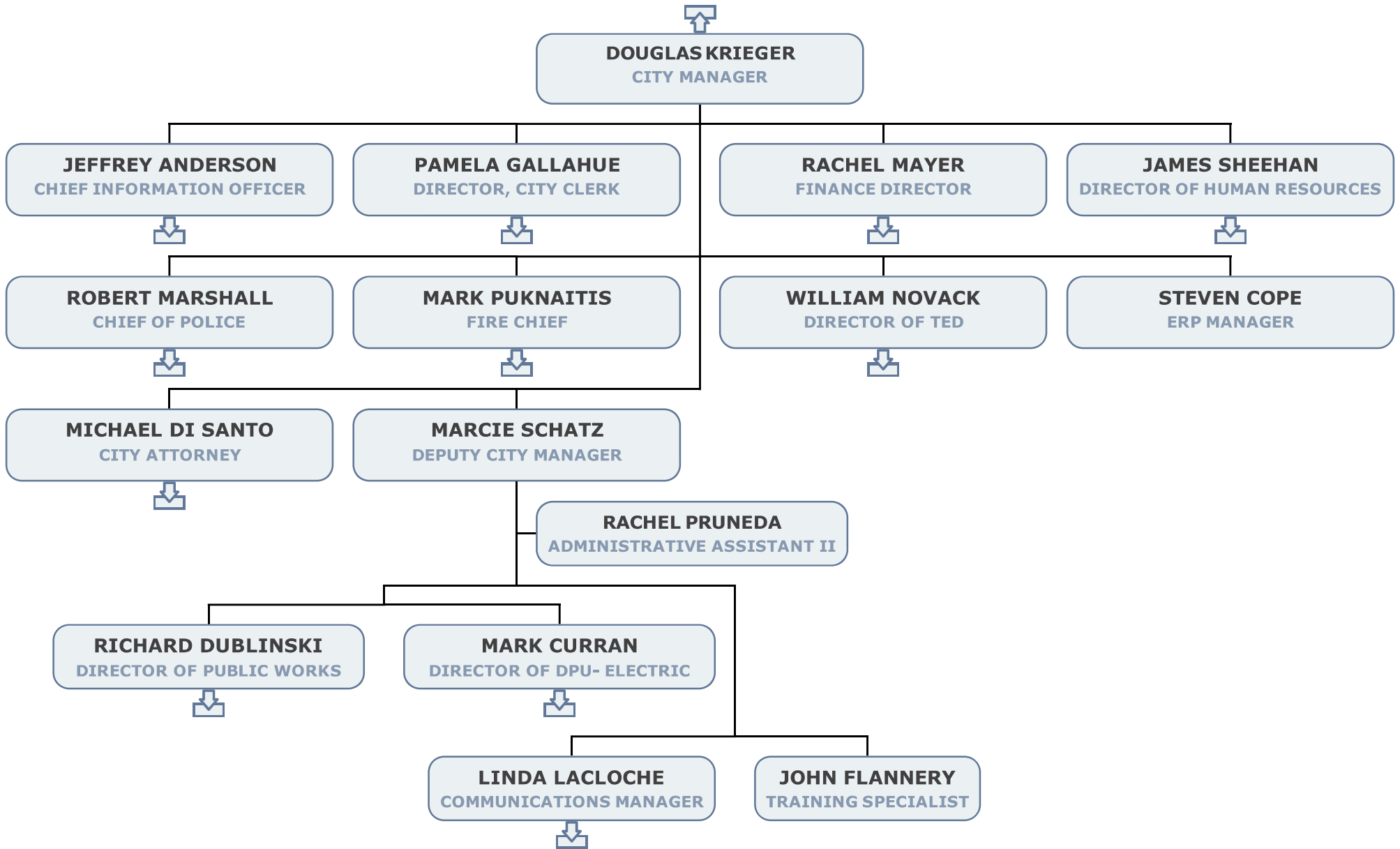


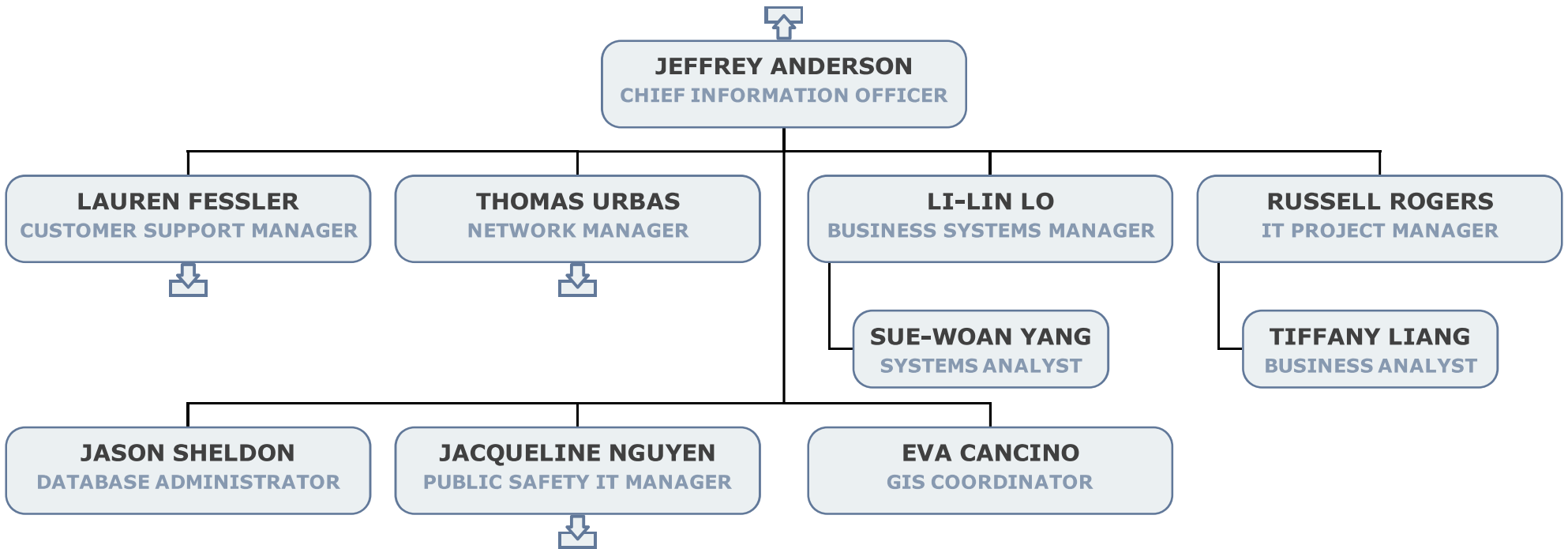
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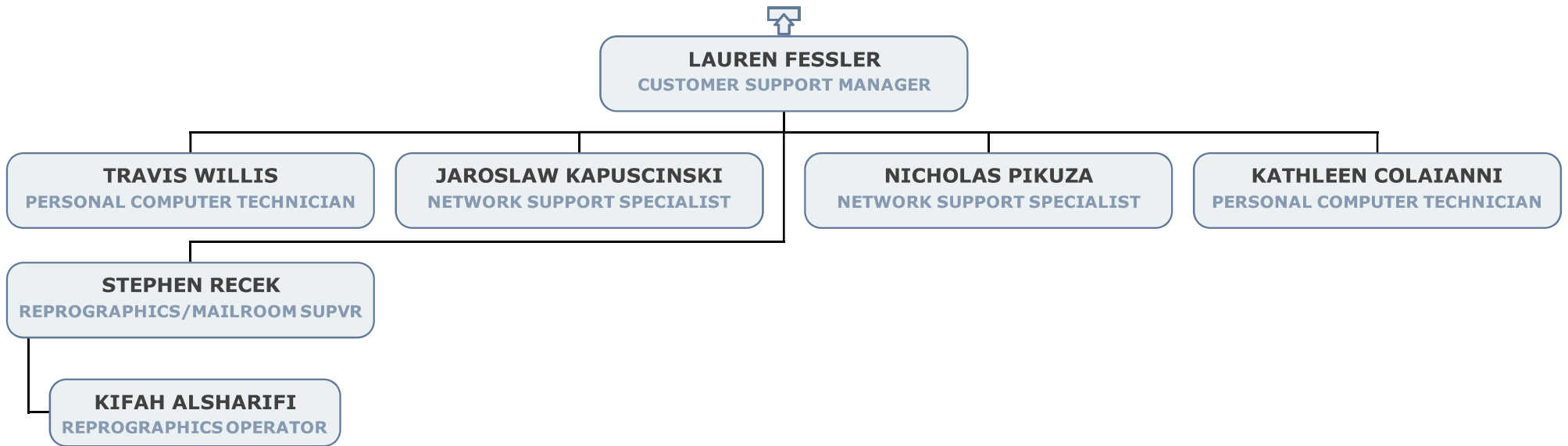
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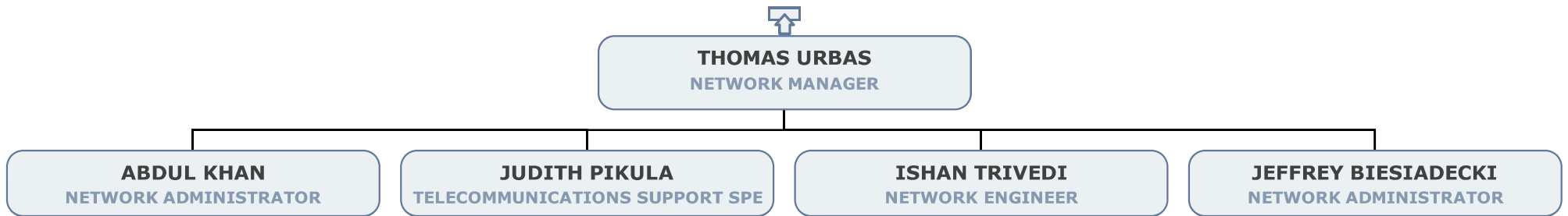


