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**File #:** 18-878, **Version:** 1

**Meeting Date:** 11/7/2018

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**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Option Year One to Contract RFP 16-353, Consulting Engineering Services for Soils and Materials Testing, to Midland Standard Engineering for an amount not to exceed \$120,000

**DEPARTMENT:** Transportation, Engineering and Development

**SUBMITTED BY:** William J. Novack, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The services of a soils and materials testing consultant is required by Transportation, Engineering and Development Business Group, Department of Public Works and Water Utilities every year to perform quality assurance testing for hot-mix asphalt, concrete and other materials that are used through the City's construction contracts. These services include performing soils and materials testing in connection with public improvement construction, MFT funded projects, new development and infrastructure construction type projects.

On January 17, 2017, the City Council approved RFP 16-353 for Midland Standard Engineering to perform soils and materials testing. The contract was for a period of two years ending December 31, 2018, with consideration for three one-year options to renew.

**DISCUSSION:**

Midland has provided good service during the initial term of the contract and has agreed to renew the contract for an additional year. The contract allows for a maximum percentage increase of 1.05% in the option years. Staff was able to negotiate a zero percent increase for the first option year.

The term of the first extension is January 1, 2019 through December 31, 2019, with two one-year option years remaining.

**FISCAL IMPACT:**

CIP #: MP004, MP 009, WU04, WU10, WWU42

Soil and material testing services are expensed to the accounts listed below. Funding for this work is budgeted in the Capital Projects Fund (\$85,000), Water Utilities Fund (\$30,000) and General Fund (\$5,000). The requested award of \$120,000 is within the budgeted amount for this expense.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
30282200-551502	Capital Projects	\$7,913,000
41251500-551502	Water Utilities	\$11,576,000
31251100-531309	General	\$10,000