

Sister Cities Commission and Foundation Roles draft

Municipal Code: There is hereby created a Naperville Sister Cities Commission for the purpose of creating greater understanding and of fostering a lasting friendship between the people of Naperville and its sister cities, Nitra, Slovakia, Pátzcuaro, México, and Cancun, México. The Sister Cities Commission may also carry out other activities as directed by City Council.

Sister Cities Commission

- Serve as main points of contacts with the Sister Cities Nitra, Cancun and Patzcuaro
- Create opportunities for education, arts, and business partnership and exchanges with Nitra, Cancun, and Patzcuaro
- Create opportunities with local agencies and organizations to promote and educate the community about the Sister Cities program and relationships. (Chamber of Commerce, schools and school districts, churches, arts organizations, etc.)
- As a city commission, any formal communications (press releases, etc) or social media on behalf of the commission is the responsibility of the City.

Sister Cities Foundation (501(c)3 not-for-profit (As recommended by the Foundation)

- Serves as Sister Cities International and local contacts, including but not limited to Nitra, Cancun, and Patzcuaro.
- Serve as the fundraising entity to support furthering the mission of the Sister Cities Commission and Foundation.
- Coordinate and host the Hispanic Festival and other events as initiated such as Light the Way, a Slovakian musical event.
- Coordinate and support local agencies and organizations to promote and educate the community about the Foundation; sister cities program, relationships, and business opportunities.
- Communicate and market events of the Foundation.
- Communicate with the Commission on funding and other needs.
- Provide long-term sustainable support for the Naperville Sister Cities program and mission.