



# NAPERVILLE HERITAGE SOCIETY

523 S. Webster Street  
Naperville, IL  
60540-6517  
630.420.6010 Phone  
630.305.4044 Fax

*Developers and  
Administrators of  
Naper Settlement  
A History Museum*

## MEMO

To: Naper Settlement Museum Board  
From: Macarena Tamayo Calabrese, President and CEO  
Date: 02/25/2026

Re: Agreement Between the City of Naperville and the Naperville Heritage Society  
Regarding Naper Settlement, Section 4.1.2.5.2

---

Per Section 4.1.2.5.2 of the Agreement, Naperville Heritage Society is in 100% compliance. All staff have signed off on the Naperville Heritage Society Handbook approved on 11/19/2025 via Motion 22-25. Page 17 of the Handbook states:

“The Society complies with the City’s Information Technology Policy Manual and the NHS Digital Use Agreement. You are given a copy of these policies during your new employee orientation. If you need additional copies, please contact the Chief Operating Officer.”

Macarena Tamayo Calabrese

President and CEO

Cc: NHS Board of Directors  
Harriet M. Pistorio, Chief Operating Officer