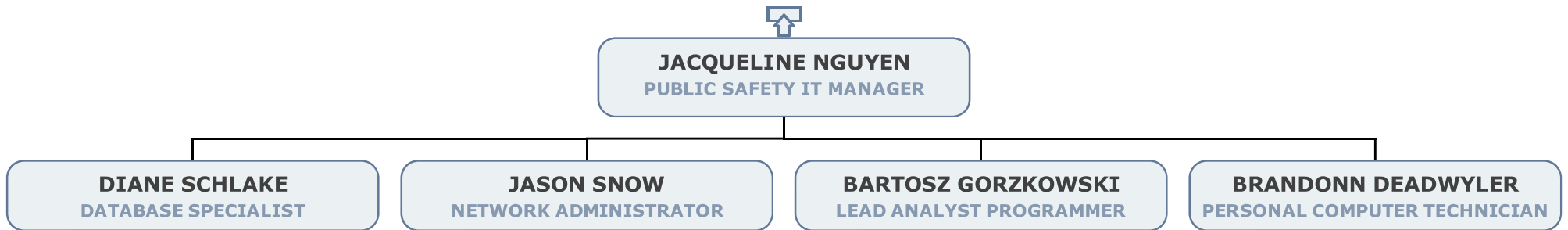




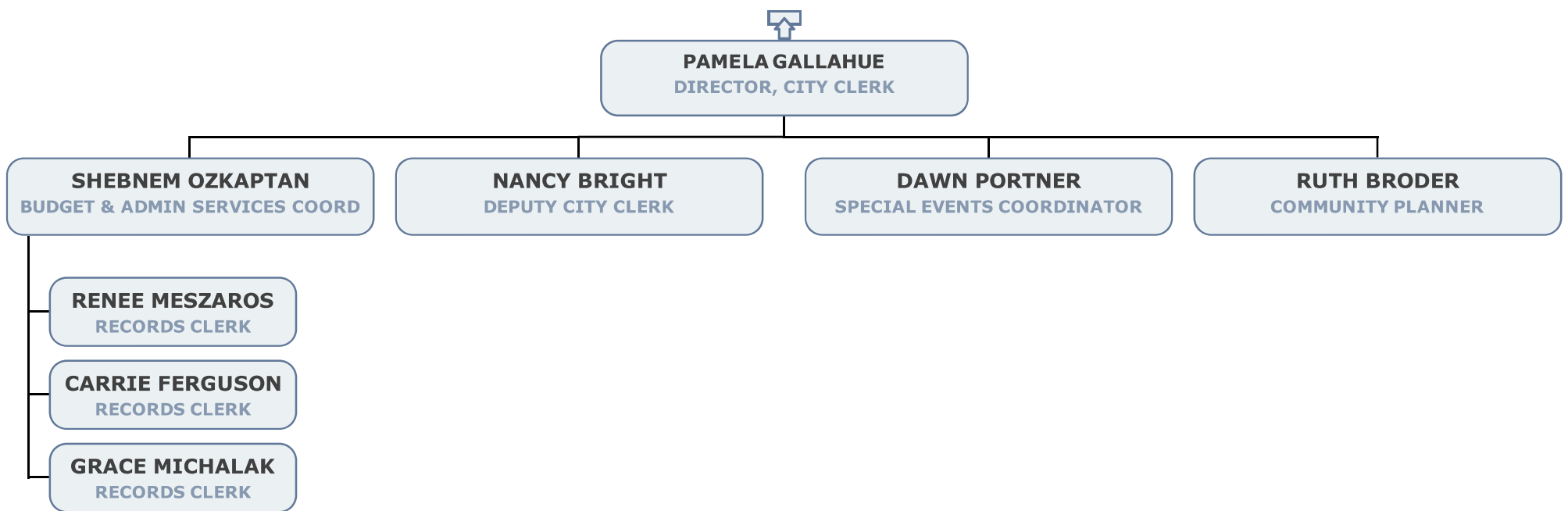


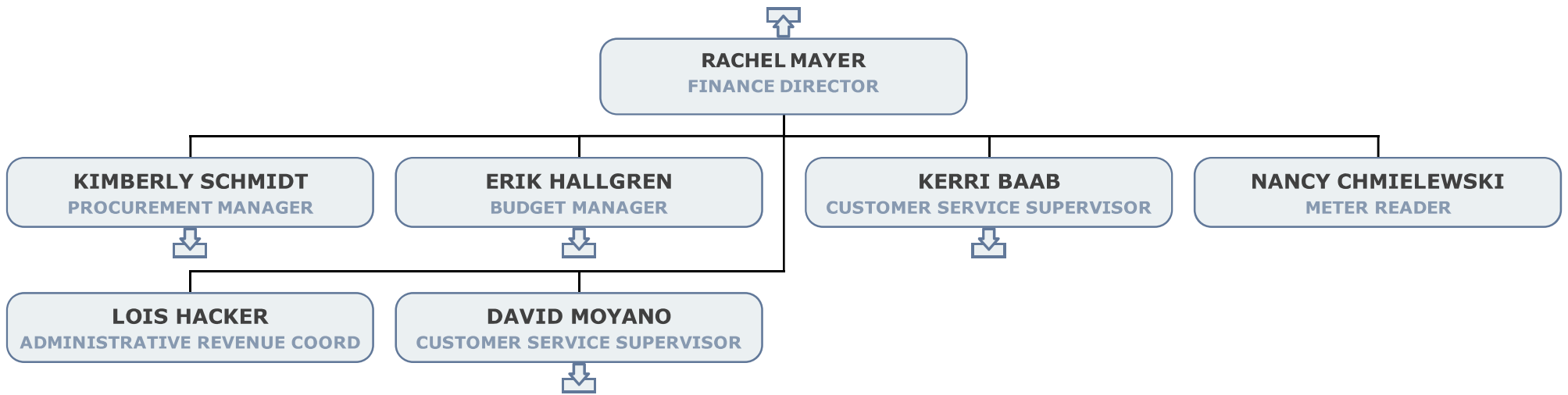


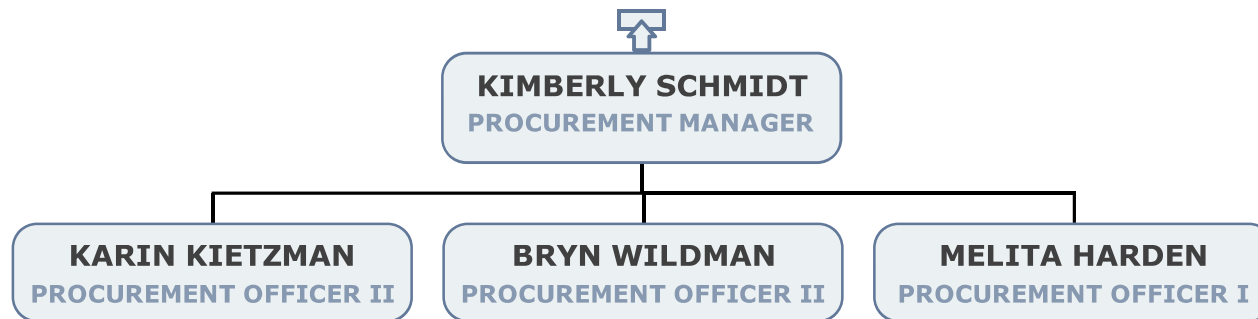


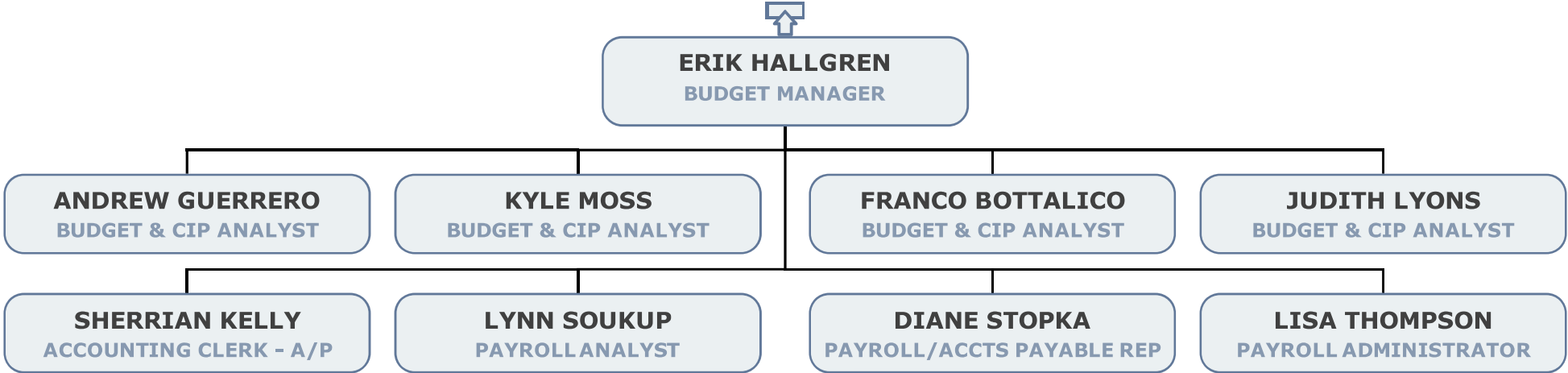


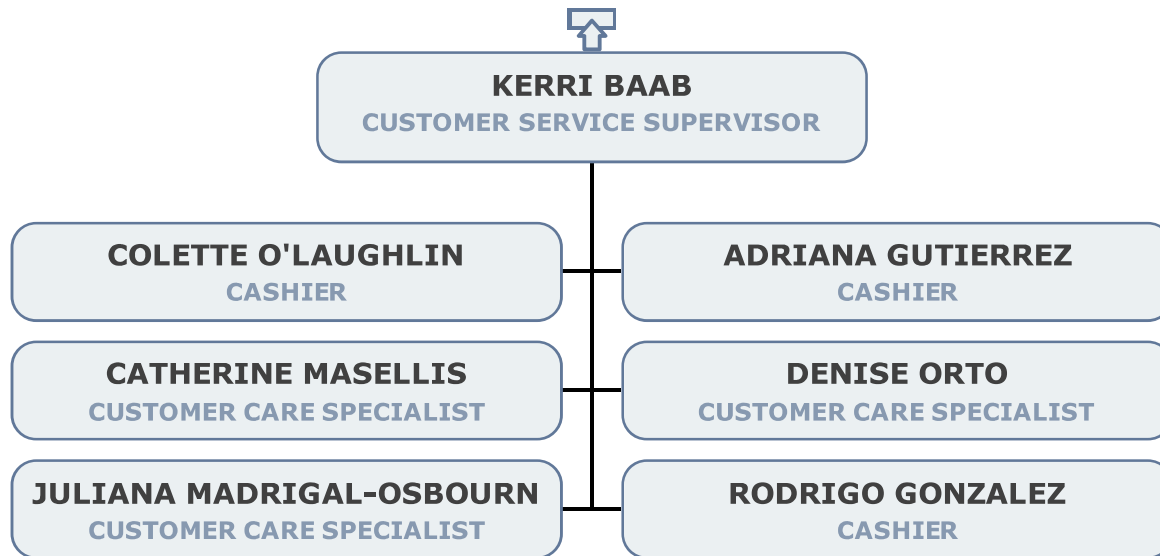


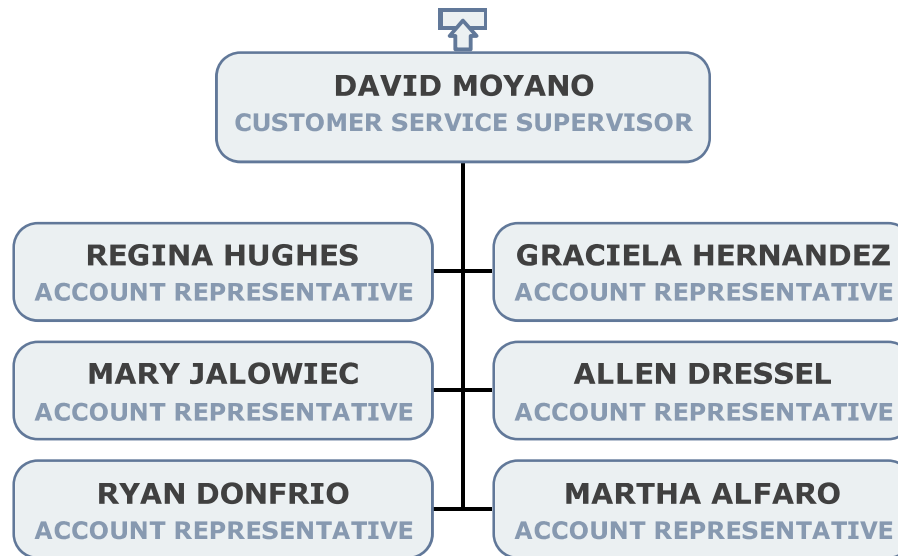


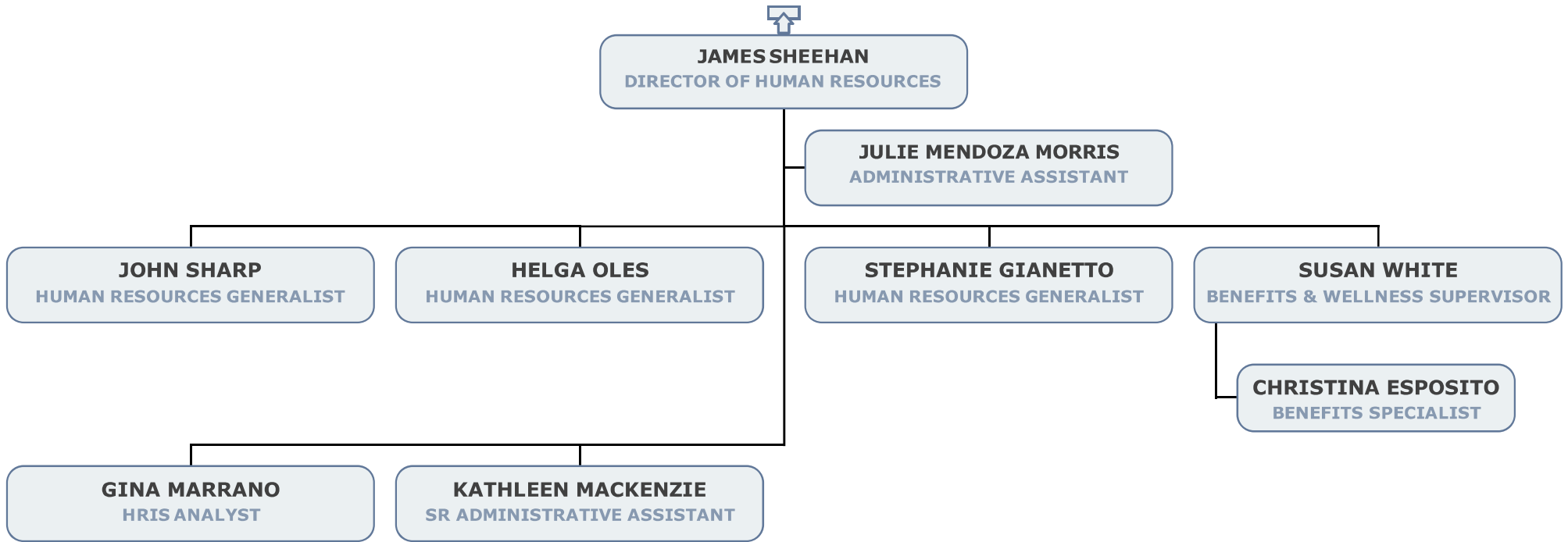


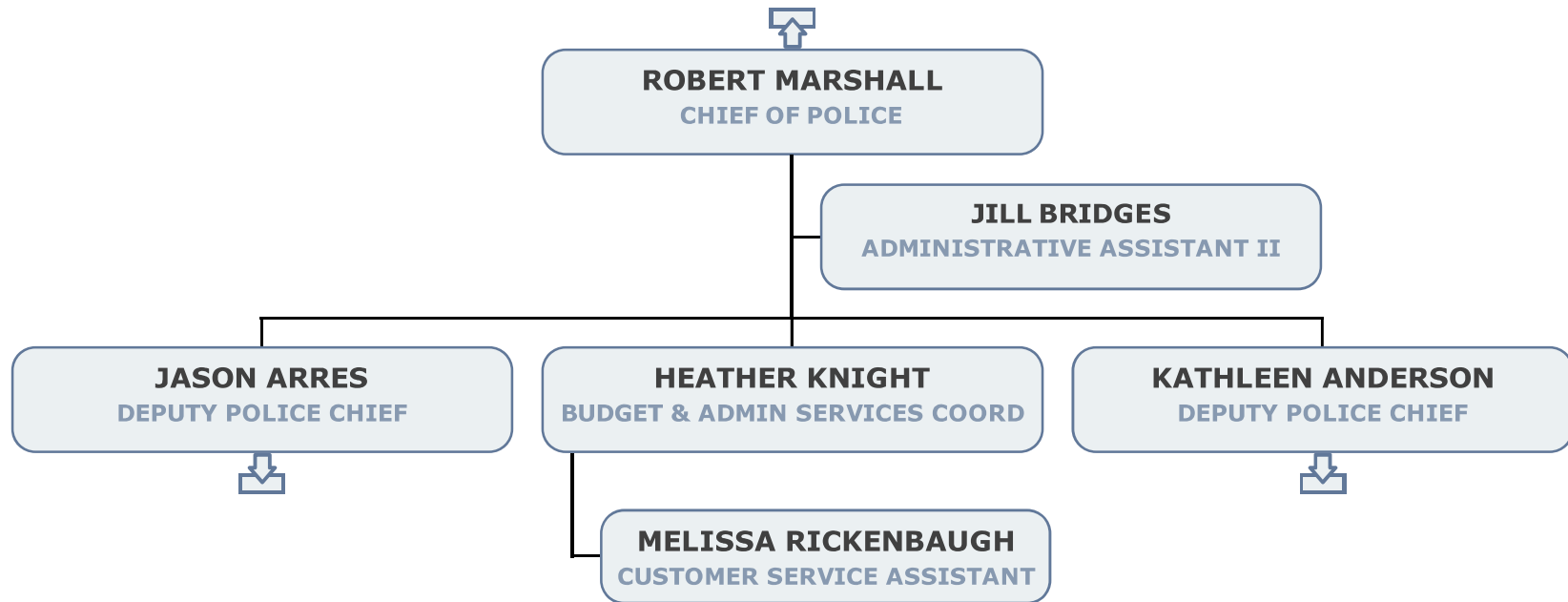




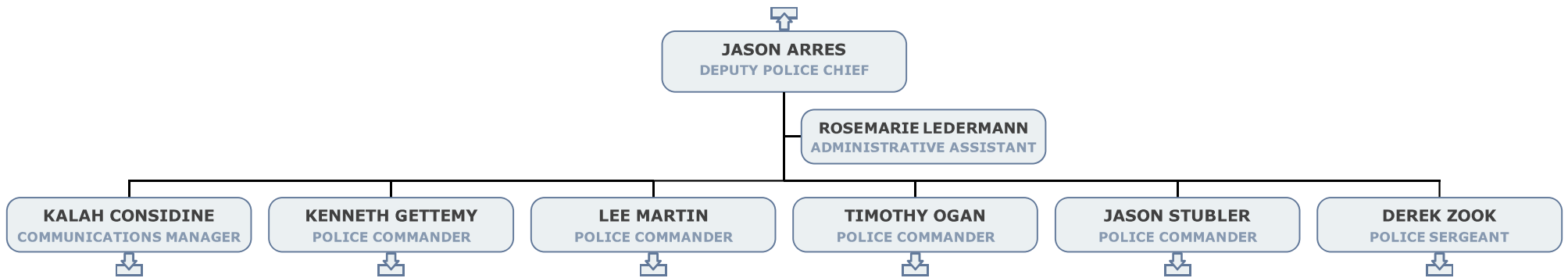




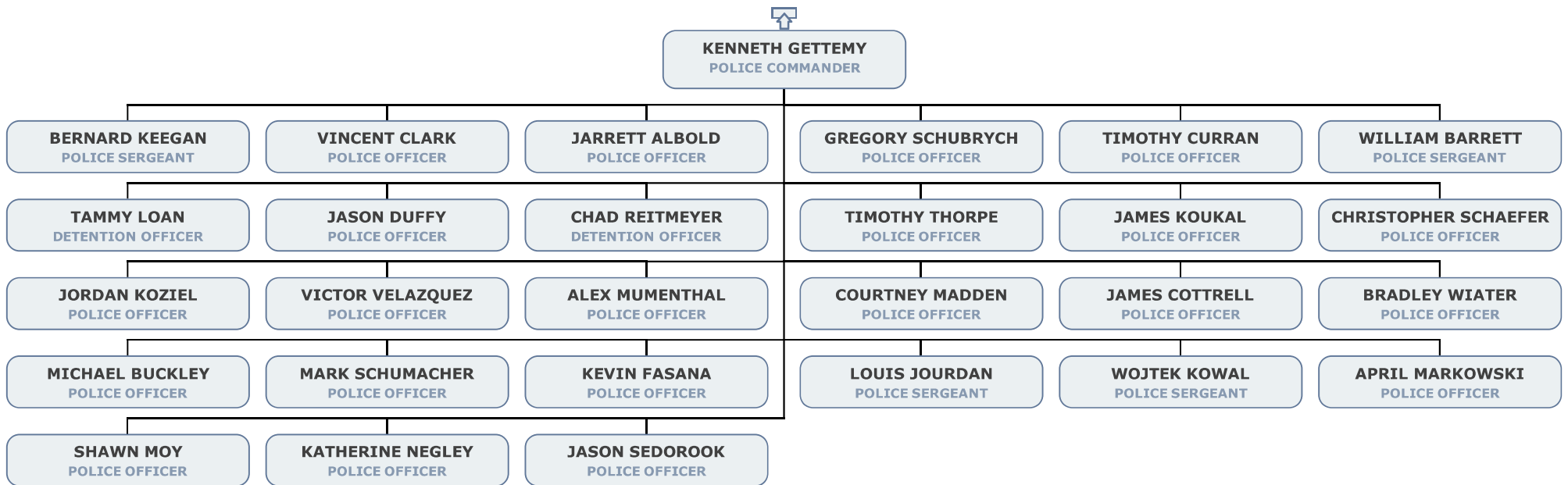


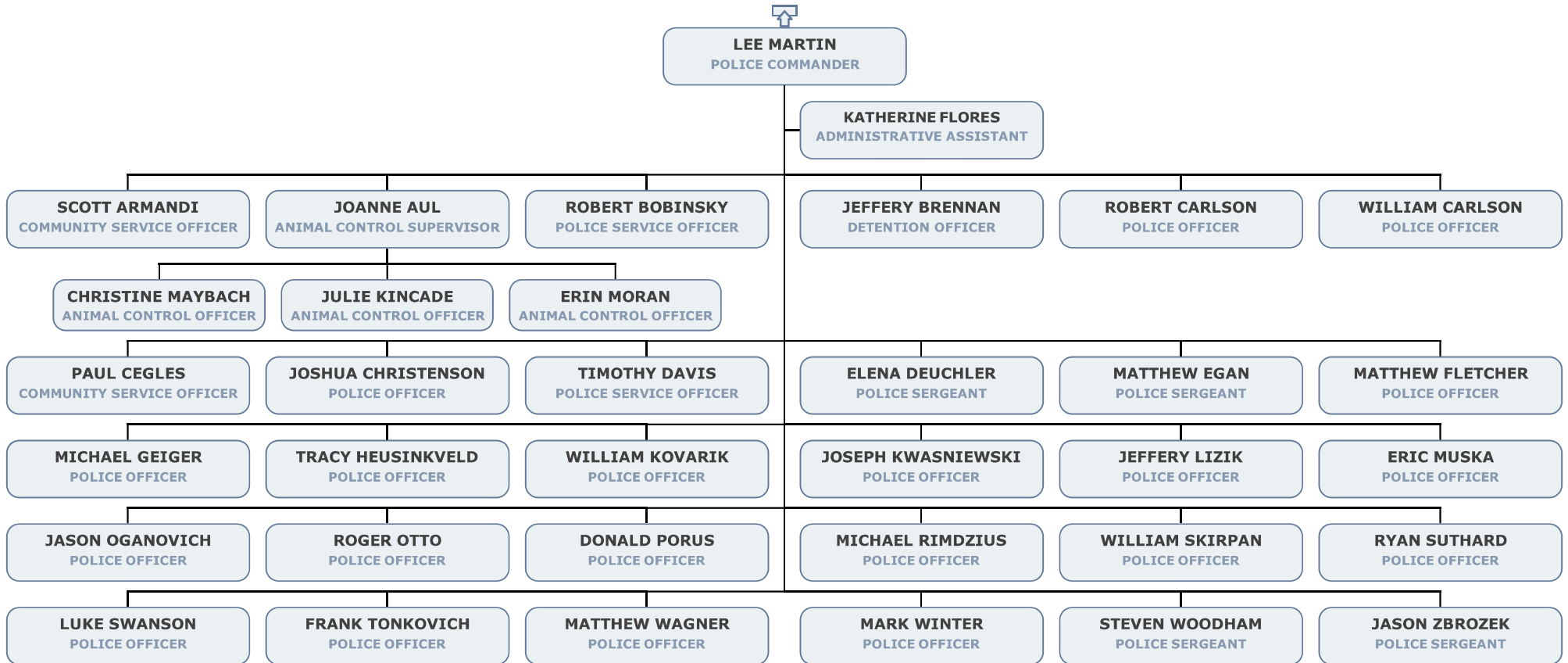


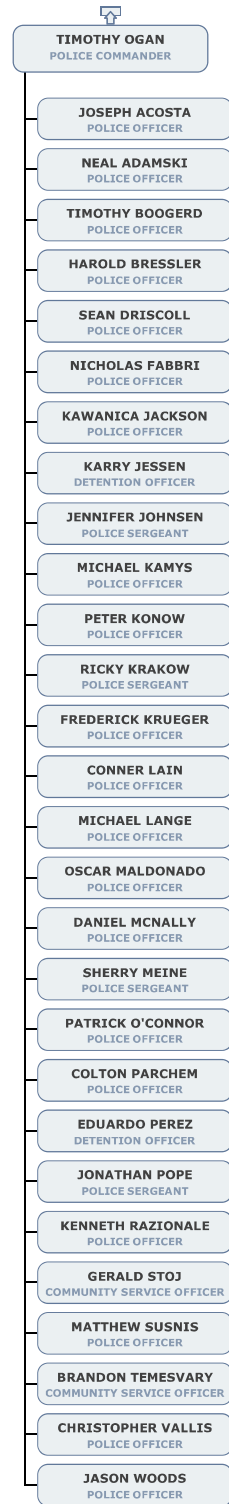


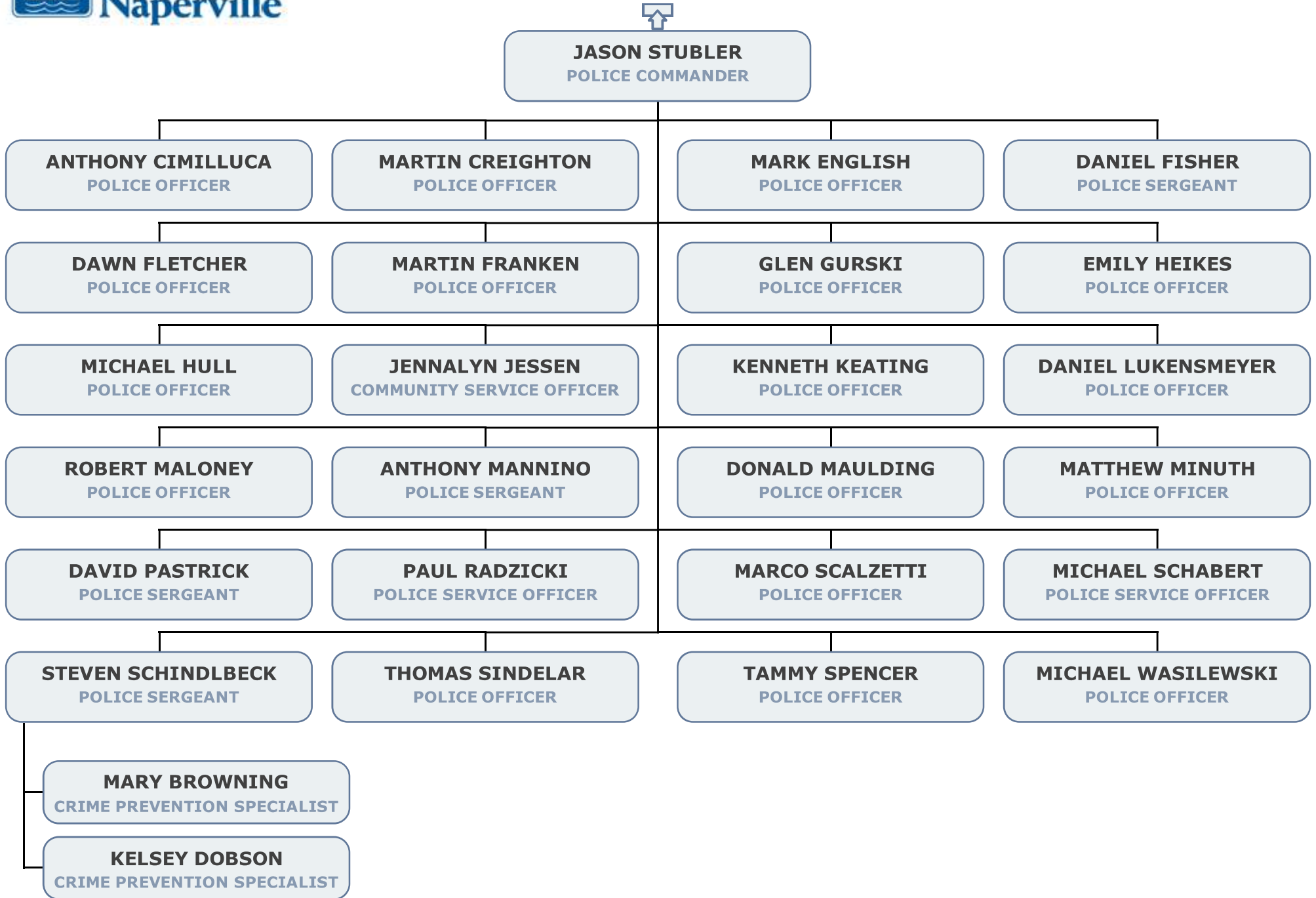


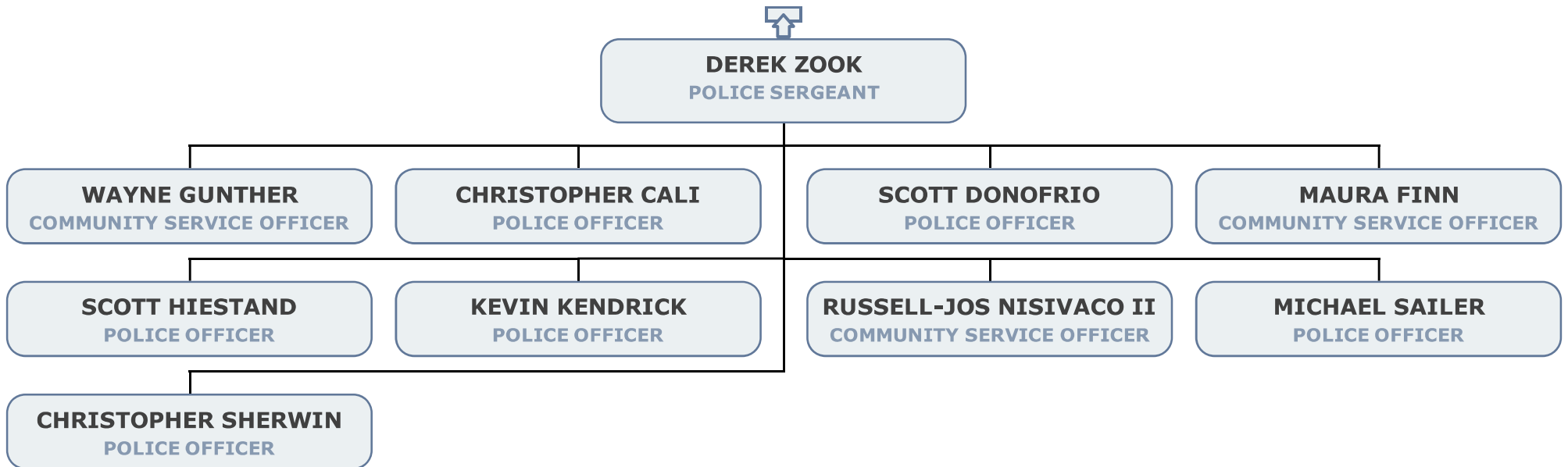


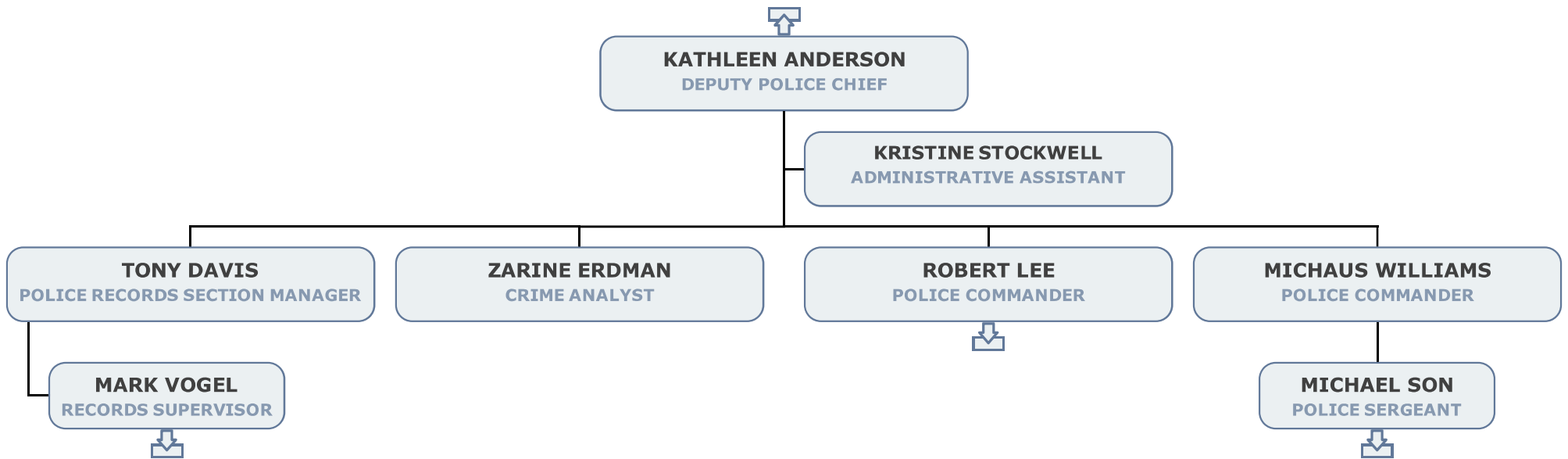




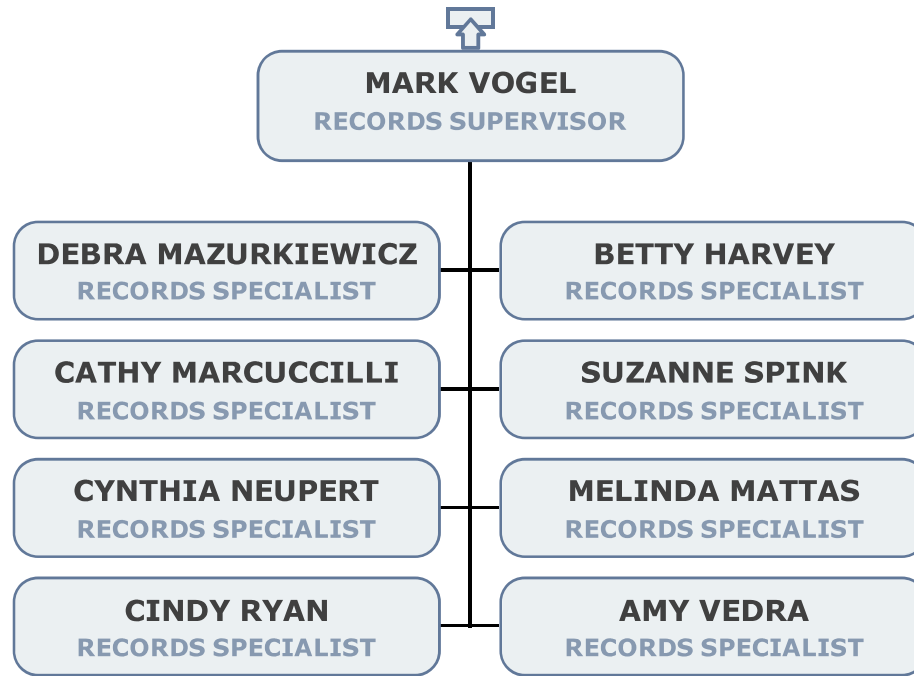


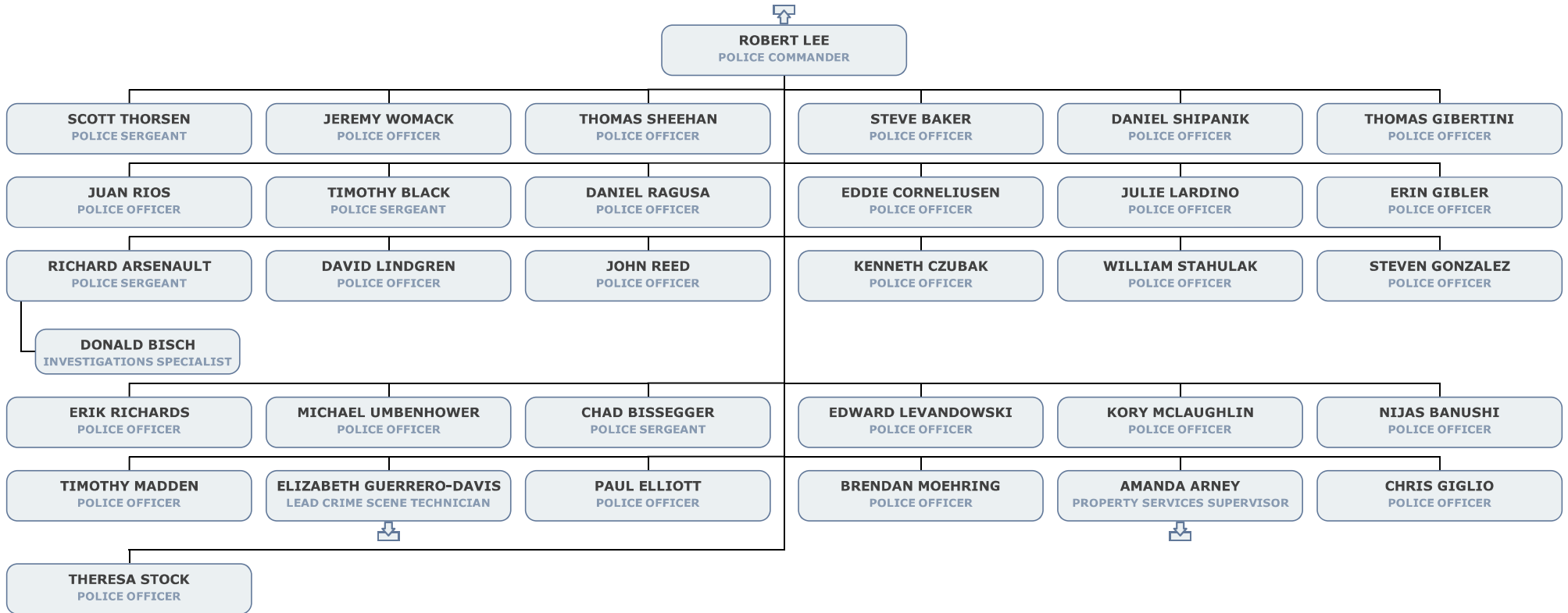


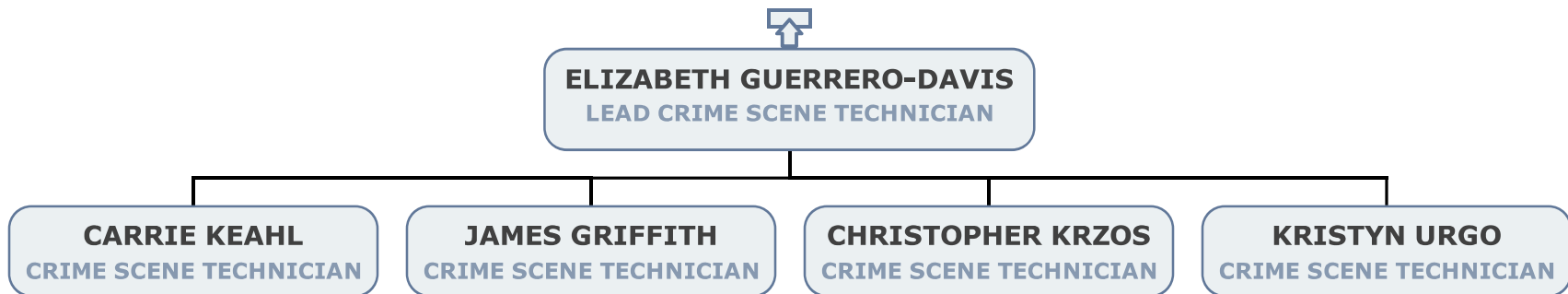


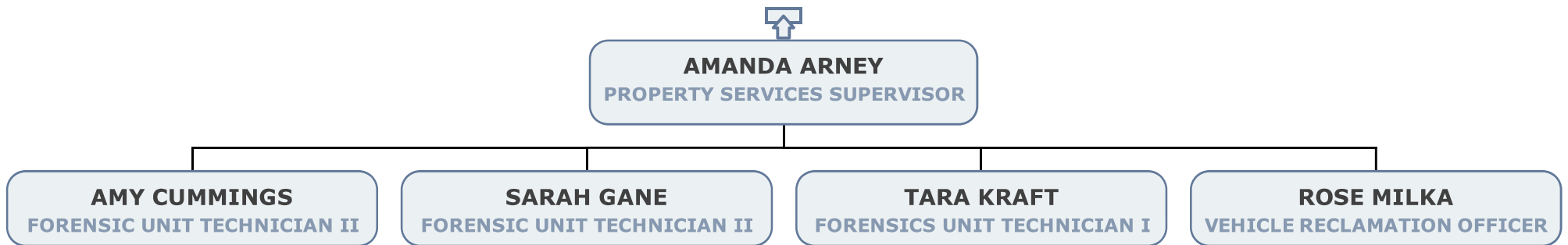


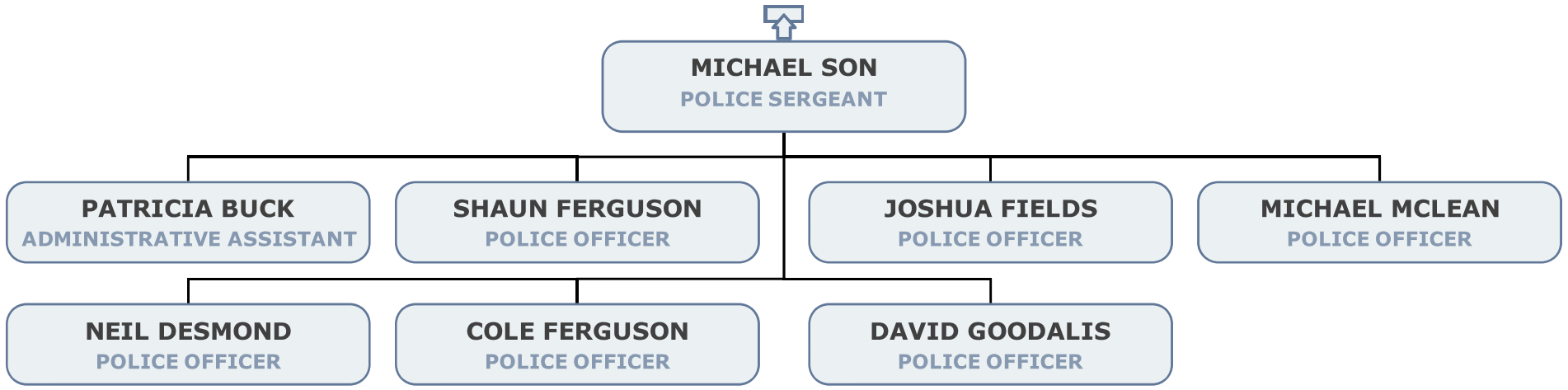


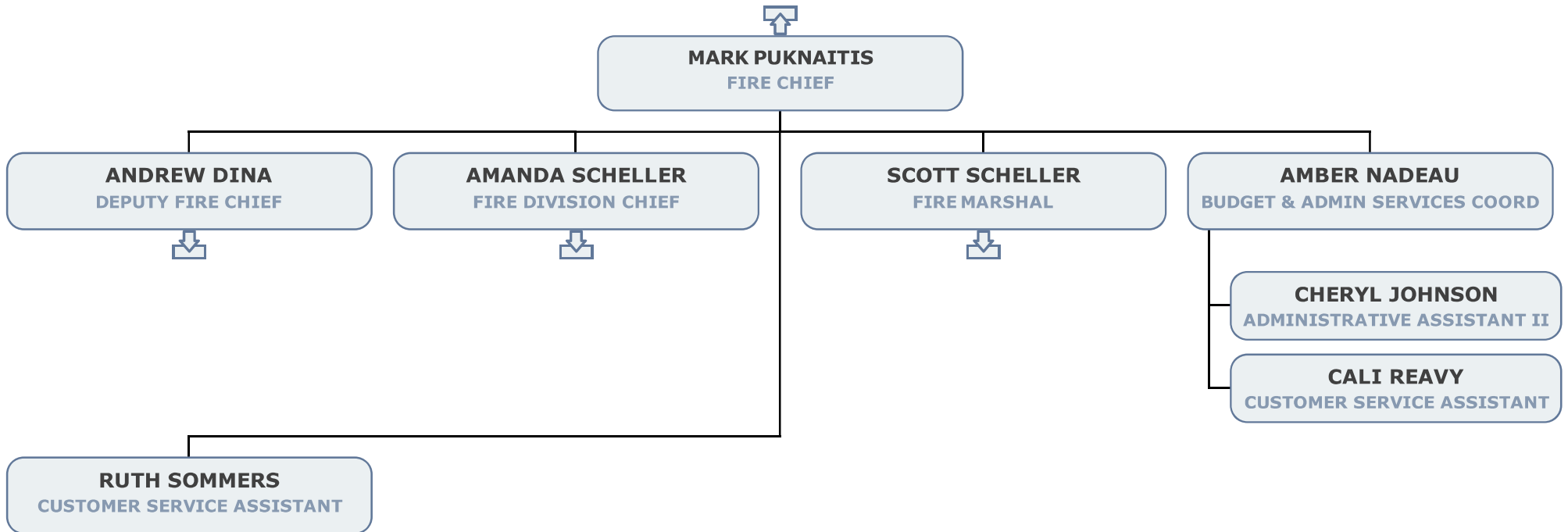


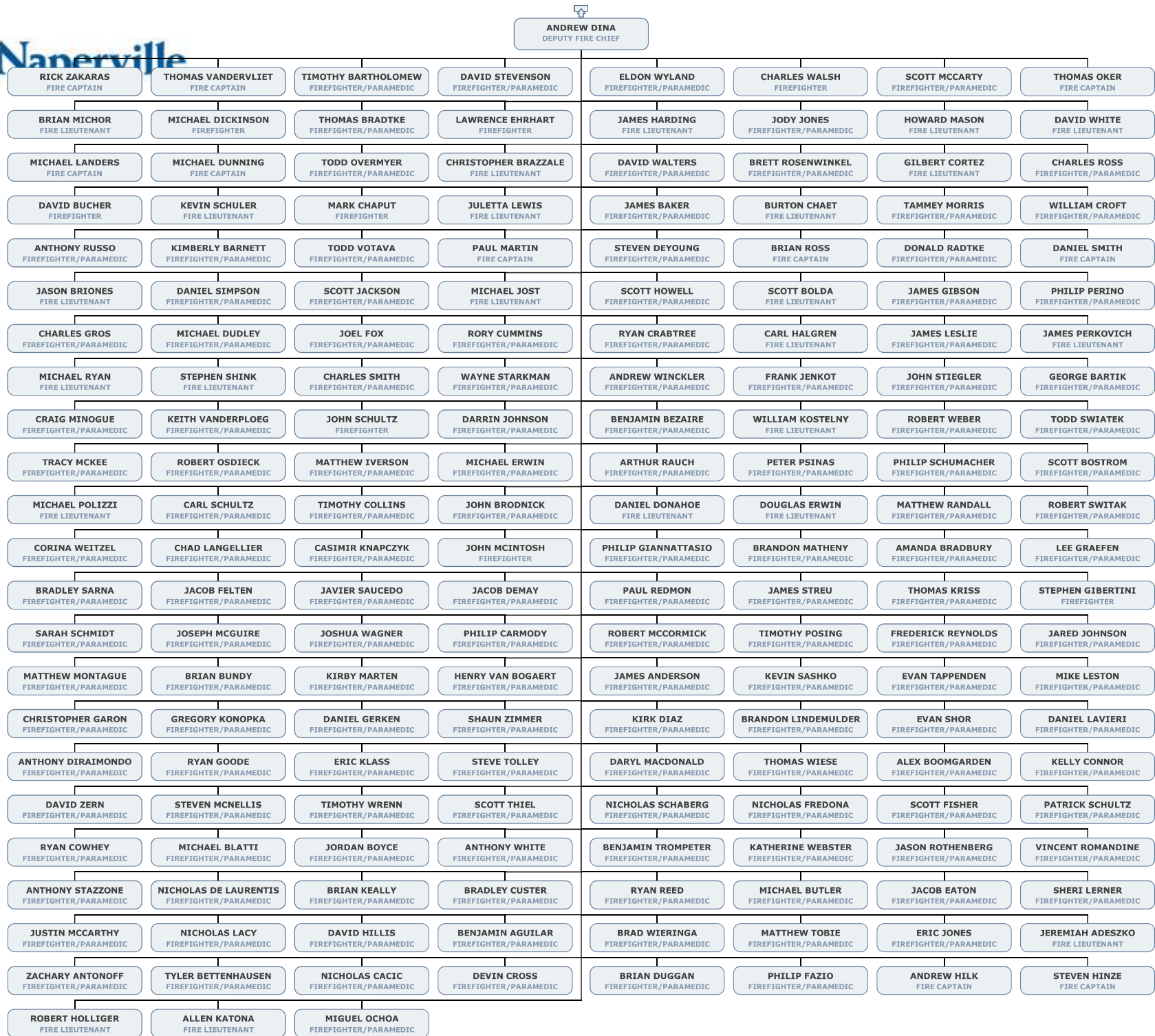


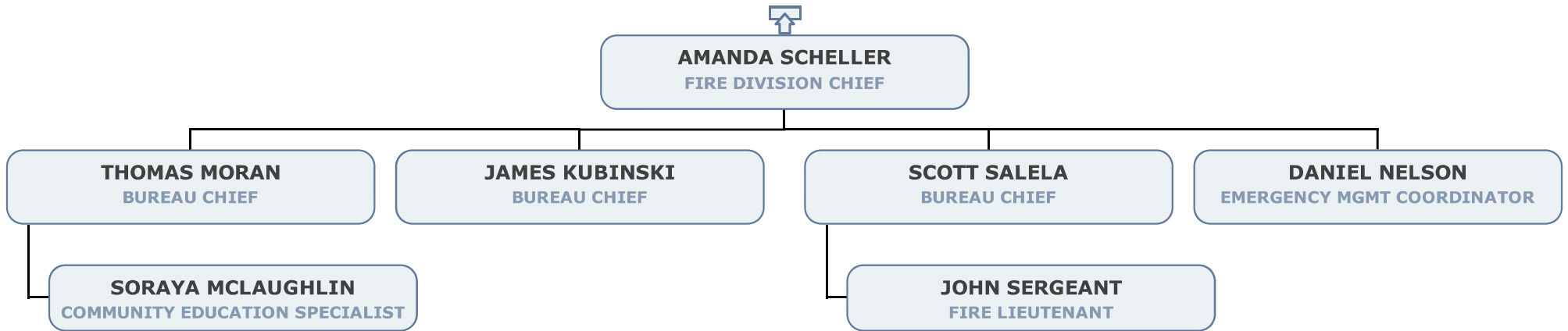




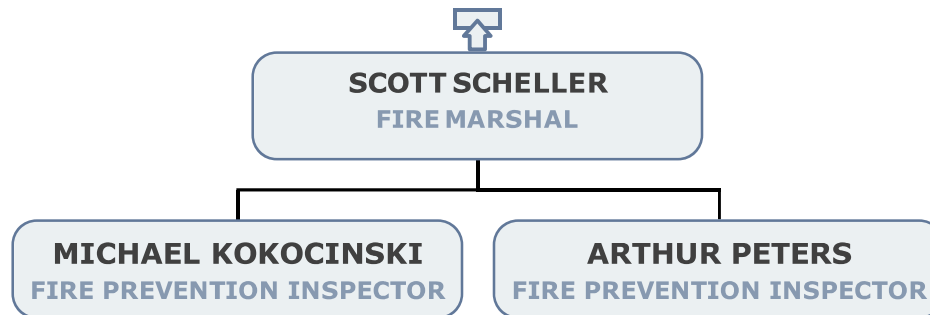


