

# Council Q&A – December 17, 2019

Wednesday, December 11, 2019 5:28 PM

## I. CONSENT AGENDA:

1. **19-1198** Approve the 11/01/2019 through 11/30/2019 cash disbursements for a total of \$46,009,356.84.
2. **19-1235** Approve the regular City Council meeting minutes of December 3, 2019
3. **19-1243** Approve the minutes from the November 18, 2019 Budget Workshop
4. **19-1248** Approve the City Council meeting schedule for January, February and March 2020

<b>Q:</b>	<b>Should Council consider changing the City Council meeting scheduled for Tuesday, March 17, 2020 to <u>Wednesday, March 20, 2020</u> due to Election Day?</b>	<b>Kelly</b>
<b>A:</b>	Yes, this would be a great time to make this recommendation from the dais. Thank you for looking ahead at this.	Schatz

5. **19-1077** Approve the recommendation by Customized Energy Solutions to award Renewable Energy Certificates for Solar and Wind to Galt Power, 3Degrees Group, Inc. and ACT Commodities, Inc. for an amount not to exceed \$184,800 award

<b>Q:</b>	<b>If Council approves the proposed REC purchases, what will the City's overall percentage of renewable/non-carbon electricity generation be?</b>	<b>Kelly</b>
<b>A:</b>	The increase of RECs purchases from the first step program changes approved by Council on September 17, 2019 has increased the percentage of renewable energy supported through the program to 6%. IMEA, a joint action agency that supplies wholesale electricity to Naperville and 31 other communities, with the Green River Wind Farm, beginning operation in November 2019, supports RECs to the percentage of 10%. In total, Naperville is currently supporting 16% renewable energy through the REC program.	Podlesny

<b>Q:</b>	<b>The Solar RECs from GALT Power are almost 5x as expensive as the wind RECs. Why are we buying solar if we could get 4.5x more RECS from wind for the same cost?</b>	<b>Sullivan</b>
<b>A:</b>	The current program is set up to support 1% solar RECs and 99%	Podlesny

wind RECs. The necessity of the percentage split is currently on the agenda to be address for the next step changes to the program which will be before council for consideration in the first quarter of 2020.

6. **19-1090** Approve the award of RFP 19-256, Parking Deck Consultant Services, to Walker Consultants for an amount not to exceed \$300,000 and for a three-year term

<b>Q:</b>	<b>Please provide what percentage will be allotted for payment from the downtown parking tax fund and what percentage will be bonded?</b>	<b>Gustin</b>
A:	2/3 of the project cost will be funded by the downtown parking fund and 1/3 of the project will be funded through debt issuance. This is based upon the municipal code that restricts the usage of downtown food and beverage tax dollars.	Hallgren
<b>Q:</b>	<b>Is any part of this contract going towards the concept of a deck going in at Nichols library?</b>	<b>Hinterlong</b>
A:	This contract is only for architectural and engineering services required to address needed repairs at the existing parking facilities.	Lang

7. **19-1092B** Approve the award of Option Year Two to Contract 18-126, Sanitary Manhole Replacement, to Sheridan Plumbing & Sewer, Inc. for an amount not to exceed \$554,950, plus a 3% contingency
8. **19-1199** Approve the award of Change Order #2 to Contract 18-007, Elevator Maintenance, to Otis Elevator for an amount not to exceed \$45,000 and a total award of \$143,600
9. **19-1141** Approve the award of Option Year One to Contract 18-052, Cast Iron Manhole Covers and Grates, to EJ USA, Inc. for an amount not to exceed \$118,257
10. **19-1197** Waive the first reading and pass the ordinance amending Section 3-4A (Raffles) of the Naperville Municipal Code to accommodate Progressive raffle contests and reflect recent changes made by the Illinois General Assembly (requires six positive votes)

