



City of Naperville

400 S. Eagle Street
Naperville, IL 60540

Master

File Number: 19-1258

File ID: 19-1258

Type: Award of bid, rfp, etc.

Status: Passed

Version: 1

**Planning
Case #:**

In Control: City Council

File Created: 12/13/2019

Subject:

Final Action: 01/21/2020

Title: Approve the award of Option Year One to Contract 17-133, Land Surveying Services, to Christopher B. Burke Engineering, Engineering Resource Associates, Farnsworth Group, Hampton, Lenzini and Renwick, Inc., Ridgeline Consultants and Robinson Engineering for an amount not to exceed \$110,000

Internal Notes:

Agenda Date: 01/21/2020

Sponsors:

Enactment Date:

Attachments:

Reso/Ord Number:

Recommendation:

Hearing Date:

Entered by: Kietzmank@naperville.il.us

Effective Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	12/20/2019	Kimberly Schmidt	Disapprove	1/2/2020
Notes: 1) Removed the Original Award attachment and replaced it with the 18-956 Association.					
2) Made minor changes to the memo text.					
3) See comment in Fiscal Impact section.					
1	2	12/26/2019	Kimberly Schmidt	Approve	1/9/2020
Notes: Minor formatting changes.					
1	3	12/27/2019	William Novack	Approve	1/9/2020
1	4	12/27/2019	Lucy Podlesny	Approve	12/31/2019
1	5	12/31/2019	Amy Ries	Approve	12/31/2019
1	6	12/31/2019	Darrell Blenniss	Approve	1/2/2020
Notes: No changes.					
1	7	1/9/2020	Michael DiSanto	Approve	1/2/2020
1	8	1/13/2020	Rachel Mayer	Approve	1/23/2020
1	10	1/13/2020	Marcie Schatz	Approve	1/27/2020

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	01/21/2020	approved				Pass

Text of Legislative File 19-1258

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Option Year One to Contract 17-133, Land Surveying Services, to Christopher B. Burke Engineering, Engineering Resource Associates, Farnsworth Group, Hampton, Lenzini and Renwick, Inc., Ridgeline Consultants and Robinson Engineering for an amount not to exceed \$110,000

DEPARTMENT: Transportation, Engineering and Development

SUBMITTED BY: William J. Novack, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

In 2017, the City of Naperville completed a Request for Qualifications (RFQ 17-133) to shortlist engineering firms to perform land surveying services on an as needed basis for a variety of City projects. Six consultants were short-listed as a result of this process and each firm executed its own Master Service Agreement with the City. The awarded consultants include:

Christopher B. Burke Engineering, Ltd.
Engineering Resource Associates
Farnsworth Group
Hampton, Lenzini and Renwick, Inc.
Ridgeline Consultants
Robinson Engineering

When surveying work is required for a project, the department requests quotes from all six vendors and issues an amendment to the MSA with the vendor that submits the lowest cost for the project.

DISCUSSION:

During the original term of the agreement, the TED Business Group, Water Utilities and Electric Utility used the shortlisted consultants to assist with 27 survey related tasks for projects throughout the City including Cress Creek subdivision, various substation locations and the Bailey/Naper subdivision.

Based upon the vendors' performance, the departments would like to extend the contract

for the first option year. The six shortlisted consultants have agreed to maintain the rates and terms provided for under each Master Agreement.

The RFQ provided for three one-year options to extend. The term of the first option year is January 23, 2020 to January 22, 2021, with two, one-year options remaining .

FISCAL IMPACT:

CIP #: WU004, WW006, EU002, EU003, EU006, EU012, EU052

Land surveying services are expensed to the various accounts listed below. These services are also related to several CIP projects within both the Electric and Water Utility and are expensed within individual project budgets. There is also \$10,000 budgeted for this expense within the General Fund. The requested award is within the budgeted amount for this expense.

Account Number	Fund Description	Total Budget Amount
30281100-531301	General Fund	\$109,000
40251300-551502	Electric Utility	\$12,982,000
41251500-551502	Water Utility	\$23,395,000
12101100-531307	General Fund	\$20,000