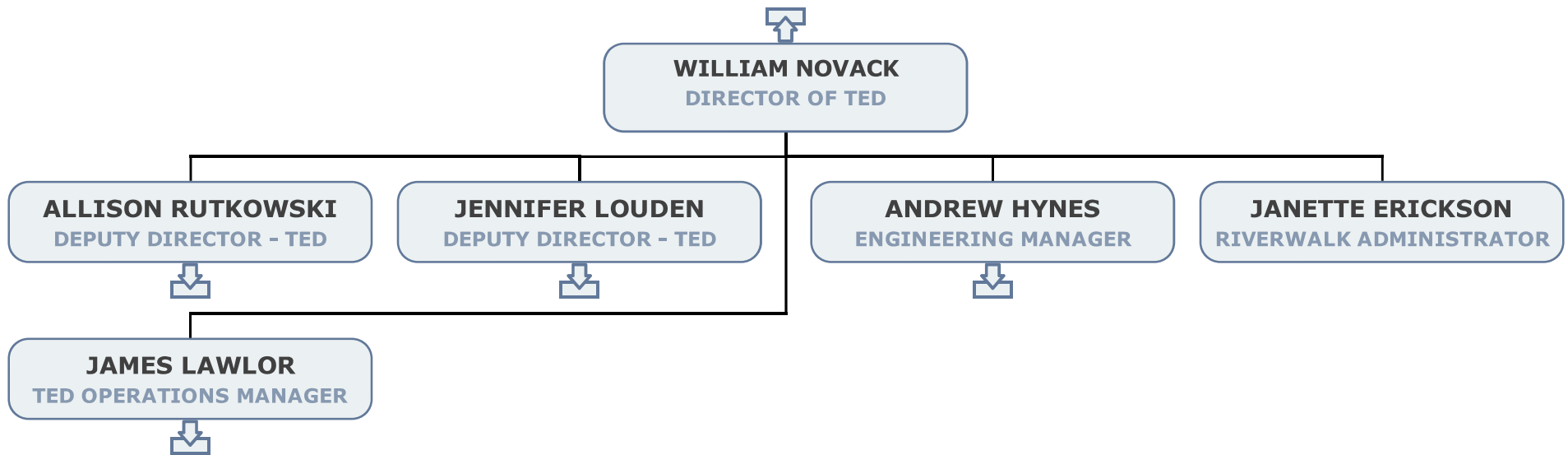


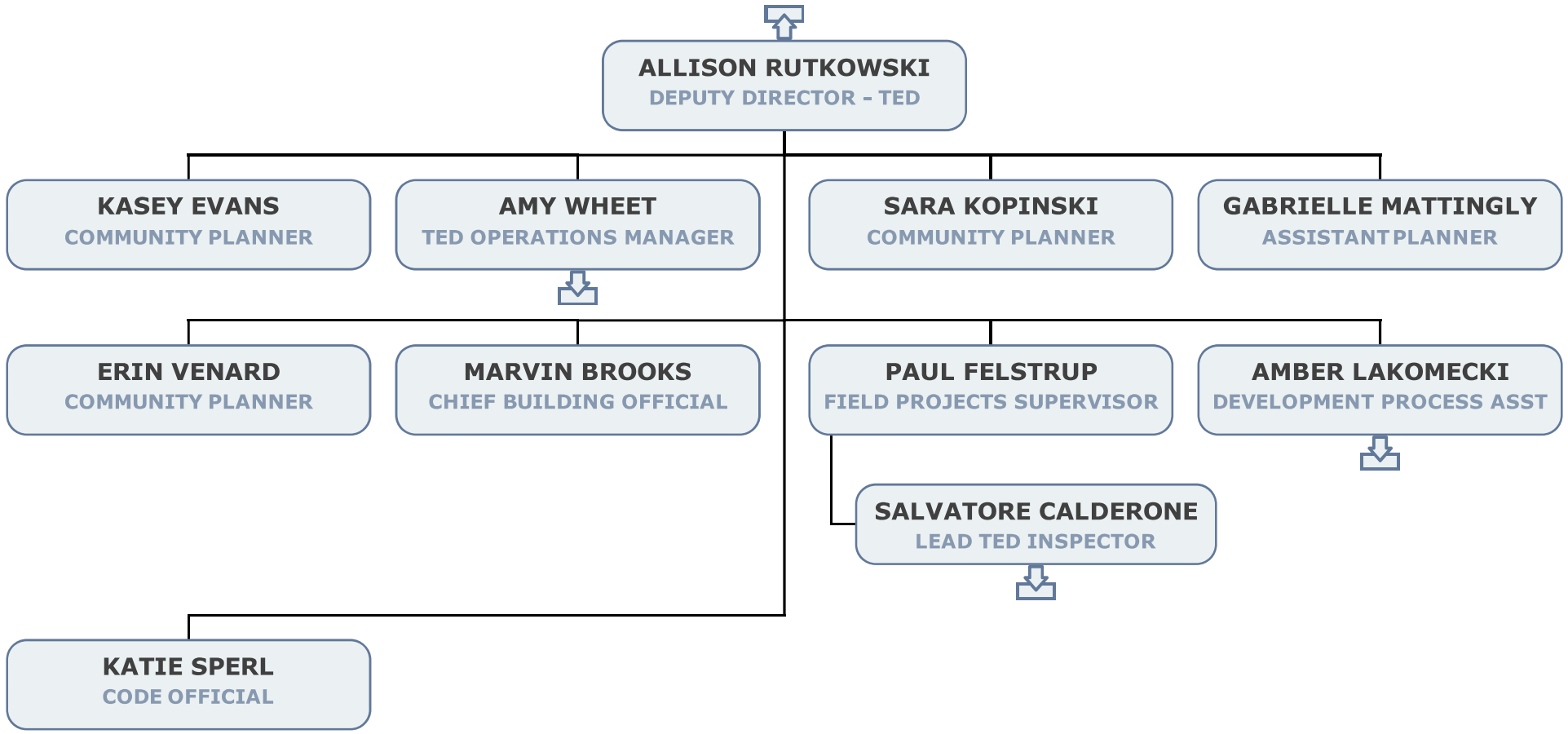


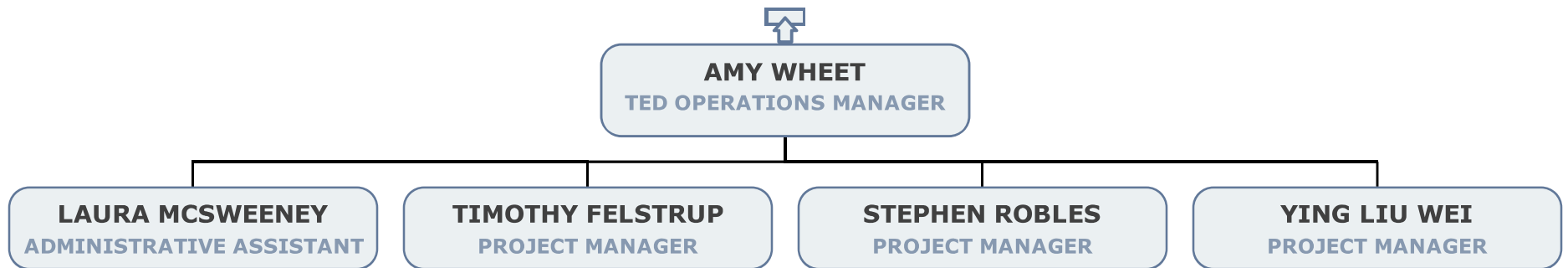


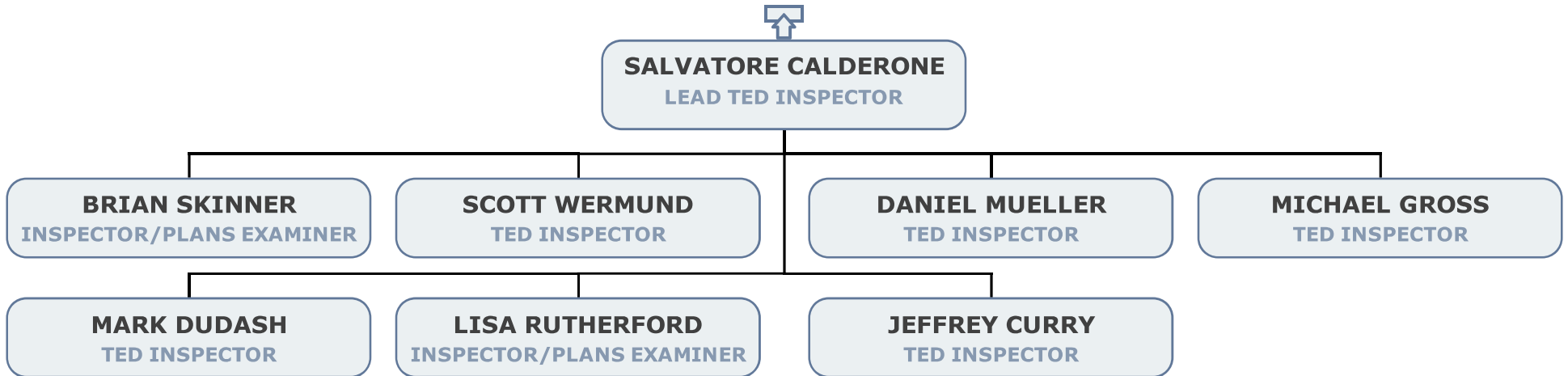


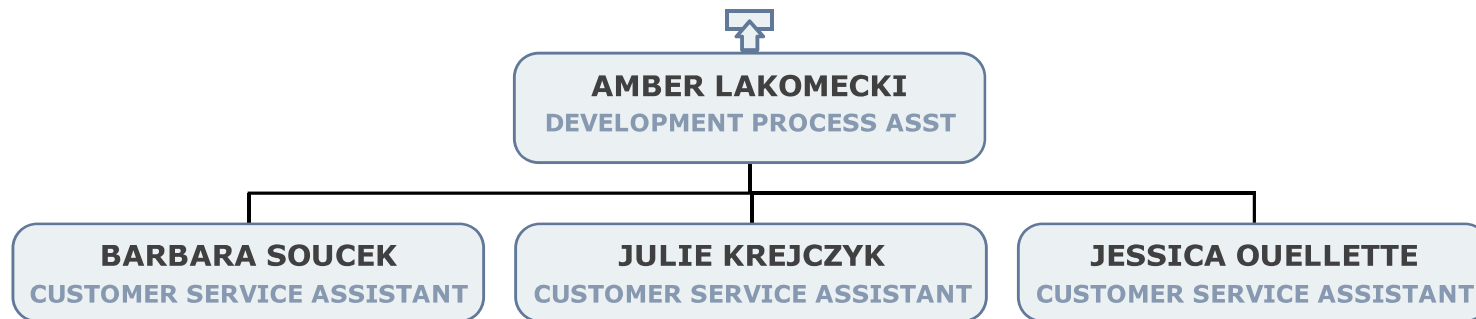


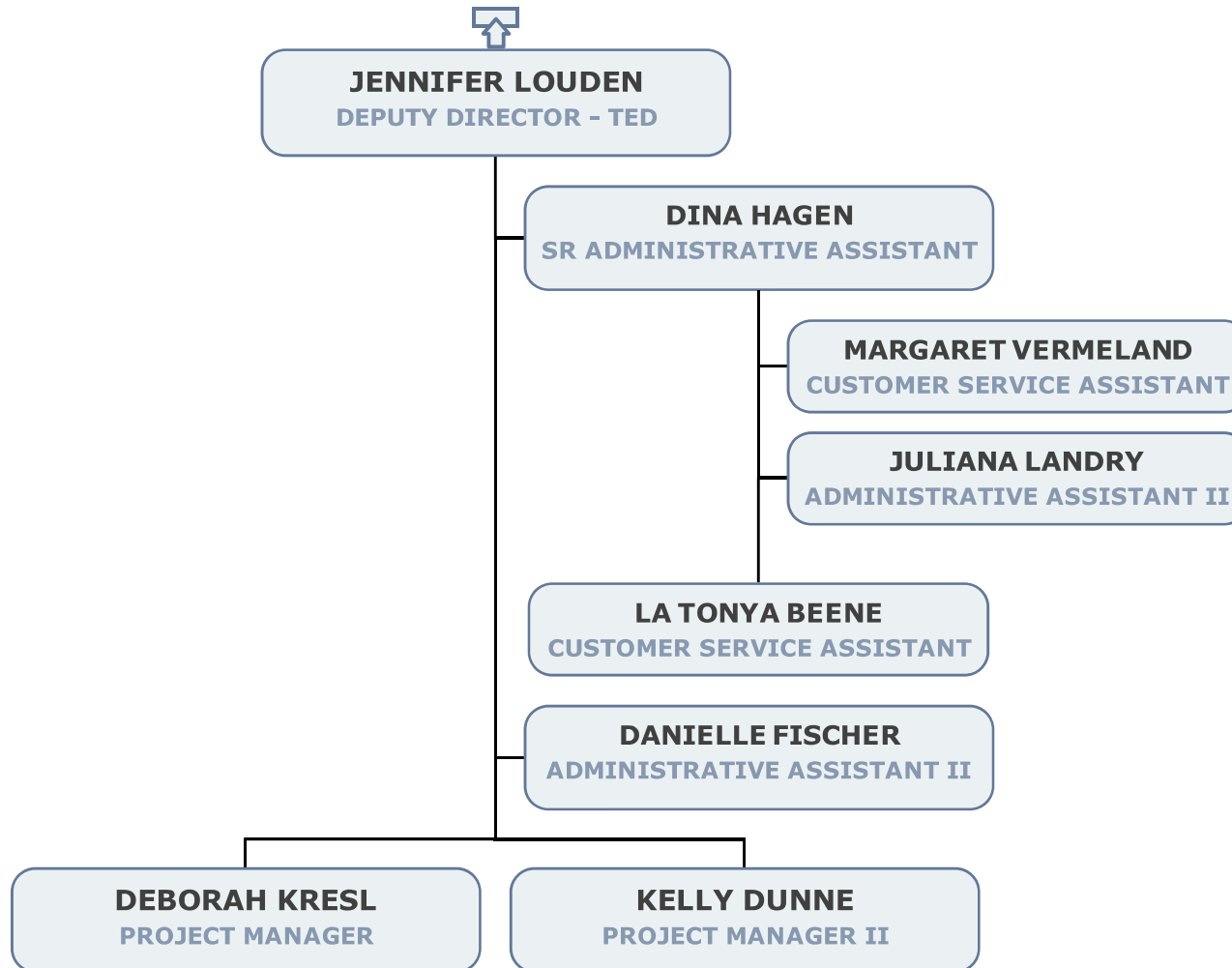


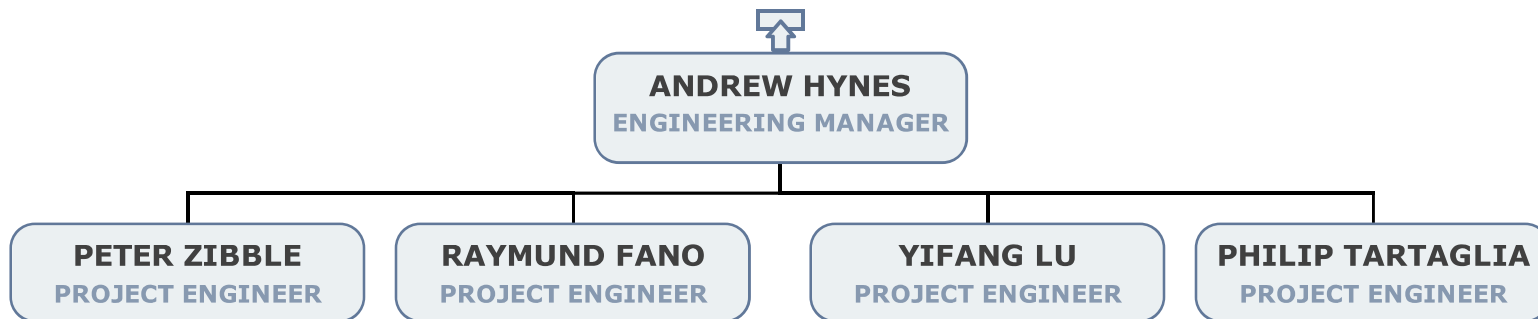




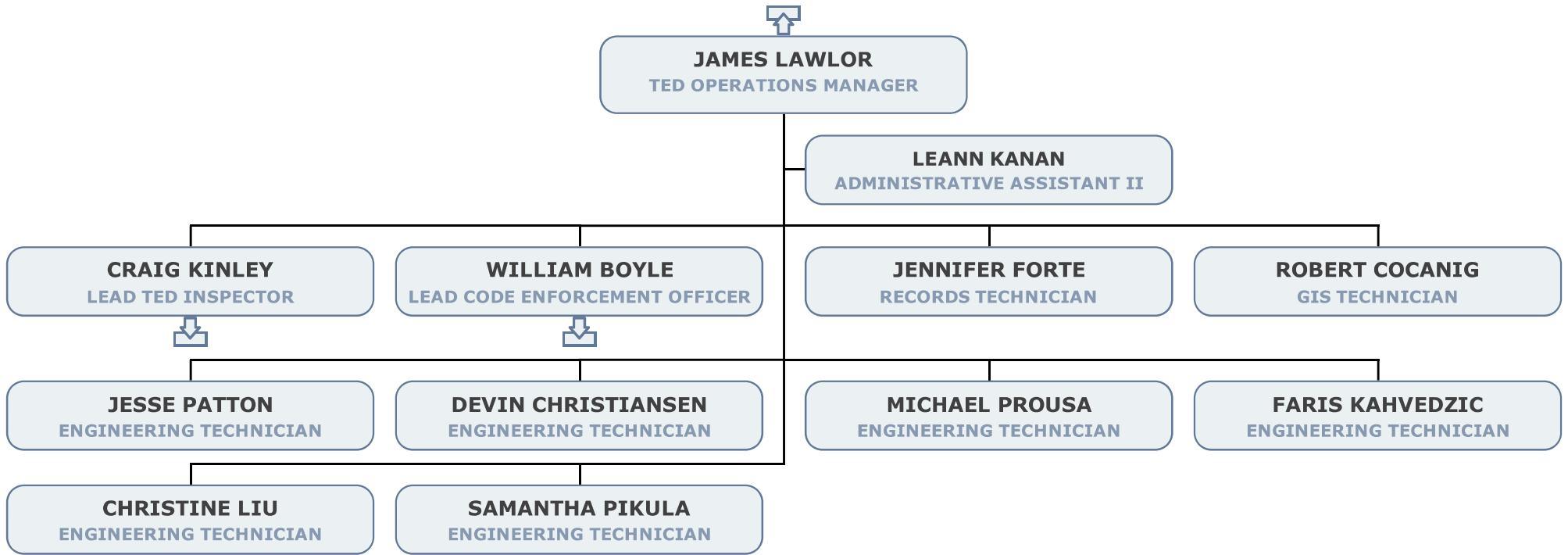


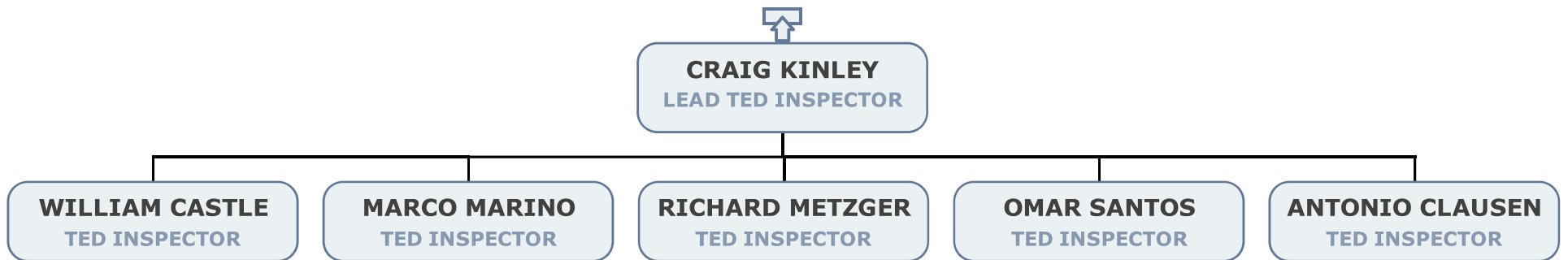


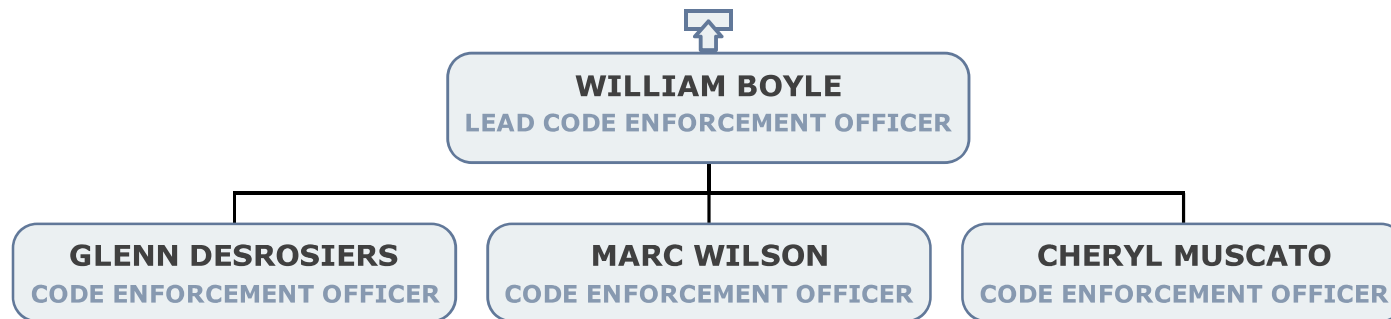


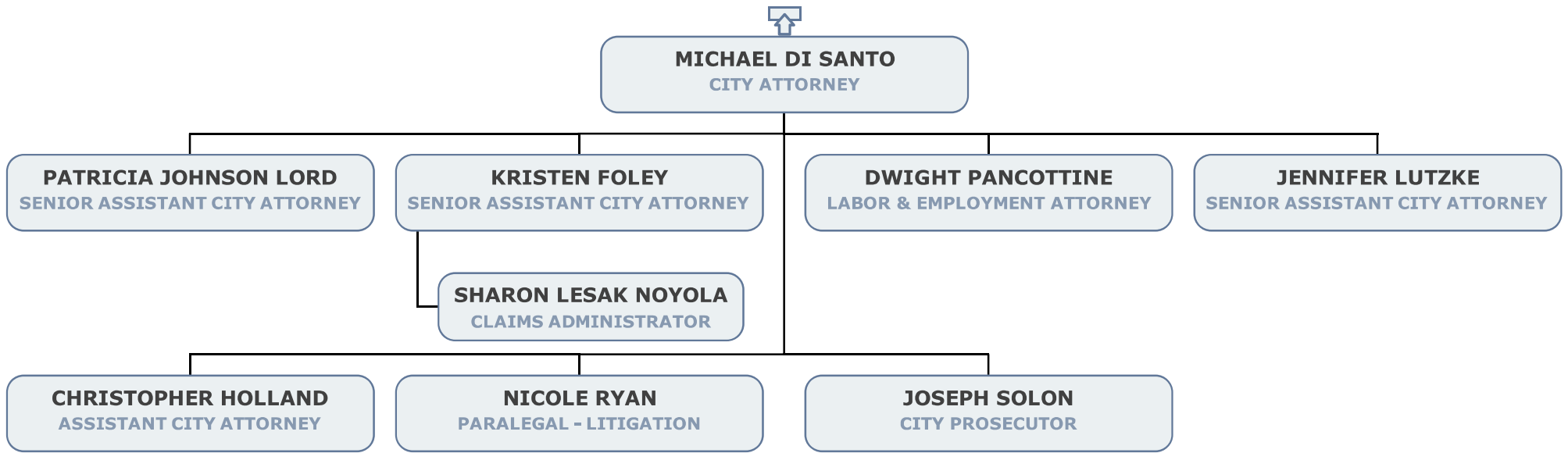


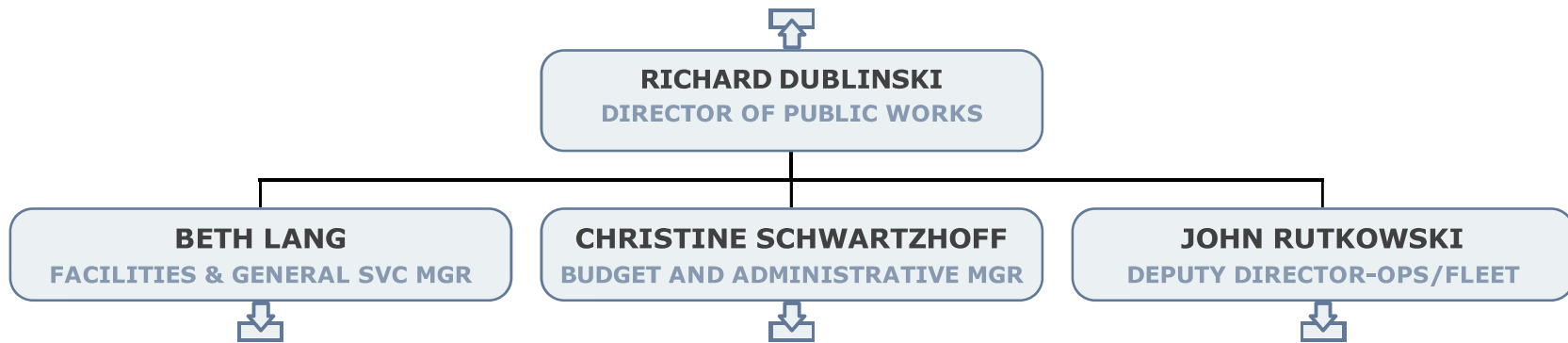


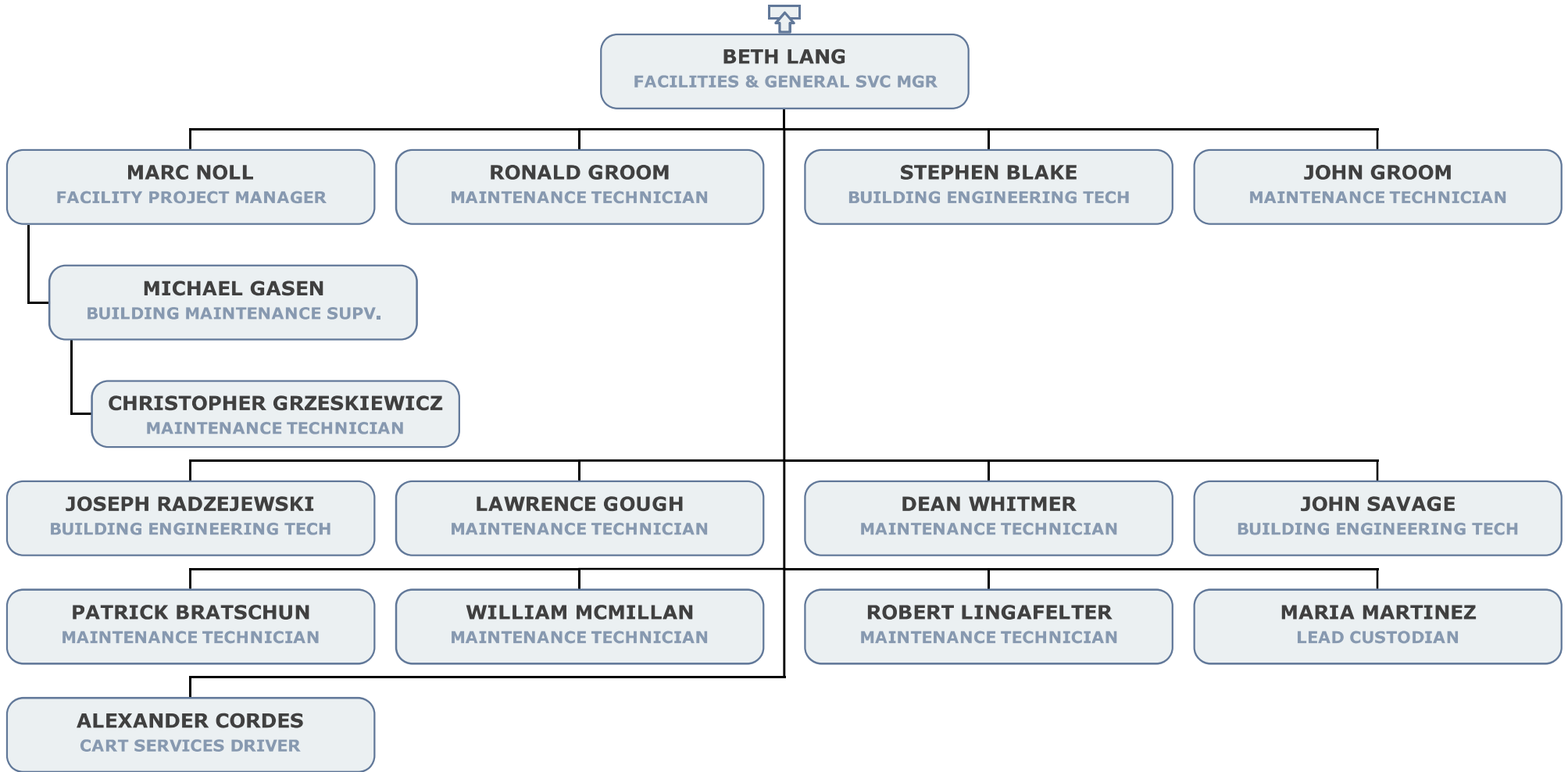


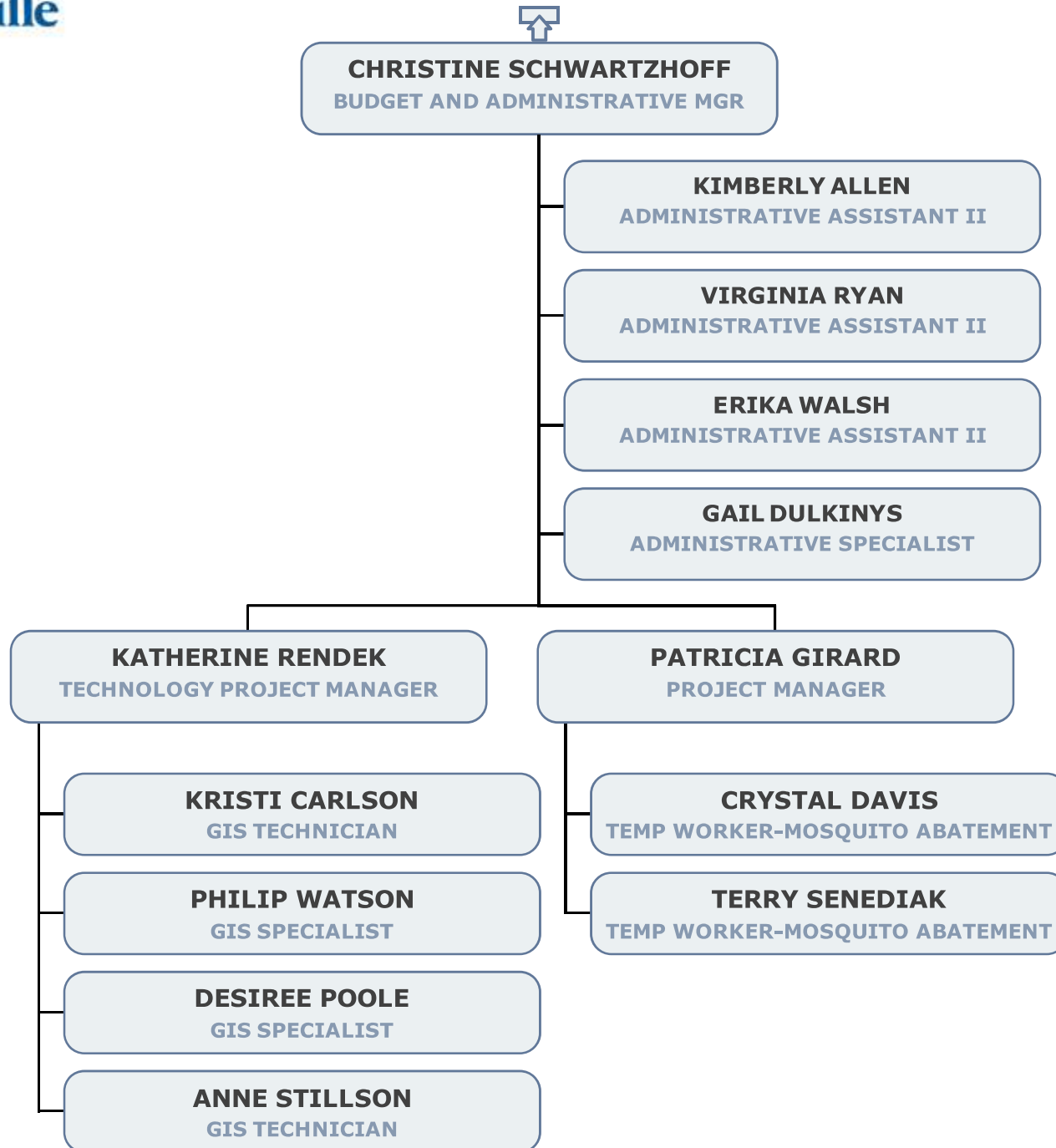


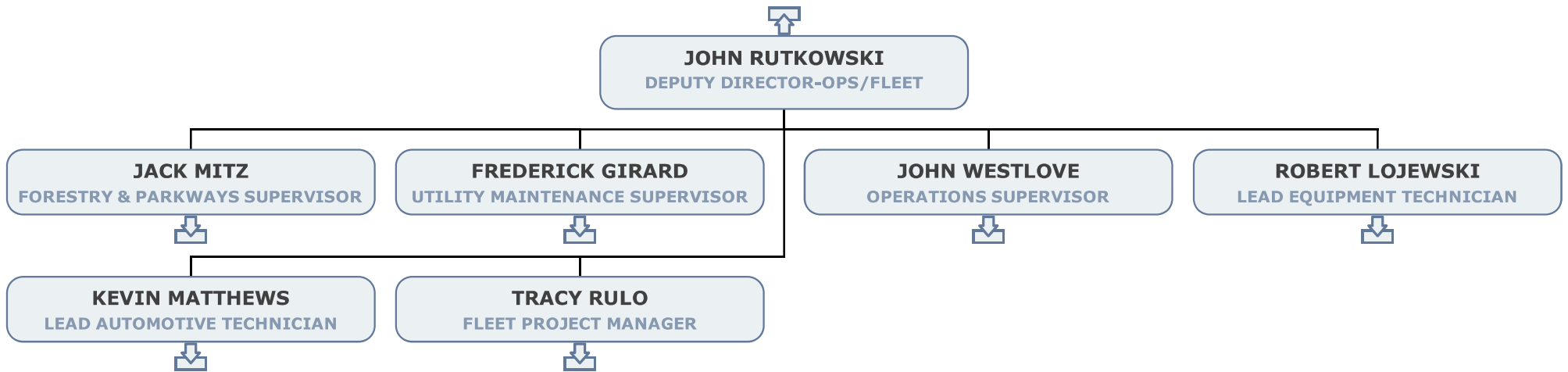




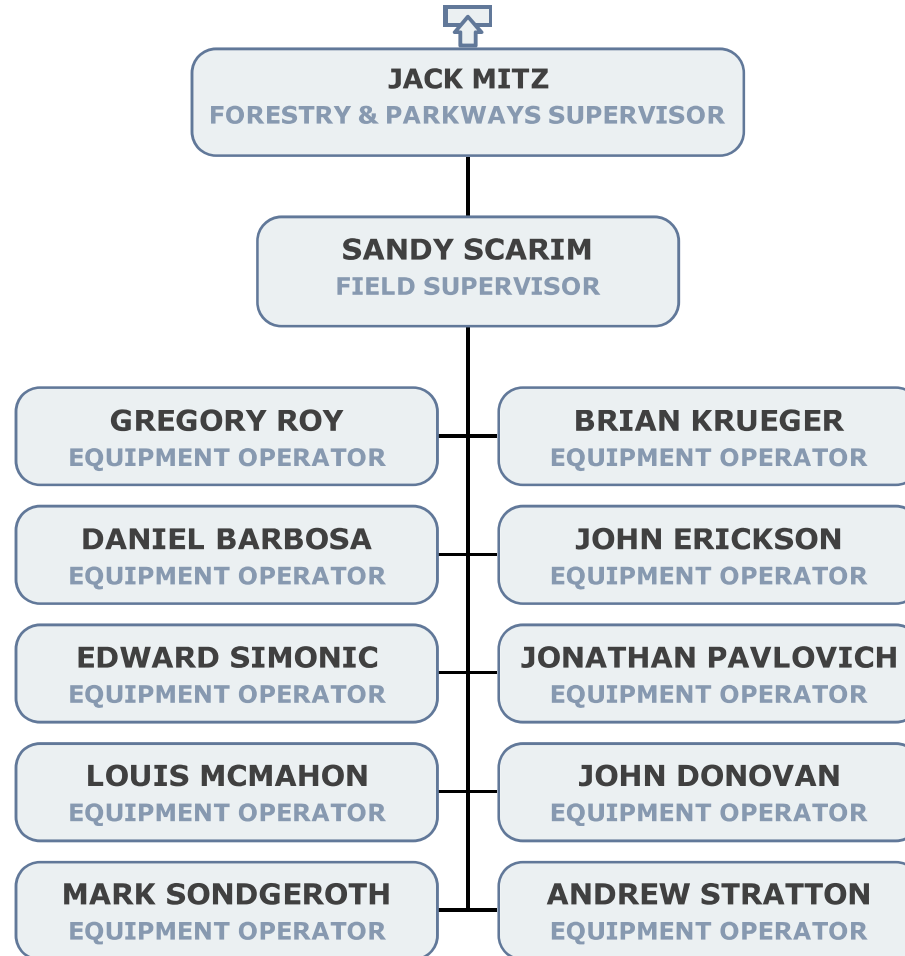


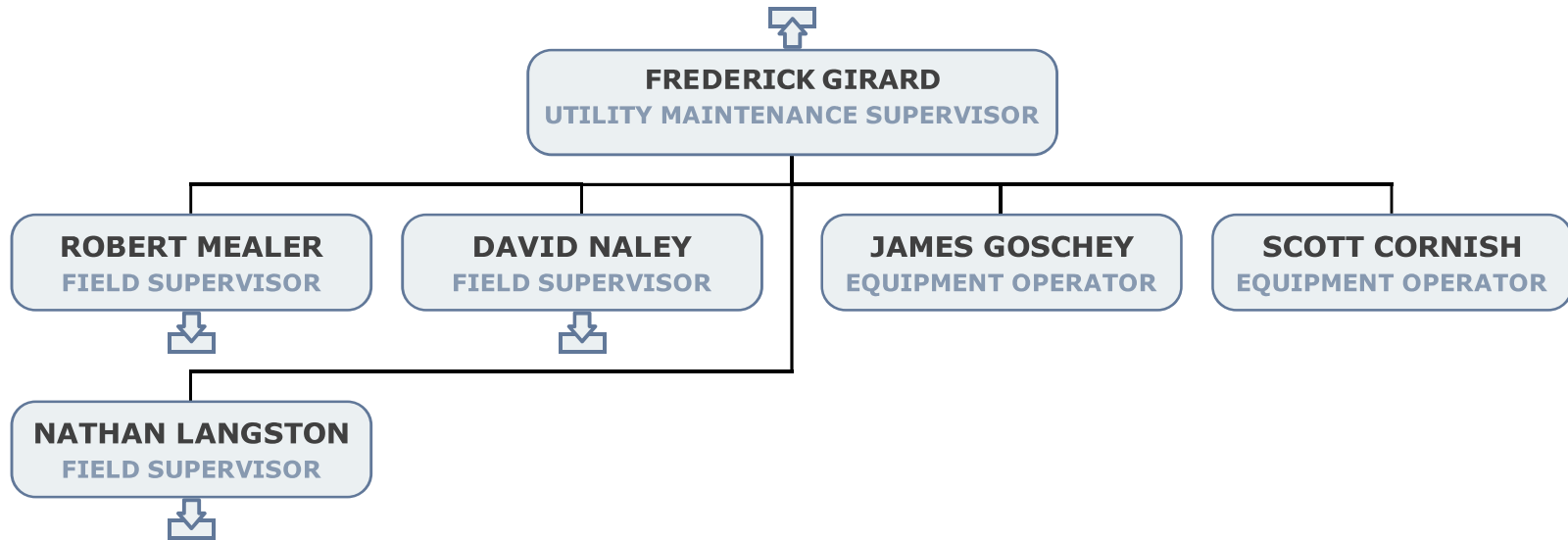


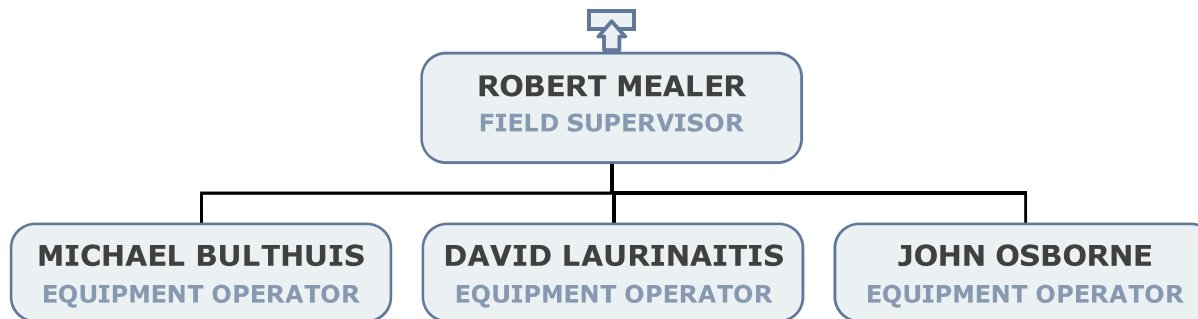


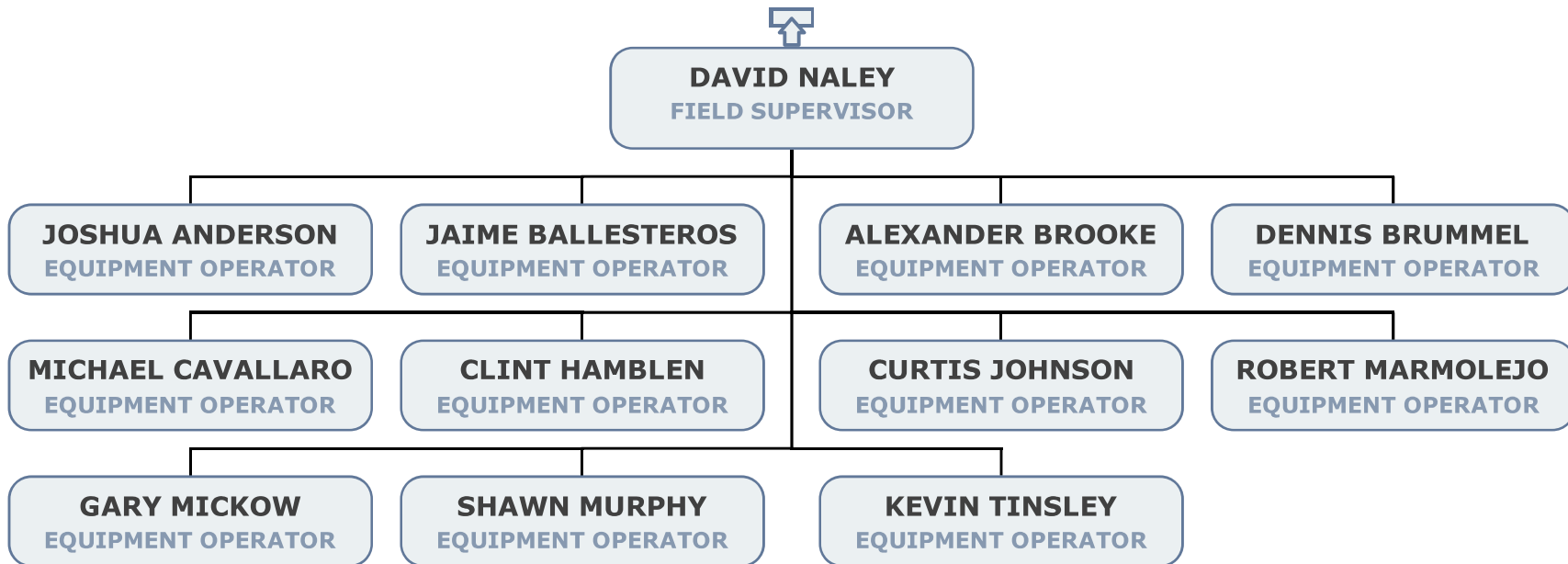


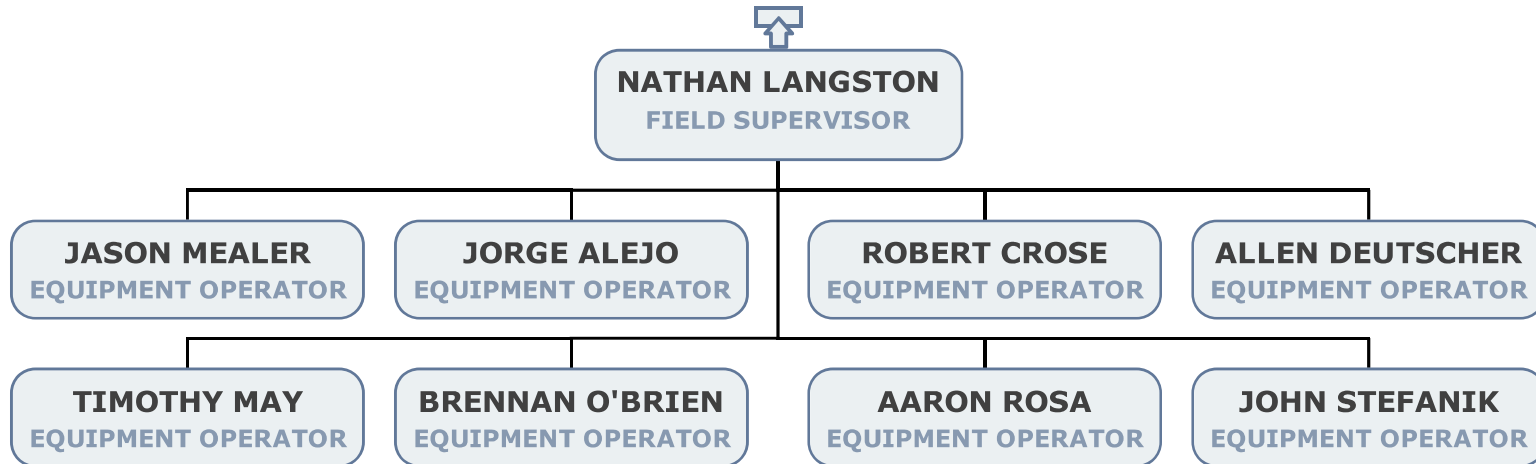


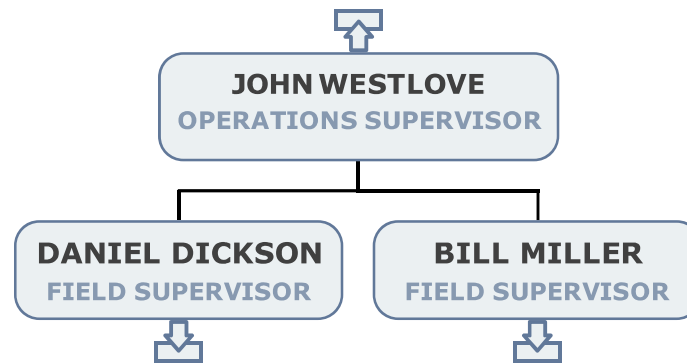


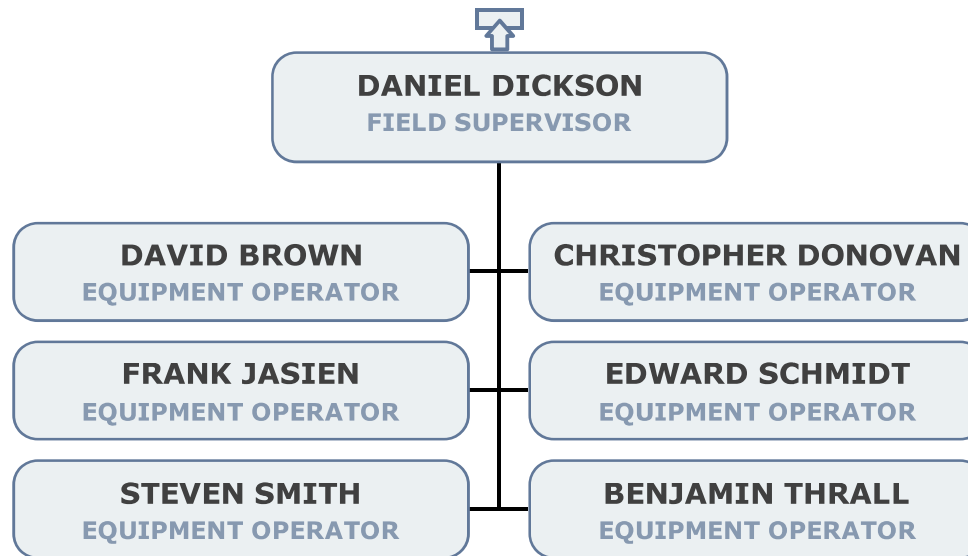


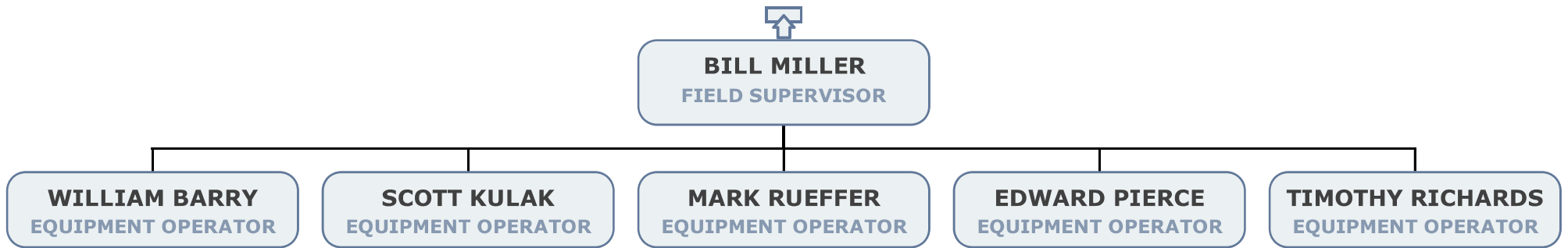




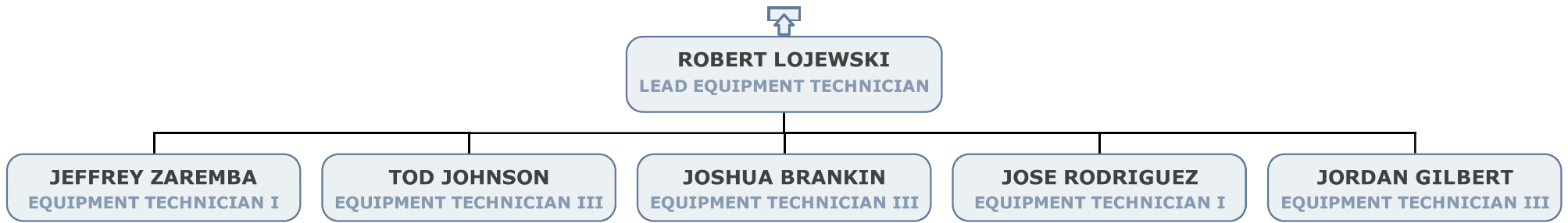


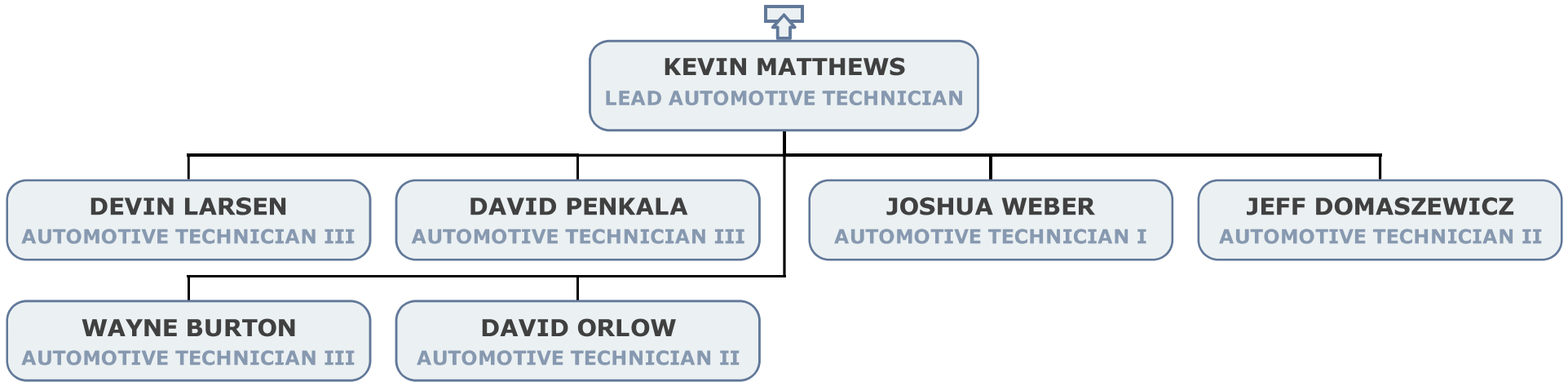


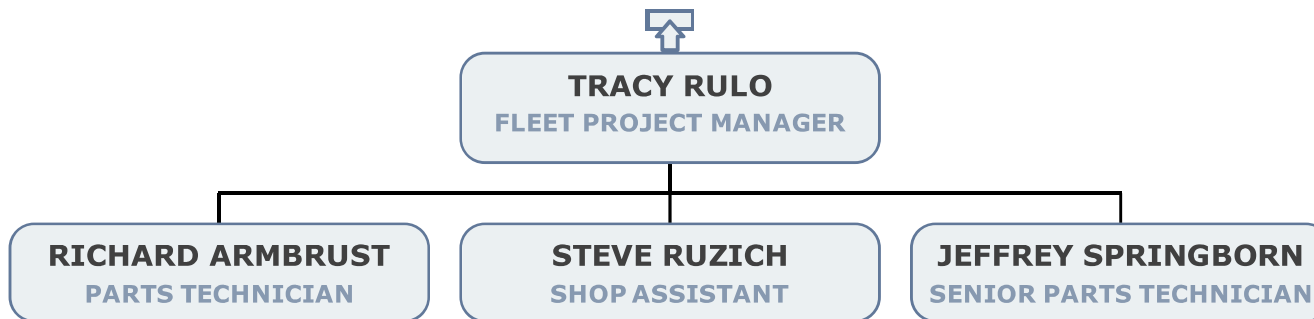