<b>Q:</b>	<b>Weren't we going to have a clause that if there is significant disruption to neighbors or businesses, that we would have the power to put a stop to the raffle?</b>	<b>Hinterlong</b>
A:	The proposed raffle ordinance provides that the City may suspend or revoke a raffle license if warranted. The existing raffle ordinance states "[t]he City Manager ... may publish rules and regulations ... governing the conduct of raffles licensed hereunder." Staff believes that language encompasses the City's ability to impose additional conditions and direction to raffle	Gallahue / DiSanto

license holders if their activities result in a significant public disruption. Staff does not anticipate stopping an active raffle, but it may be necessary to work with raffle organizers to impose additional regulations that ensure a raffle is conducted in a reasonable and appropriate manner. Any negative experiences could serve as a basis for denying future raffle license applications. Lastly, the proposed ordinance specifies that the raffle license holder "... shall be responsible for costs incurred by the City, including but not limited to reasonable personnel costs and for any damage to public property whenever the City determines that City resources may or must be allocated, deployed, or used in connection with any drawing in a raffle ..."

- 11. **19-1169B** Pass the ordinance granting a variance to reduce the required width of a monument sign at the subject property located at 1837 Centre Point Circle (Holiday Inn Express) - PZC 19-1-117
  
- 12. **19-1237** Adopt the Route 672 Resolution authorizing the City Manager to execute the attached agreement with Pace to establish the City of Naperville share for service from the 95th Street Park-and-Ride to the Route 59 Metra Station at \$152,007.05 (Item 1 of 3)

<b>Q:</b>	<b>I 12-14 – How much do commuters pay per ride (or per month) for all three routes?</b>	<b>Kelly</b>
<b>A:</b>	Commuters pay \$2.00 per trip when using a Ventra card or \$2.25 when paying with cash.	Louden

<b>Q:</b>	<b>Is the City's cost based on ridership or is it a flat fee? Is this payment a necessary a subsidy because rider fares do not cover the PACE service? Does the city have the option to pay PACE more, in exchange for PACE lowering rates for riders?</b>	<b>Sullivan</b>
<b>A:</b>	Rider fares do not fully cover the costs on any of the routes. The City's share for each route is a flat rate and is intended to cover the added costs due to the enhanced services requested by the City. The City can contribute more to lower the fare amount for the riders. This has been done in the past on a limited basis to encourage a growth in ridership.	Louden

<b>Q:</b>	<b>Will staff have TAB review bus routes for effectiveness, efficiencies and costs particularly with employees teleworking, Uber/Lift and other forms of transportation?</b>	<b>Gustin</b>
<b>A:</b>	As the service provider, Pace has metrics by which they evaluate all routes. Should the City wish to evaluate the costs and benefits of the City's financial share on the three park-and-ride routes, staff would need to work with Pace to complete the analysis and then present the information to the Transportation Advisory Board and City Council.	Louden

- 13. **19-1238** Adopt the Route 673 Resolution authorizing the City Manager to Execute the attached agreement with Pace to establish the City of Naperville share for service for the Community Christian Church Park-n-Ride to the Route 59 Metra Station at \$72,682.62 (Item 2 of 3)
  
- 14. **19-1239** Adopt the Route 675 Resolution authorizing the City Manager to execute the attached agreement with Pace to establish the City of Naperville share for the service from the Wheatland Salem Church Park-and-Ride to the Route 59 Metra Station at \$77,890.41 (Item 3 of 3)

**J. PUBLIC HEARINGS:**

- 1. **19-1219** Conduct a Truth-in-Taxation hearing for the City's property tax levy. (Item 1 of 3)

