

#3
projected sign



Naperville

APPLICATION FOR SIGN PERMIT

All information must be completed / attached before an application will be accepted.

Address of Sign: 41 W. Jefferson Permit # 19-4221
Sh 109
Business Name: Cinnaholics

Property Owner Information :

Name: Connie Sisto
Address: 27W430 Warrenville Rd
City: Warrenville State: IL Zip: 60555
Phone: 630-393-0202
E-mail: _____

Business Owner Information :

Name: Cinnaholics
Address: 49 W. Jefferson
City: Naperville State: IL Zip: 60540
Phone: _____
E-mail: _____

Contractor Information:

SIGN COMPANY

Name: J+S Electric and Sign
Address: 101 E. Illinois
City: Aurora State: IL Zip: 60505
Phone: (630) 264-4340
Contact Person: Tami Minner
E-mail: _____

ELECTRICIAN - (For Illuminated Signs)

Name: Same as Sign Co.
Address: _____
City: _____ State: _____ Zip: _____
Phone: (____) _____
Naperville Registration #: _____

This must be completed for all illuminated signs - this is the information for the company that is installing the sign.

Permit Contact / Applicant Information :

Name: Karen Dodge
Address: 325 Sandpebble Ln
City: Aurora State: IL Zip: 60504
Phone: 630-978-4110
E-mail: Karen.Dodge@municipalresolutions.com

Sign Information:

Type of Sign: Awning For Sale/Lease Monument Projecting Wall Other

Size in Square Feet: 177 (For awning signs this is the measurement of the text / logo on the awning)

Unit / building frontage measurement (wall signs only): 75

Height of sign (For sale / lease & monument signs only): _____

Height of address number (monument signs only): _____ (must be at least 5 1/2")

Lot frontage measurement of property where sign will be located (monument signs only): _____

Distance from sidewalk to bottom of sign (awning & projecting signs only): 9'

Type of material (awning & projecting signs only): Aluminum + vinyl

Illuminated: No Yes if yes, Internal External

If the sign is internally illuminated:

- a. Name & UL Certification # of company fabricating the sign: _____
- b. The Electrical Contractor's Certification form (page 4 of this application) must be completed if the sign company and the electrician installing the sign are not the same. **The electrician installing the sign must be currently registered to work in Naperville as an electrician.**
- c. Illuminated signs shall produce no more than 30-foot candles when measured 4 feet from the sign

Are changes being made to the electric in order to install the sign: No Yes
If "Yes" – a separate Application for Electric Permit must be submitted

Supporting Documentation Required:

For All Signs Except Monument Signs:

- a. Detailed rendering of the sign
- b. Rendering of building elevation where sign will be placed
- c. Site plan that shows roadways, buildings, parking lots, the location of the business and where the sign(s) will be placed

For Monument Signs:

- a. Detailed rendering of the sign
- b. Plat of survey showing the exact location of the proposed sign including the measurements (in feet and inches) for setbacks from all of the property lines
- c. A landscape plan for the area around the base of the monument sign - A landscaped area located around the base of the monument sign equal to one (1) square foot for each one (1) square foot of monument sign area is required for all monument signs. The landscaped area shall contain well maintained material including living landscape materials, architectural stones, water features or other beautification measures placed throughout the required landscape area. It is the responsibility of the property owner to ensure that landscaping is installed within 6 months from the installation of the monument sign
- d. A letter from the property owner stating that he / she is aware of the landscape requirement including the deadline for installation
- e. If the monument sign contains an electronic message board (EMB) – a letter from the property / business owner stating that the owner understands that all messages must be static and not change more often than once every ten (10) seconds

For signs extending over a public right-of-way, the following information is required:

Insurance/Bonding Agent Name: Emerald Exchange Phone: 630-485-5100
Address: 1100 W. Main City/State/Zip: St. Charles, IL, 60174
Policy Number: Q45-0350743

Important Information to Applicants, Owners and Sign Companies:

- A separate sign permit application must be submitted for each sign.
- An application will NOT be accepted without all required supporting documents & the \$38 application fee (per sign).
- No sign may be erected, altered or relocated without a required permit being approved and issued by the City of Naperville. *This means that no sign may be constructed or installed prior to the permit being approved and issued.* Any violation of this code may result in fines of up to \$500.00
- The sign permit application must be submitted in person - please call the Planning Services Team at 630-420-6100 – Option 5 if you have questions.
- If for some reason plans change and the sign will not be installed after the application has been approved, the applicant must contact the Planning Services Team at 630-420-6100 – Option 5.
- Properly completing the application and ensuring that all information contained therein and on all supporting documents is accurate will speed up the review process and approval of your permit.

Inspection Process:

Illuminated Sign:

- Inspection fees must be paid before the permit will be issued (see Building Permit Fee Schedule).
- Sign must pass an electrical inspection and conform to all applicable provisions of the national electrical code
- The inspection must be scheduled through Inspection Dispatch (630-420-6100 – Option 1)
- The City's electrical inspector must be on site for the day / time the sign is installed
- The permit will not be considered complete until such inspection has been passed

Non-Illuminated Sign:

- Inspection fees must be paid before the permit will be issued (see Building Permit Fee Schedule).
- Please call the Planning Services Team at 630-420-6100 -- Option 5 after the sign has been installed
- The permit will not be considered complete until such inspection has been passed

REQUIRED SIGNATURES:

The undersigned agrees that the proposed sign, described in this application, for which this permit is applied for will be constructed in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Naperville Municipal Code applicable thereto in force when construction is commenced and further agrees that in the event of any variance or conflict between the plans and specifications submitted herewith, and the provisions or regulations of said ordinances and/or codes pertaining to such construction, that the provisions or regulations contained in said ordinances shall govern and shall be followed.

Signature of Tenant/Lessee: [Signature]

Date: 10/22/19

Signature of Property Owner: [Signature]

Date: 10-28-19

Signature of Applicant: [Signature]

Date: 10-28-19

The application will not be accepted without all of the above signatures.



**CITY OF NAPERVILLE
DEPARTMENT OF COMMUNITY DEVELOPMENT
ELECTRICAL CONTRACTOR'S CERTIFICATION**

Effective immediately, Naperville will require the following formal certification for electrical installation, to be signed by subcontractors and submitted to the City along with the building permit application. Your cooperation is appreciated.

ELECTRICAL CERTIFICATION

The undersigned certifies that

Judd McCormack

Name of Contractor / Subcontractor

101 E. Illinois

Address

Phone #

Naperville registration #

Has been retained by Quantum Sign,
Owner / Contractor *

As electrical sub-contractor for Conraholis 49 W. Jefferson
Name & Address of Owner

Judd McCormack / JLM
Electrical Sub Contractor
(Signature)

10-28-77
Date

*Contractor will only be noted here if the contractor hired a sub-contractor to do the electric.

License No. 19-00015192

Control No. 0017433

CITY OF ELGIN

ELECTRICAL CONTRACTOR

To

MCCORMACK, JUDD

MCCORMACK, JUDD
101 E ILLINOIS AVE
AURORA IL 60505-2142

Issue date: December 06, 2018
Expiration date: December 31, 2019