

**CONTRACT CHANGE ORDER FORM
CHANGE ORDER # 1 & PARTIAL**

Project: **2018 - 2019 Traffic Signal and Combination Street Lighting Maintenance Contract**
Meade Electric
PO Box 74631
Chicago, IL 60675

Bid/RFP No.: **17-208**
 Contract No.: **1052**

CIP No. -

Change Order Justification:

The amount of this change order exceeds the original contract amount by **\$24,829.77** and by **0** days.

DETAILED EXPLANATION

While this contract is primarily used to pay for routine maintenance, it is also used to pay for scheduled or emergency replacement of failed equipment or repair from damage, primarily resulting from vehicle crashes. In the case of crashes, a formal billing request addressed to the ticketed party for the amount invoiced is submitted to the Finance Department. Typically, the ticketed party or their insurance company will remit payment to the City, and these funds are applied to the general fund. The City spent about \$69,000 last year and \$63,000 so far this year on extra work, beyond the routine maintenance. This contract ends November 31, 2019, and the contract will exceed its total budget before the end of the contract because the cost and quantity of extra work needed has been higher than anticipated. Additional invoices for extra work are pending. Additional funds are needed to pay for the routine maintenance and any additional extra work required before the end of the contract.

I, **Christine Rhoades**, of Transportation, Engineering and Development, certify that this work is necessary for successful completion of this work/project/contract. I further certify that: the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or the change is germane to the original contract as signed, or the change order is in the best interest of the City and authorized by law.

Account Number	Project Number	Work Order #	Dollar Amount
30281100-531308			\$24,829.77

Contract		Authorized Contingency	Days	Dollars
Original Contract	\$496,595.50	Original Amount		\$24,829.78
Prior Cumulative Changes	\$0.00	(-)Previously Authorized		\$0.00
Subtotal	\$496,595.50	Subtotal		\$24,829.78
(+) This Change	\$24,829.77	(-) This Change		\$24,829.77
Total Contract	\$521,425.27	Balance Left		\$0.01

Authorized Signatures
 (cumulative amount of change orders)
 Division and Department Required
 \$0 - \$25,000 - Purchasing Manager
 Over \$25,000 - City Manager

APPROVED:	
<i>Kimberly Schmidt for</i>	<i>10/29/19</i>
Signature <i>Rachel Mayer</i>	Date
Title: <i>Chief Procurement Officer</i>	

Requisition Number _____

Christine Rhoades

 Engineering Manager/Deputy City Engineer Date

- Requires CMO Signature
 DOES NOT Require CMO Signature