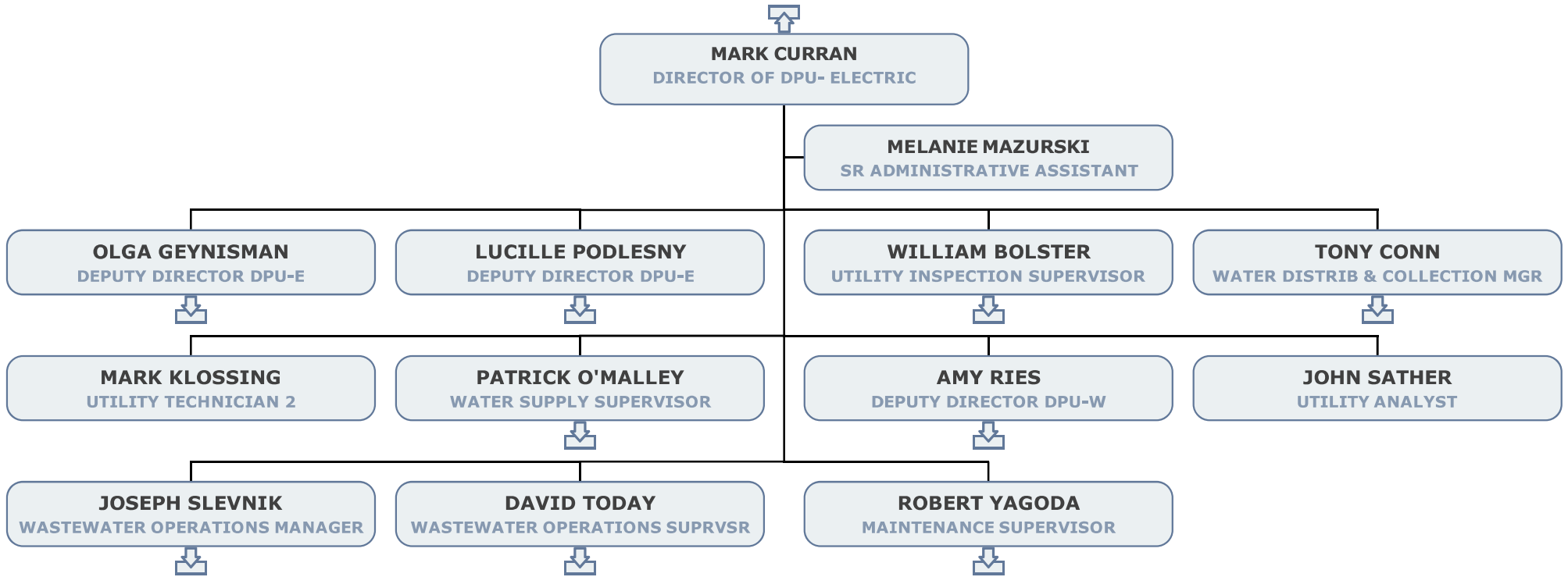


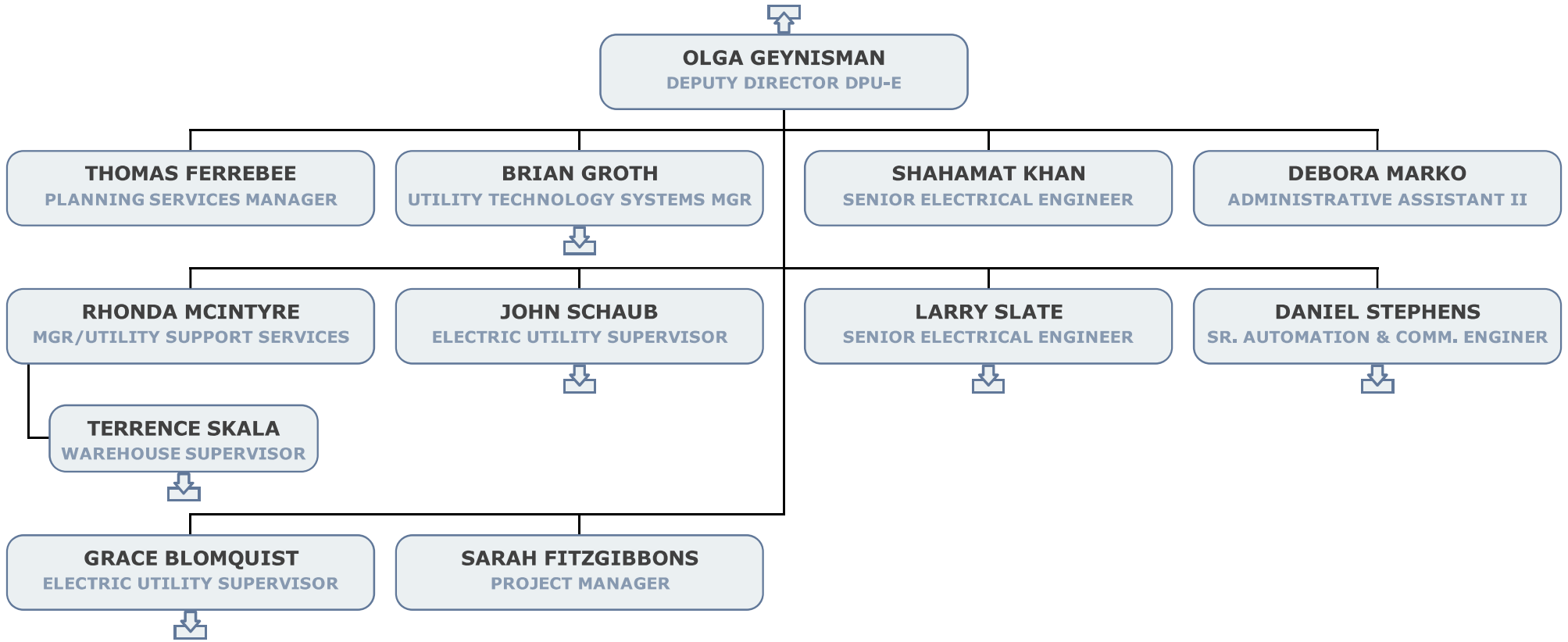


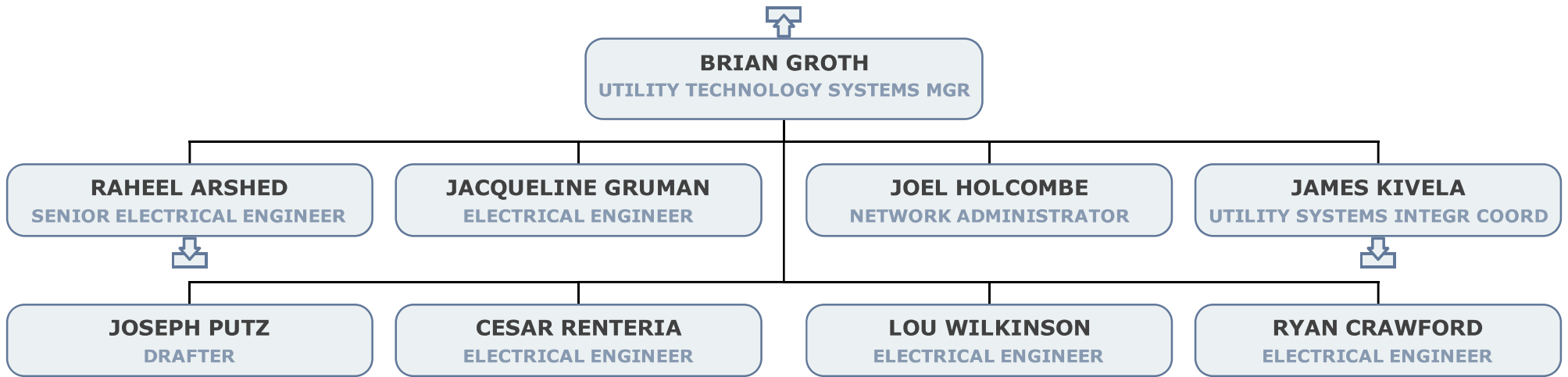


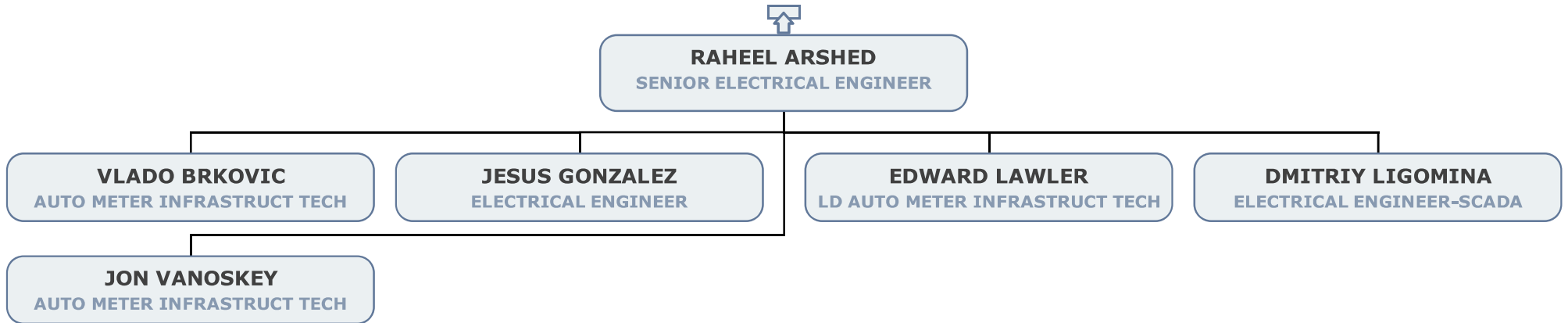


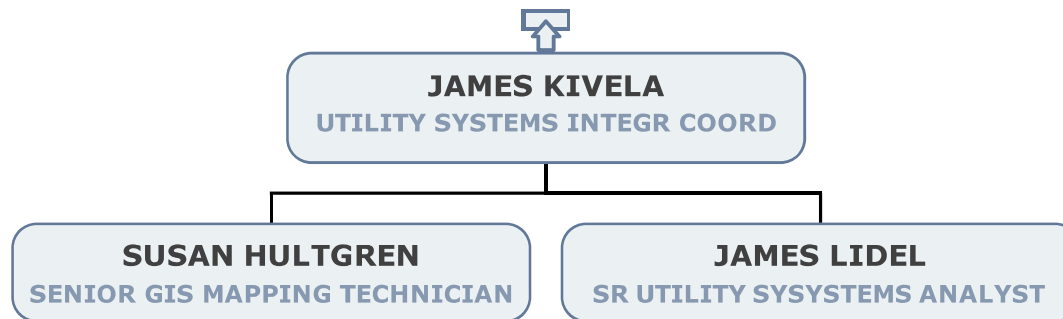




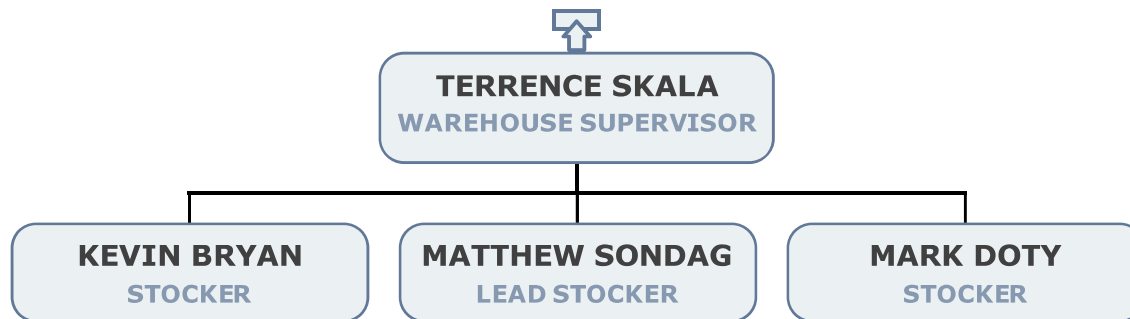


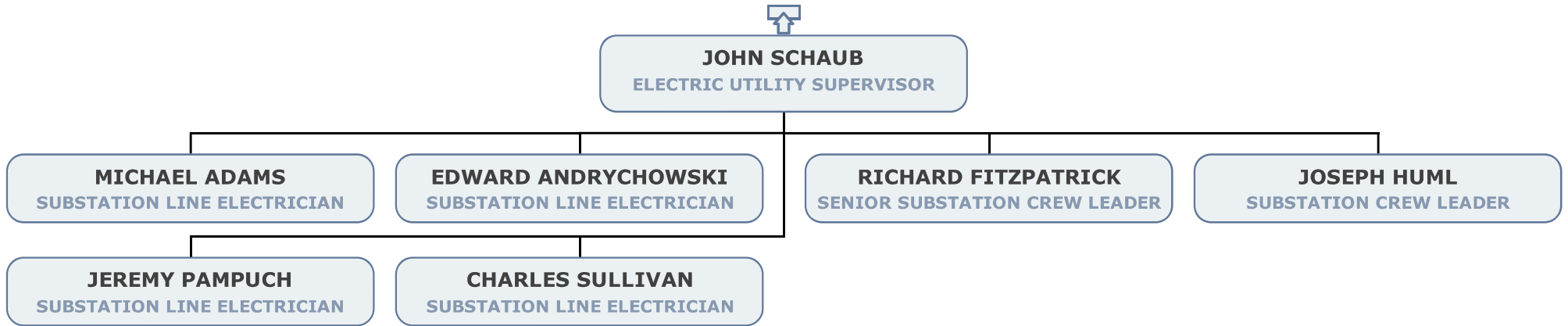


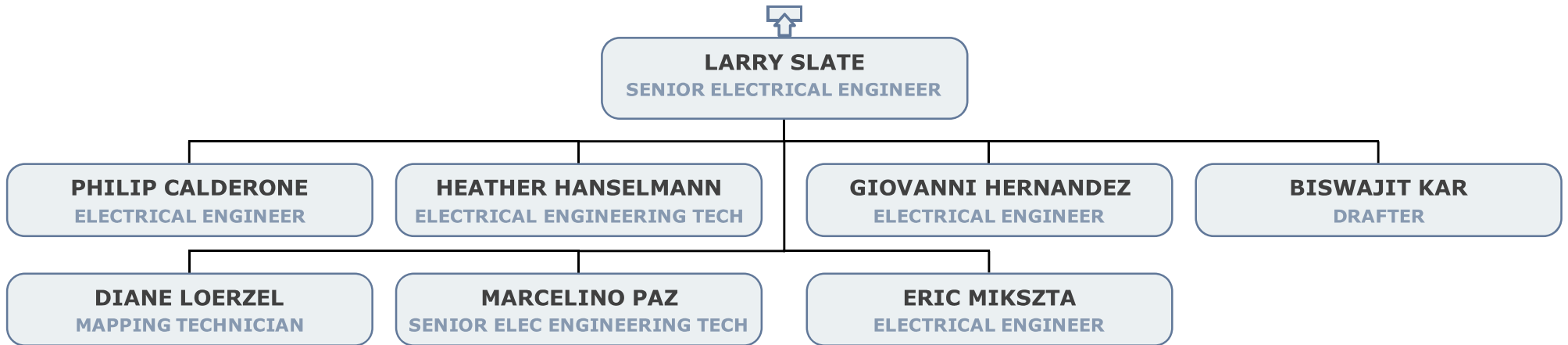


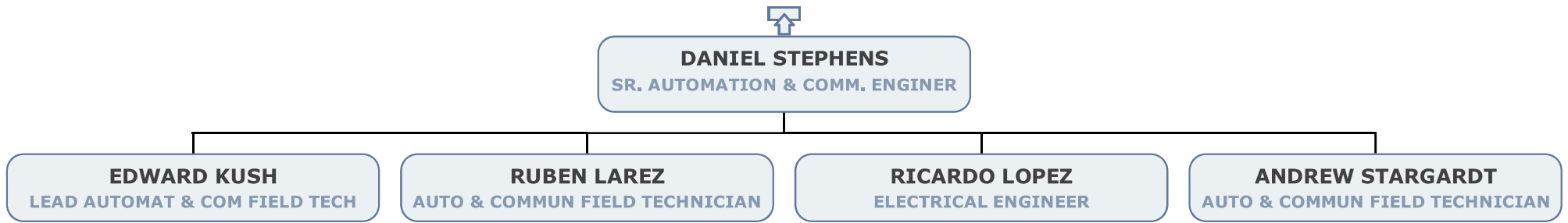


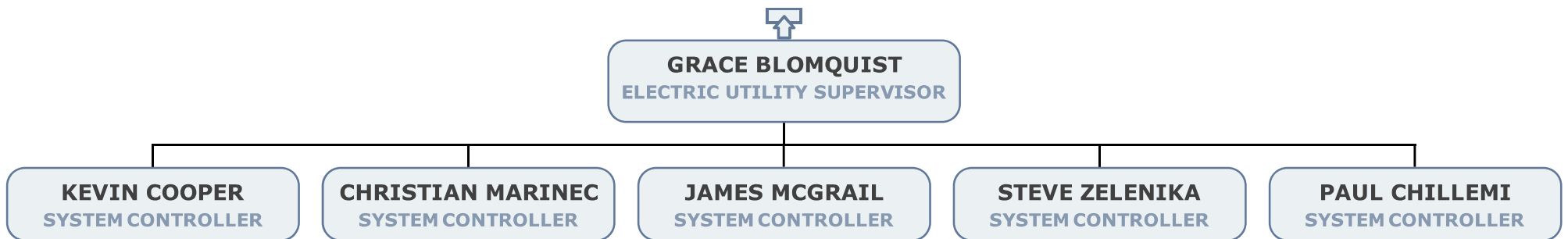


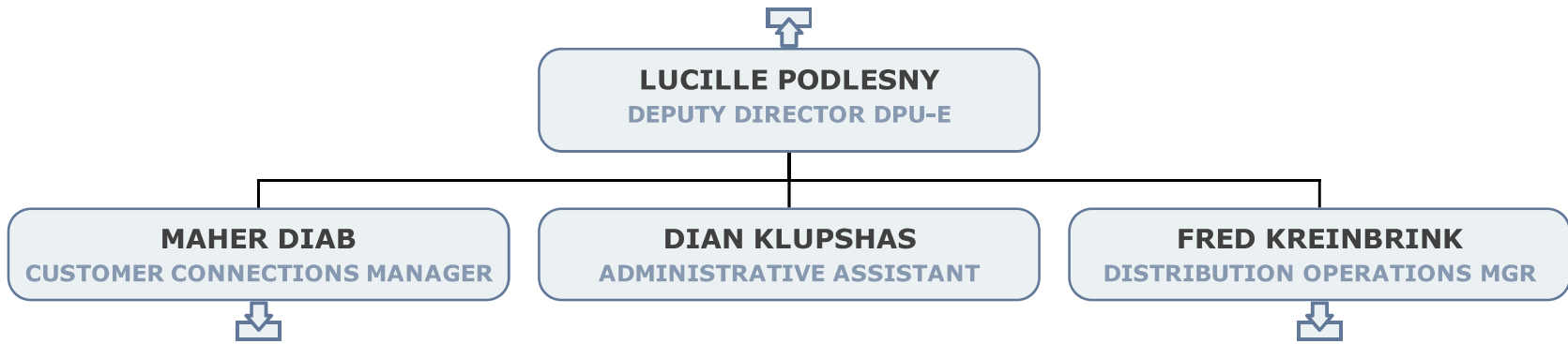


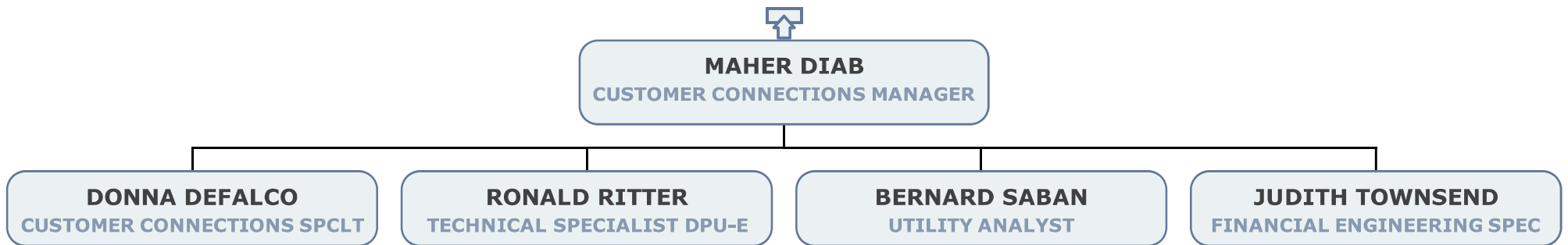


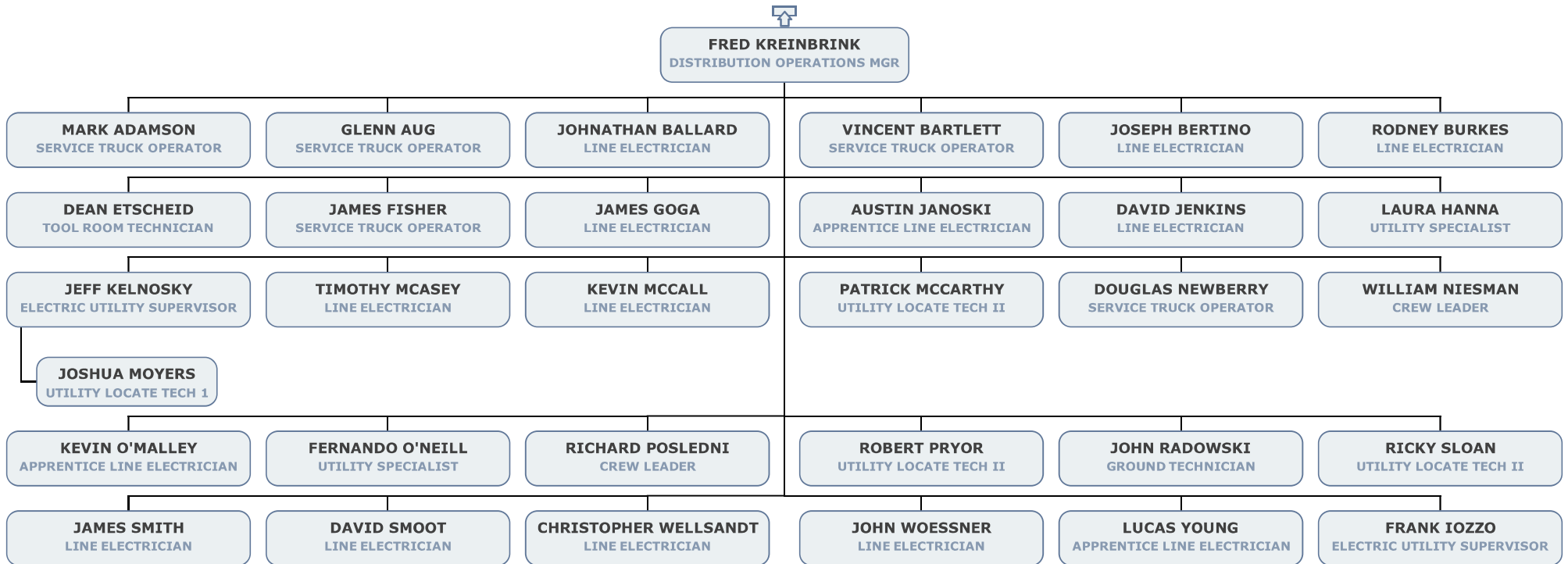




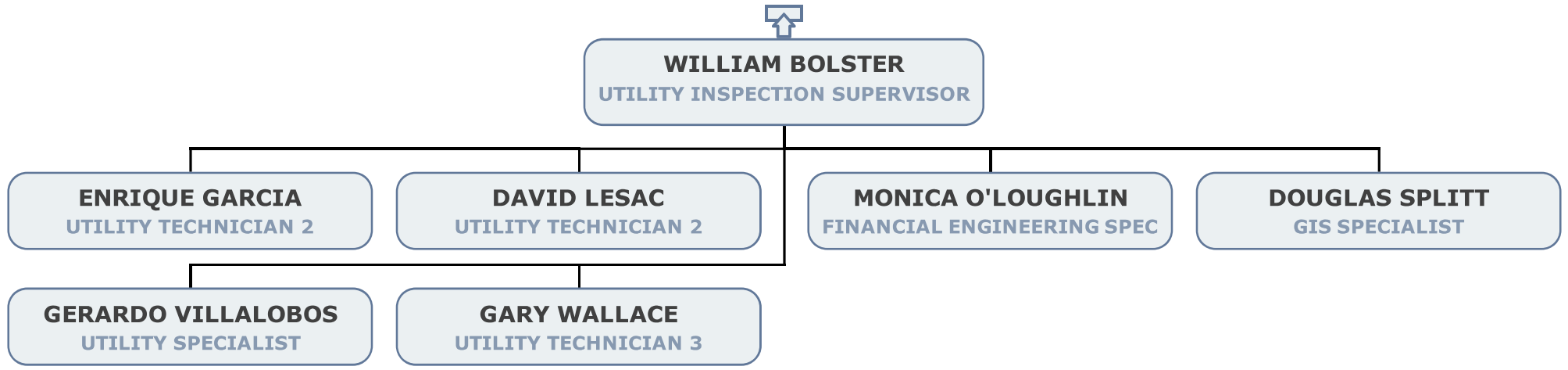


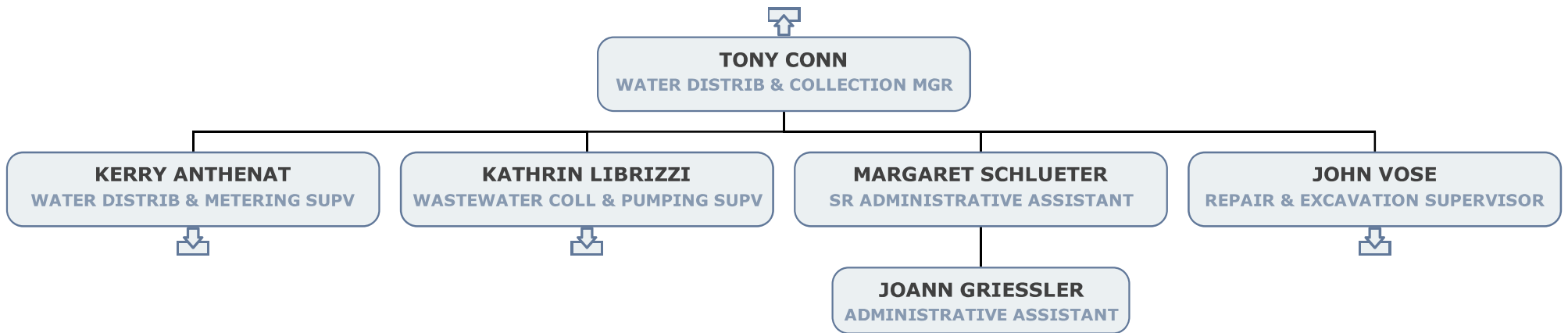


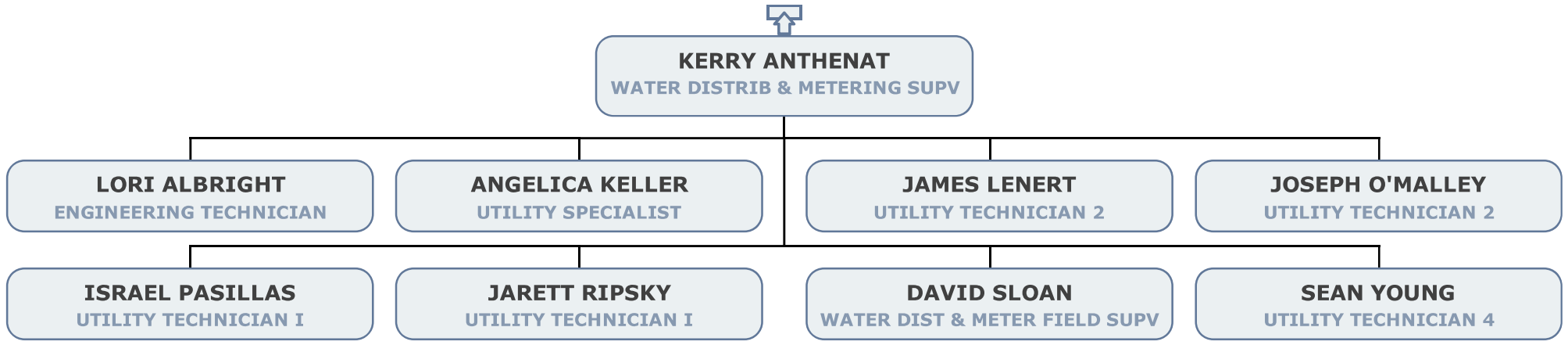


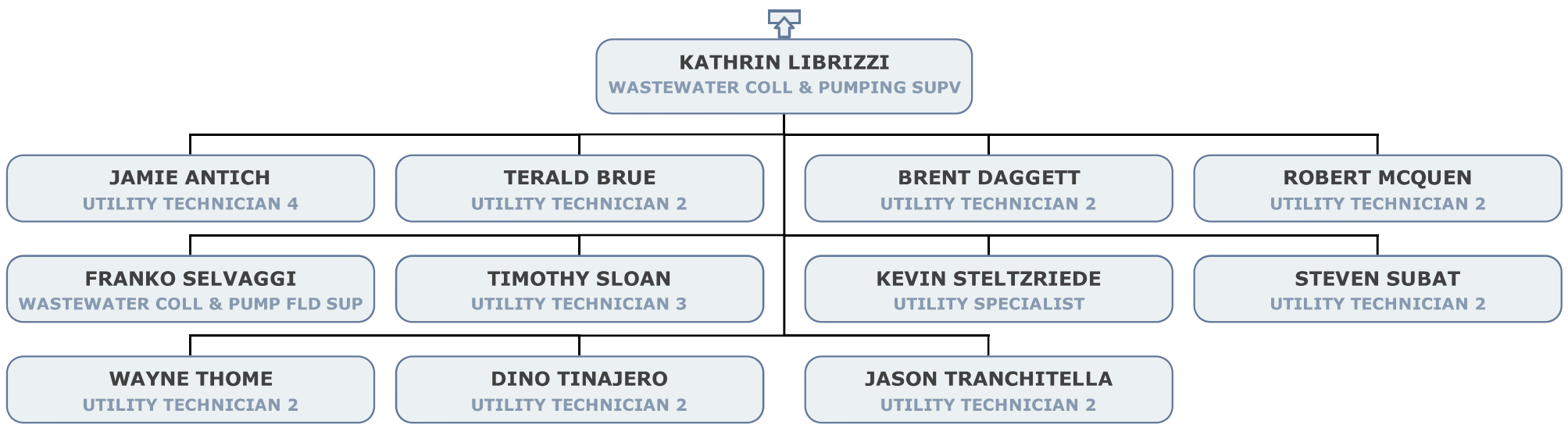


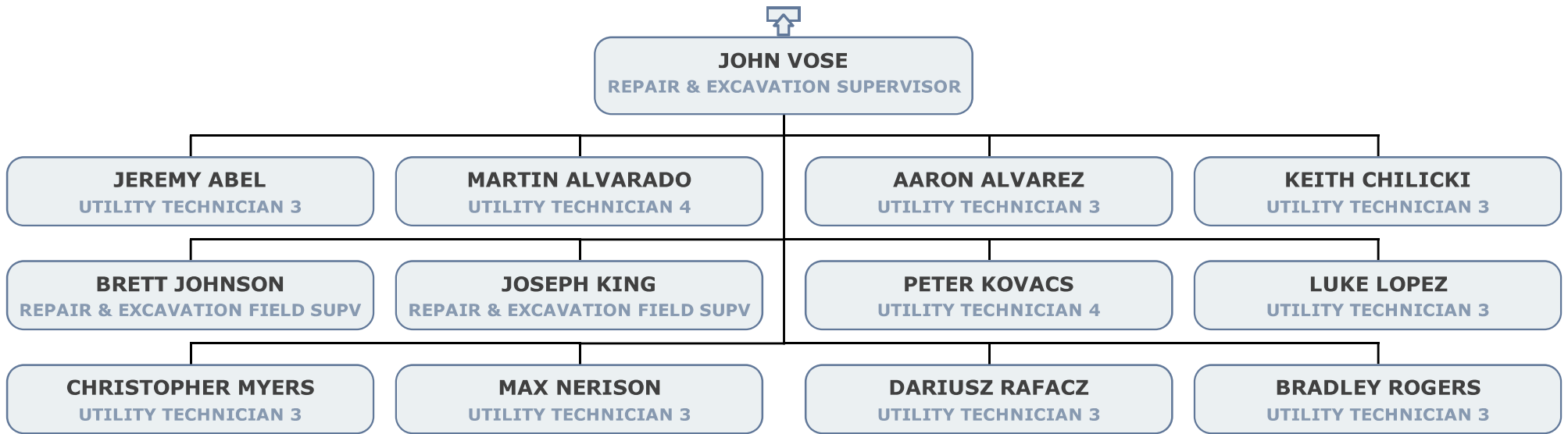


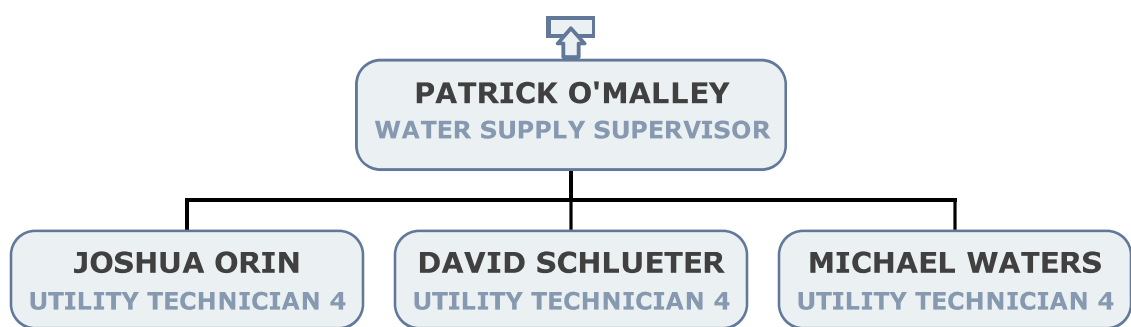


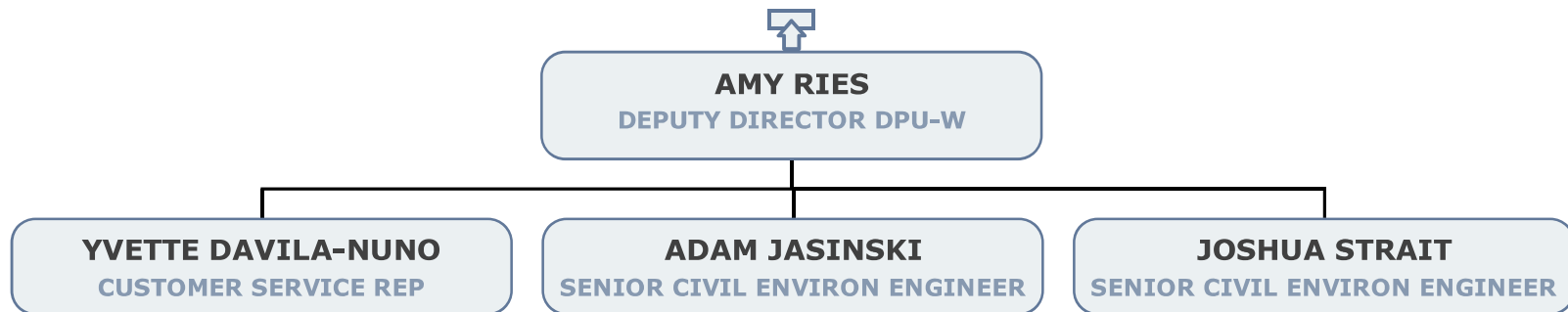


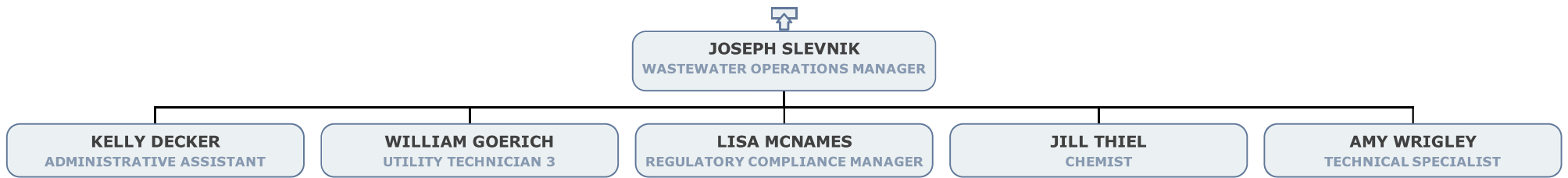




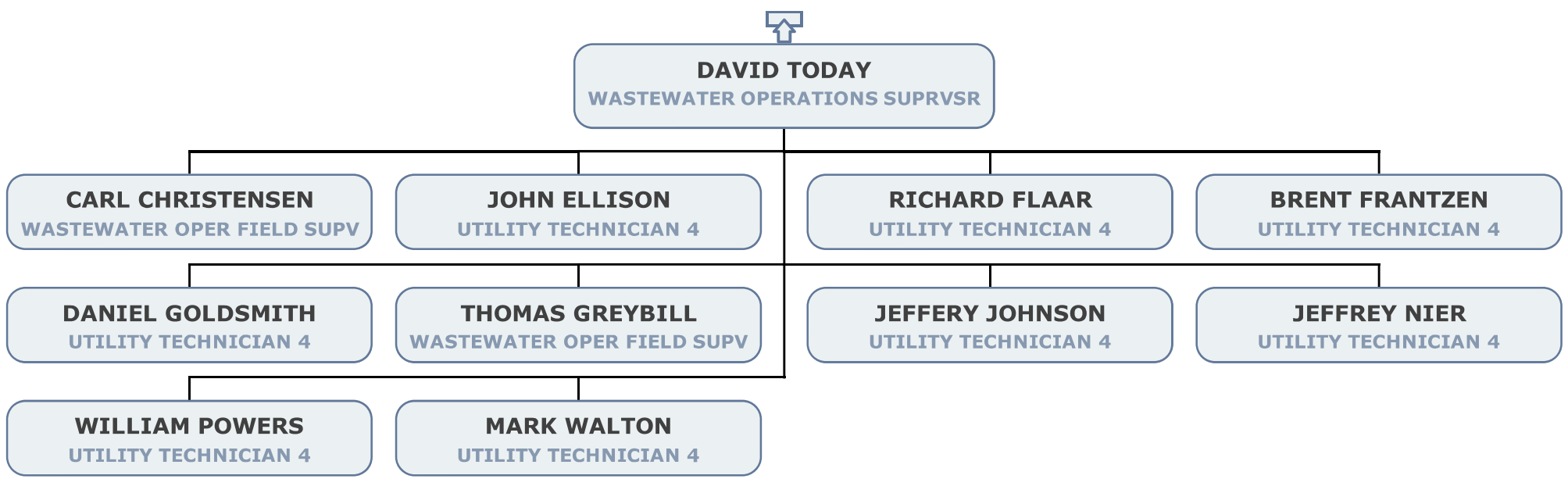


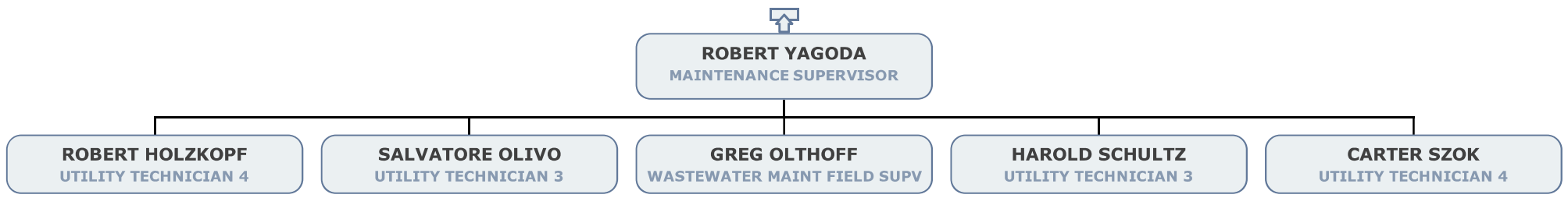


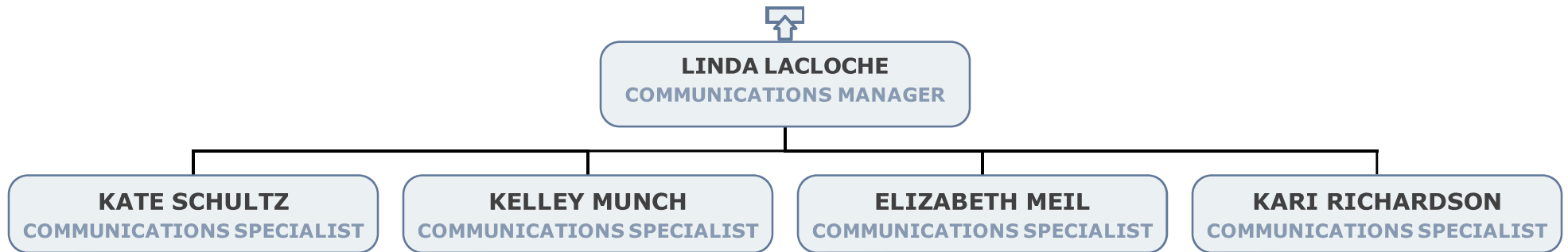












