

PO 162508  
REQ 81979

**CITY OF NAPERVILLE  
AWARD OF CONTRACT  
PROCUREMENT NO. 16-256**

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**Requesting Department:** Department of Public Works  
**Procurement Name:** Leaf Collection Services  
**Recommended Vendor:** Steve Piper and Sons, Inc.  
**Amount of Award:** \$98,982

**DESCRIPTION**

The City of Naperville's Department of Public Works issued Bid 16-256 seeking a qualified contractor to provide curbside leaf collection services. The existing bulk curbside leaf collection program is structured so that the entire city has three curbside leaf collection opportunities during the season, which equates to one pickup collection citywide every two weeks. The program has historically begun six weeks prior to Thanksgiving Day with the goal completing all three pickups within 30 working days, finishing by the Wednesday prior to Thanksgiving Day. Every other Monday, (first, third and fifth weeks) a new collection cycle begins, generally working from north to south. This year's program will begin on Monday, October 17 and continue through the week of Thanksgiving.

For the past five years, a contractor has been hired to assist Public Works staff with completing portions of the three citywide cycles of leaf collection. This year, bids were advertised and received for District 10 (71 lane miles) and District 12 (78 lane miles), as well as an option for leaf collection for Naperville Township (16 lane miles).

**NOTIFICATION AND RESPONSE**

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Advertisement Date:	06/16/2016	Notices Sent:	62
Opening Date:	07/01/2016	Planholders:	5
		Bids Received:	2

**BID TABULATION**

The following bids were received:

COMPANY	DISTRICT 10	DISTRICT 12	TOWNSHIP OPTION
Steve Piper & Sons	\$74,763	\$74,236.50	\$38,400
Western Gradall Corporation	\$76,680	\$84,240.00	No Bid

Procurement staff contacted the three other planholders to inquire about their reason for not bidding. Responses include:

- Current obligations will not allow the supplier to take on a project of this scale.
- The scope of work does not fit into the core services. The supplier does not have the specialized equipment in the fleet inventory that is needed to collect the leaves.
- Supplier does not have the equipment or the manpower to provide this service.

In order to stay within budget, staff is recommending that the City contract with Steve Piper and Sons for the second and third collection cycles for District 12 only at this time. District 12 is an area with mature trees located between 75<sup>th</sup> Street and Royce Road (district map is attached). Historically, approximately 4,500 cubic yards of leaves have been collected each year in District 12. The cost of each cycle is \$24,745.50, which equates to \$49,491 for two cycles. The term of this contract will be for two years (October 1, 2016 through September 30, 2018), with three, one-year extensions available.

**FISCAL IMPACT**  
CIP # N/A

Leaf collection services are expensed to the Support Services line below. A total of \$60,000 is budgeted for leaf collection services in CY2016. This contract extends into CY2018 and funding will be made available for the remainder of the two-year contract period.

Account Number	Fund Type	Total Budget Amount
010-4230-431.30-29	General Fund	\$1,602,132


**RECOMMENDATION**

Staff recommends the Award of Bid 16-256, Curbside Leaf Collection Services for District 12, to Steve Piper and Sons, Inc. for an amount not to exceed \$98,982 for the two year contract period.

**ATTACHMENT**

- District 12 map

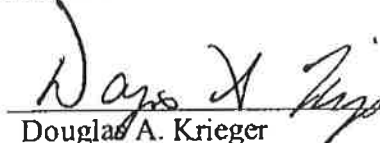
**SUBMITTED BY:**

 8/9/16  
 Richard Dublinski, Director  
 Department of Public Works  
 Date









 8/9/16  
 Rachel Mayer  
 Chief Procurement Officer  
 Date

KAS  
8/11/16

**APPROVED BY:**

 8/11/16  
 Douglas A. Krieger  
 City Manager  
 Date

# LEAF PICK UP DISTRICT 12

-  Fire Stations
-  District/Area
-  Group A
-  Group B
-  Group C
-  Group D
-  Group E
-  Vac Only