<b>Q:</b>	<b>Please provide a graph for the 25% Reserve Fund starting from the date of initiation of the financial principle and identify each deposit by year? Please provide a graph for the 25% Reduction in Debt starting from the date of initiation of the financial principle and identify each years reduction? I understand there maybe debt increase in conjunction. The principles are to be completed within 8 years from date of initiation, does staff recommend a less or more aggressive direction? If or when less would staff recommend a reduced tax burden on taxpayers?</b>	<b>Gustin</b>																																				
<b>A:</b>	<p>Financial Principle 3 was initiated in 2015 and one of the components was to actively seek to increase reserves to 25% over eight years, end of 2022. The intent of this long-term goal included reversing historical drawdowns of cash, protection against a potential downgrade of the City's AAA bond rating, and security in the event of financial hardship. The goal is measured on an annual basis by reviewing the fund balance in the City's CAFR. The City's starting point, the beginning of fiscal year 2015 was \$25.59 million, 21.1% of actual general fund expenses. The City ended 2018 with \$28.41 million in fund balance, approximately 23.5% of the 2018 actual general fund expenditures.</p> <p>Since the goal implementation, staff has increased fund balance by \$2.69 million. The City does not levy additional funds to increase the amount in fund balance annually, the increased deposits are derived from annual operating efficiencies based upon efforts by City staff.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Year</th> <th>Actual/ Budget</th> <th>20% Policy</th> <th>25% Goal</th> <th>Ending Balance</th> <th>% of Budget</th> </tr> </thead> <tbody> <tr> <td>2014 Actual</td> <td>121.03</td> <td>24.21</td> <td>30.26</td> <td>25.59</td> <td>21.1%</td> </tr> <tr> <td>2015 Actual</td> <td>118.66</td> <td>23.73</td> <td>29.66</td> <td>29.30</td> <td>24.7%</td> </tr> <tr> <td>2016 Actual</td> <td>119.66</td> <td>23.93</td> <td>29.91</td> <td>26.86</td> <td>22.4%</td> </tr> <tr> <td>2017 Actual</td> <td>119.66</td> <td>23.93</td> <td>29.91</td> <td>28.41</td> <td>23.7%</td> </tr> <tr> <td><b>2018 Actual</b></td> <td><b>120.35</b></td> <td><b>24.07</b></td> <td><b>30.09</b></td> <td><b>28.28</b></td> <td><b>23.5%</b></td> </tr> </tbody> </table>	Year	Actual/ Budget	20% Policy	25% Goal	Ending Balance	% of Budget	2014 Actual	121.03	24.21	30.26	25.59	21.1%	2015 Actual	118.66	23.73	29.66	29.30	24.7%	2016 Actual	119.66	23.93	29.91	26.86	22.4%	2017 Actual	119.66	23.93	29.91	28.41	23.7%	<b>2018 Actual</b>	<b>120.35</b>	<b>24.07</b>	<b>30.09</b>	<b>28.28</b>	<b>23.5%</b>	<b>Mayer</b>
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2019 Projection	123.79	24.76	30.95	31.07	25.1%
2020 Budget*	125.20	25.04	31.30	31.07	24.8%
2021 Estimate	127.70	25.54	31.93	31.07	24.3%
2022 Estimate	130.25	26.05	32.56	31.07	23.9%
<i>*Excludes Solid Waste Fund of \$6.86 million</i>					

The other component of Financial Principle 3 was initiated to reduce general obligation debt directly funded through property taxes. At the end of 2014 the City of Naperville had \$121.3 million in general obligation debt. And the City's goal for 25% debt reduction is \$90.9 million at the end of 2022. Based on the budget recommendation, at the end of 2020, the period funded by this budget, the City is projected to have \$90.4 million in outstanding debt, a 25.4% reduction.

Year	New Debt	Retired Debt	Debt Refunding	Total Debt	Annual Reduction	Total Reduction
2014 Actual	-	-	-	<b>\$121.30</b>	-	-
2015 Actual	-	(12.31)	-	<b>\$108.99</b>	10.1%	10.1%
2016 Actual	9.45	(8.99)	(4.78)	<b>\$104.67</b>	3.6%	13.7%
2017 Actual	9.39	(12.33)	-	<b>\$101.73</b>	2.4%	16.1%
2018 Actual	6.87	(12.68)	-	<b>\$95.93</b>	4.8%	20.9%
2019 Actual	0.00	(12.56)	-	<b>\$83.37</b>	10.4%	31.3%
2020 Projection	19.10	(12.03)	-	<b>\$90.43</b>	(5.8%)	25.4%
2021 Estimate	11.79	(11.71)	-	<b>\$90.52</b>	(0.1%)	25.4%
2022 Estimate	11.79	(11.30)	-	<b>\$91.01</b>	(0.4%)	25.0%