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CY18 Planned Vehicle Replacements	Replacement Unit	Department Use or Assignment	CY18 Budget	Total Cost
<b>DPU-E</b>			<b>284,000.00</b>	<b>\$187,695.00</b>
<b>40271300-551505</b>				
(009 to 863) - 2000 AMERICAN LIN 7760DVD	Floor Scrubber to DPW		20,000.00	\$24,189.00
<b>40251300-551505</b>				
(011) - 2004 FORD ESCAPE	Ford Escape SE 4x4		24,500.00	\$22,707.00
(021) - 2004 CHEVROLET 2500	Ford Transit Connect		24,500.00	\$27,027.00
(056) - 2004 CHEVROLET 2500	Ford F150 Super Cab		24,500.00	\$27,027.00
(063) - 2000 GMC SAVANA	Ford Transit Full Size High Roof with Thumper		60,500.00	\$0.00
<b>40311300-551505</b>				
(041) - 1997 FORD F-250	Ford Transit Full Size High Body		50,500.00	\$32,019.00
(060) - 2001 CHEVROLET BLAZER	Ford Escape SE 4x4		24,500.00	\$22,707.00
(076) - 1999 FORD ECONOLINE E250	Ford Transit Full Size, Medium Height		30,500.00	\$32,019.00
<b>40331300-551505</b>				
(046) - 2003 CHEVROLET EXPRESS CARGO	Ford Transit Connect		24,500.00	\$0.00
<b>DPU-W</b>			<b>371,000.00</b>	<b>\$370,649.50</b>
<b>41101500-551505</b>				
