



# City of Naperville

400 S. Eagle Street  
Naperville, IL 60540  
<http://www.naperville.il.us/>

## Meeting Minutes

### Historic Preservation Commission

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Thursday, July 24, 2025

7:00 PM

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#### TO PROVIDE LIVE PUBLIC COMMENT, TESTIMONY, OR TO CROSS-EXAMINE WITNESSES DURING THE MEETING:

To address the Historic Preservation Commission (HPC) in-person during the meeting in the Council Chambers, members of the public will be called on during the meeting by the Chairman.

#### TO SUBMIT WRITTEN COMMENTS OR MATERIALS:

1. You may submit written comments to [planning@naperville.il.us](mailto:planning@naperville.il.us) in advance of the meeting. (Please note, because emailed written comments are available for advance review by the HPC, they will not be read into the record during the HPC hearing). Below are the deadlines for written comments provided in advance of the meeting:

- Written comments received by 5:00 p.m. the Thursday before the meeting, will be included in the meeting packet sent to the HPC. This meeting packet is also posted on the City's website.
- Written comments received after 5:00 p.m. the Thursday before the meeting, through 5:00 p.m. the day before the meeting, will be emailed directly to the HPC, but will not be included in the HPC packet or posted online.
- Written comments received after 5:00 p.m. the day before the meeting, will be added to the case file.

#### PUBLIC ACCOMMODATION:

Any individual who may require an accommodation to listen to or participate in the meeting should contact the Community Services Department at (630) 305-5300 as soon as possible, but no later than by 5 p.m. on the day of the meeting.

#### PARTICIPATION GUIDELINES:

- The citizen participation guidelines are outlined in 1-5-6-6: - CITIZEN PARTICIPATION of the Naperville Municipal Code.

- **ALL VIEWPOINTS AND OPINIONS WELCOME:** All viewpoints are welcome, positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Commission members, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.
- The HPC will call on you at the appropriate time during the meeting to speak. Once you are called on, you may identify yourself for the public record and address remarks to the Historic Preservation Commission as a whole. Speak clearly and try to limit remarks directly to the matter under discussion.
- We appreciate your understanding as we implement a check-in process to improve security while maintaining a welcoming environment.

#### **A. CALL TO ORDER:**

#### **B. ROLL CALL:**

- Present** 9 - Paul Deffenbaugh, Jacob Sandborn, Patrick Kelly, Patricia O'Brien, Andrea Field , Kerry Malm, Jessica Bufort, Chris Santucci, and James Wills
- Absent** 1 - Robert Sanchez

#### **C. PUBLIC FORUM:**

#### **D. OLD BUSINESS:**

#### **E. CERTIFICATE OF APPROPRIATENESS**

#### **F. REPORTS**

##### 1. [Conduct the 2025 Board and Commission Member Training](#)

Marcie Schatz presented the 2025 Board and Commission Member Training  
**Report was received.**

##### 2. [Receive the report regarding new business items requested at the June 26, 2025 HPC meeting](#)

Commissioner Bufort asked whether the staff memo will indicate if the proposed improvement is appropriate per the Historic Building Design and Resource Manual.

Staff confirmed.

Staff clarified that the Historic Building Design and Resource Manual excerpt will be an additional attachment included for all cases moving forward.

**Report was received.**

4. [Approve the Minutes of the June 26, 2025, Historic Preservation Commission meeting](#)

A motion was made by Commissioner Wills and seconded by Commissioner Bufort to approve the Minutes of the June 26, 2025, Historic Preservation Commission meeting. The motion carried by a unanimous vote.

3. [Consider the letters of support for the adaptive reuse of the Oak Cottage located in the Greene Valley Forest Preserve at 23W171 Hobson Rd., Naperville, IL 60540](#)

At the June 26, 2025, HPC meeting, a motion was made to include an agenda item for the next meeting for discussion and consideration of a letter of support for the adaptive reuse of the Oak Cottage located in Green Valley Forest Preserve at 23W171 Hobson Road, Naperville, Illinois.

Commissioner Deffenbaugh stated supporting the project will help raise awareness.

Commissioner Sandborn shared concerns about the HPC taking formal action to support the project and recommended supporting the project as individuals as the project is outside of the HPC jurisdiction as it is not in the Local Historic District and is not a local landmark.

The HPC discussed several revisions to the support letter.

Staff provided that the approved letter will be signed by the Chairman and mailed to the DuPage County Forest Preserve District, and uploaded to the City's meeting calendar as an attachment.

**A motion was made by Commissioner Bufort and seconded by Commissioner Malm to approve a letter of support with revisions for the adaptive reuse of the Oak Cottage located in Green Valley Forest Preserve at 23W171 Hobson Road**

**Aye:** 6 - Deffenbaugh, O'Brien, Malm, Bufort, Santucci, and Wills

**Nay:** 1 - Sandborn

**Excused:** 2 - Kelly, and Field

**Absent:** 1 - Sanchez

## G. NEW BUSINESS:

## H. ADJOURNMENT:

A motion was made by Commissioner O'Brien and seconded by Commissioner Bufort to adjourn the July 24, 2025, Historic Preservation Commission meeting. . The motion carried by a unanimous vote.