The City's recommendation regarding these two policy directives is as follows:

- In the coming months, the City's financial advisory board (FAB) will be providing a recommendation regarding the City's cash reserve policy. They are considering a holistic view of the City's cash position including the enterprise funds and the general fund of the City. It would be staff's recommendation to adhere to these recommendations.
- Staff feels that the debt reduction goal needs to be appropriately balanced with the capital needs of the City. If there are significant capital outlays required over the next several years, staff would seek flexibility in reducing the target debt reduction amounts to accommodate those projects. Based upon current capital needs, staff feels that the current target path is appropriate.
- In each instance, the recommendation would have minimal impact on existing taxpayers. If there was a reduction in the fund balance requirement, staff's recommendation would be to

use those funds for a capital outlay. If there were a reduction in the debt goal, it would be contingent on a capital investment project.

- For example, any change to the financial principles as part of the 2020 budget year would not have had any impact on the property tax levy request nor changed the final budget recommendation.

2. **19-1220** Pass the ordinance for the levy and assessment of taxes for the fiscal year beginning January 1, 2020 and ending December 31, 2020, adopting a total tax levy of \$60,609,772.50 (Item 2 of 3)
3. **19-1221** Pass the ordinance to abate a portion of the 2019 tax levy for the City of Naperville authorizing an abatement of \$9,094,512.60 from the total tax levy of \$60,609,772.50 for a net total of 2019 tax levy of \$51,515,259.90
4. **19-1223** Conduct a Truth-in-Taxation hearing for the Special Service Area No. 23 (Naper Main) property tax levy (Item 1 of 2).
5. **19-1230** Pass the ordinance for the levy and assessment of taxes for the fiscal year beginning January 1, 2020 and ending December 31, 2020 adopting a total levy of \$98,939 for Special Service Area No. 23 (Naper Main) (Item 2 of 2)
6. **19-1224** Conduct a Truth-in-Taxation hearing for the Special Service Area No. 25 (IL Route 59 and Lacrosse Lane) property tax levy (item 1 of 2)
7. **19-1231** Pass the ordinance for the levy and assessment of taxes for the fiscal year beginning January 1, 2020 and ending December 31, 2020 adopting a total levy of \$68,000 for Special Service Area No. 25 (IL Route 59 and Lacrosse Lane) (Item 2 of 2)
8. **19-1225** Conduct a Truth-in-Taxation hearing for the Special Service Area No. 26 (Downtown Maintenance Expenses and Marketing Costs) property tax levy (Item 1 of 2)
9. **19-1232** Pass the ordinance for the levy and assessment of taxes for the fiscal year beginning January 1, 2020 and ending December 31, 2020 adopting a total tax levy of \$1,046,216 for Special Service Area No. 26 (Downtown Maintenance Expenses and Marketing Costs) (Item 2 of 2)

## L. ORDINANCES AND RESOLUTIONS:

1. **19-1171B** Option A: Concur with the petitioner and the Planning and Zoning Commission and pass the ordinance approving variances for the Northwest monument sign, southeast monument sign, and the tower identity sign for the subject property located at 1504-1516 N. Naper Boulevard (Tower Crossing Shopping Center) - PZC 19-1-104; or

Option B: Concur with staff and pass the ordinance approving the variances for the southeast monument sign and the tower identity sign and deny the requested variances for the northwest monument sign for the subject property located at 1504-1516 N. Naper Boulevard (Tower Crossing Shopping Center) - PZC 19-1-104

Q:	<b>Staff's comment on Variance Standard #2 states, in part, that additional signage alternatives may exist that are in better harmony with the general purpose and intent of the City's sign regulations. What such alternatives exist, and have they been proposed to the petitioner?</b>	Kelly
A:	The proposed northwest monument sign greatly exceeds the regulations stipulated in the code in terms of area and height. Staff believes that petitioner could design an alternative sign that would more closely comply with the code and still provide for an effective display of signage, as was done for the monument sign proposed at the southeast corner of the site (which complies with the maximum sign area and overall height).	Mattingly