(621) - 1997 ARROWMASTER	Arrow Board		15,000.00	\$4,650.00
(731) - 2006 CHEVROLET 2500HD	Ford F450 1-1/2 Ton		104,000.00	\$112,425.50
(758) - 1991 JOHN DEERE 555C	Case or Cat Backhoe		130,000.00	\$120,500.00
(768) - 1992 THOMPSON	Pump		30,000.00	\$36,300.00
(784) - 2008 FORD F250 UTIL BODY	4x4 F250 Utility Body With Plow		47,000.00	\$50,605.50
(790) - 2008 FORD F-250	4x4 F250 Utility Body With Plow		45,000.00	\$46,168.50
<b>DPW</b>			<b>1,035,000.00</b>	<b>\$1,032,788.20</b>
<b>31102200-551505</b>				
(243) - 2006 INTERNATIONAL VACTOR	International Vactor		430,000.00	\$434,769.81
(286) - 2008 FORD F-250	Ford F250 w/ 8 Foot Western Plow & Service Body		45,000.00	\$42,289.25
(296) - 2005 INTERNATIONAL 7400 6x4	Peterbilt Plow		185,000.00	\$191,450.54
(868) - 1988 BARBER GREE BG225B (Paver)	LeeBoy Paver		95,000.00	\$86,380.00
(878) - 1999 TOWMASTER T10DDT	Trailer		20,000.00	\$17,736.60
(879) - 2005 TOWMASTER T-14T	Trailer		20,000.00	\$19,640.00
(884) - Upgrade Chipper to NEW Grapple	Peterbilt Model 348 Tandem Grapple		213,000.00	\$216,510.00
(9740) - 2000 GMC SAVANAH	Extra Length Transit Connect		27,000.00	\$24,012.00