Q:	<b>If Council follows staff's recommendation and choses Option B, denying the variance for the NW corner sign at Tower Crossing, what happens to the current sign? Does it stay as is, or must it be demolished?</b>	Sullivan
A:	If the variance for the northwest corner sign is denied, the sign can remain on the site as is. The sign is considered to be existing nonconforming and is subject to the nonconforming regulations (Section 6-16-10). These regulations allow for ordinary sign repairs and maintenance, but do not allow for any structural alterations or similar work which appreciably extend the normal life of the sign. Staff finds that the proposed alterations exceed what would be considered ordinary sign repairs and therefore triggered the need for the requested variances.	Mattingly

Q:	<b>How does the northwest and Ogden Avenue sign requested comply with or does it comply with the Ogden Avenue Corridor Study as we have been moving towards beautifying the area,</b>	Gustin
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	<b>removing poles, working with businesses to add brick with flower planter signs.</b>	
A:	The Ogden Plan did not provide specific recommendations for monument sign design. However, in 2018/2019, the City Council adopted a set of sign guidelines for Ogden. The proposed sign materials (neutral stone) are consistent with the recommended design guidelines; however, the proposed size and height would be inconsistent with these guidelines (as they assume general compliance with underlying code requirements).	Laff

**M. AWARD OF BIDS AND OTHER ITEMS OF EXPENDITURE:**

- 1. **19-1076** Approve the award of Change Order #1 to Contract 17-242, Microsoft Enterprise Agreement, to CDW-G for an amount not to exceed \$475,608 and a total award of \$1,914,572.76

**O. REPORTS AND RECOMMENDATIONS:**

- 1. **19-1163** Approve the 2020 Special Events calendar and designate the calendar as closed

<b>Q:</b>	<b>Who will make the final determination on the location of the India Day parade?</b>	<b>Kelly</b>
A:	Staff will continue to work with representatives from Indian Community Outreach to reach consensus on a date, location, and route. Once the parties agree on all outstanding issues, staff will forward the recommendation to Council for final approval.	Gallahue

<b>Q:</b>	<b>1. Did 4 events drop out in order for these 4 to be added? 2. How many did we have last year? How many this year? 3. Is the Water St. event happening this year?</b>	<b>Hinterlong</b>
A:	<p>1. No. Events are not necessarily replaced one for one. The relocation or cancelation of one large event oftentimes allows staff to be able to support several smaller events. The Special Events Team considers a number of criteria when setting the annual calendar such as staffing levels required, expected attendance, parking impact, length of event, footprint of event (including road closures), inspections, mutual aid potential, type of entertainment, community impact, and whether or not liquor is served. It is only through this comprehensive review that the Team can determine the appropriate number of events.</p> <p>2. 2019: 54 events; 2020: 53 events. This number includes all events such as smaller neighborhood walks and celebrations that do not receive a high impact score. It is not uncommon for staff to see more movement (cancelation, adding, and replacing) at the small event level than with the larger, more visible events. However, all events must be supported by staff to some degree.</p>	Gallahue



	<p>3. The Water Street Long Table Dinner is scheduled for Sunday, August 23, 2020. The event does not require significant City services or permitting and, as such, received a department impact score of 1.00. Due to this low score, the entire Special Events Team does not need to review the event and logistics will be handled administratively.</p>	
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2. **19-1236** Consider and approve a revised mission statement for the City of Naperville

<p><b>Q:</b></p>	<p><b>Please add option from resident Mary Lou Wehrli. “To provide services that ensure an inclusive high quality of life for our residents and a dynamic environment for our business community through collaboration, innovation, diversity and sound financial management.”</b></p>	<p><b>Gustin</b></p>
<p><b>A:</b></p>	<p>Thank you. Council may consider this suggestion on Tuesday.</p>	<p>Gallahue</p>