<b>NFD</b>			<b>1,682,000.00</b>	<b>\$1,387,312.46</b>
<b>22252200-551505</b>				
(304) - 2000 FORD TAURUS	Ford Fusion Hybrid		28,000.00	\$27,168.00
(306) - 2007 CHEVROLET IMPALA	Dodge Charger AWD		40,000.00	\$34,711.75
(308) - 2006 CHEVROLET IMPALA	Ford Explorer AWD		40,000.00	\$37,784.96
(312) - 2005 E-1 TYPHOON	E-One or Pierce Pumper - 1250 Gallon		570,000.00	\$565,300.00
(317) - 2005 E-1 TYPHOON	E-One Pumper - 1250 Gallon		650,000.00	\$623,875.00
(338) - 2004 NAVISTAR MEDTEC	Horton Ambulance		265,000.00	\$0.00
(361) - 2005 FORD ESCAPE	Ford Fusion Hybrid		28,000.00	\$27,168.00
(363) - 2005 FORD EXPEDITION	Ford Expedition 4WD w/ Command Box, Cabinet		61,000.00	\$71,304.75
<b>NPD</b>			<b>461,950.00</b>	<b>\$391,576.01</b>
<b>21212200-551505</b>				
(101) - 2009 CHEVROLET IMPALA	Dodge Charger Street Appearance HHS		30,250.00	\$27,659.00
(105) - 2006 CHEVROLET IMPALA	Dodge Durango		37,250.00	\$37,808.73
(136) - 2006 CHEVROLET IMPALA	2019 Ford Escape SE 4WD		31,750.00	\$26,897.00
(137) - 2007 DODGE CHARGER	Toyota Camry LE		31,750.00	\$30,864.00
(140) - 2012 DODGE GRAND CARAVAN	Ford Utility Interceptor		28,000.00	\$28,857.00
(144) - 2007 CHEVROLET TAHOE	Chevy Tahoe with lights & command box		46,750.00	\$37,587.29
(153) - 2007 FORD CROWN VICTORIA	Dodge Durango		38,250.00	\$26,897.00
(154) - 2007 CHEVROLET IMPALA	Explorer PPV		38,250.00	\$29,722.00
(173) - 2005 CHEVROLET IMPALA	2019 Jeep Cherokee Latitude Plus 4x4		31,750.00	\$28,337.46
(190/193) - 2010 FORD CROWN VICTORIA	Tahoe with lights, command box & cage		49,950.00	\$38,921.53
(134) - 2005 DODGE GRAND CARAVAN	Toyota Camry LE		31,750.00	\$24,296.00
(111 to 182) - 2018 FORD UTILITY INTERCEPTOR (K-5 Ford Explorer PPV or Charger			38,250.00	\$25,706.00
<b>21214300-551505</b>				
(169) - 2006 CHEVROLET IMPALA	Fusion Hybrid PPV		28,000.00	\$28,023.00
<b>TED</b>			<b>76,000.00</b>	<b>\$71,807.50</b>
<b>30262200-551505</b>				
(402) - 2010 FORD ESCAPE	Ford F150 XL 4WD		30,000.00	\$32,267.00
(505) - 2003 CHEVROLET IMPALA	Ford Escape S		23,000.00	\$19,770.25
(509) - 2007 FORD ESCAPE	Ford Escape S		23,000.00	\$19,770.25
<b>City-Wide Totals</b>			<b>3,909,950.00</b>	<b>\$3,441,828.67</b>