

CITY OF NAPERVILLE

*Scott Wehrl, Mayor*

COMMUNITY SERVICES  
DEPARTMENT

2023 CONSOLIDATED  
ANNUAL  
PERFORMANCE  
AND  
EVALUATION REPORT  
(CAPER)



## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Entitlement Funds: For PY 2023, the City of Naperville received \$530,943 in CDBG entitlement grant funds. These funds were allocated to 11 projects, including Grant Administration. Major initiatives included the following:

- 1) Affordable Rental Housing Rehabilitation - \$43,934 to rehabilitate the parking lot at a 32-unit apartment and condominium building providing affordable, accessible housing to low and moderate-income disabled homeowners and renters and \$30,000 to replace the parking lot lighting for safety, accessibility and energy efficiency at a 190-unit apartment complex providing affordable rental housing for low- and moderate-income seniors.
- 2) Affordable Owner-Occupied Housing – We were able to launch the City of Naperville Single-Family Home Repair Program. This project was included in our plans since 2019 and significantly delayed by the COVID pandemic and then sole-source procurement approvals. No PY 2023 funds were allocated to the program as existing allocations from PY 2019 and PY 2021 are being expended first.
- 3) Homeless Housing and Supportive Services - \$110,000 for rehabilitation projects at an apartment building providing transitional housing and social services to formerly homeless households and \$50,708 to assist in the purchase or facility development of a Youth Affordable Housing Center.
- 4) Special Needs Housing and Supportive Services - \$114,227 to rehabilitate three CILA (Community Integrated Living Arrangement) homes in Naperville for 3 organizations providing housing and services to adults with severe physical and mental disabilities and \$46,131 to replace two boilers at a building used to provide educational services to severely disabled individuals with autism.
- 5) Non-Housing Community Development: Homeless - \$65,000 for a public service to prevent homelessness through emergency rent and utility assistance to individuals at risk of homelessness.
- 6) Non-Housing Community Development: Public Services - \$15,000 to provide on-site services to formerly chronically homeless individuals living in supportive housing.

7) Administration/Planning - \$60,000 was allocated to Administration/Planning expenses.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration & Planning	Planning & Administration	CDBG: \$	Other	Other	4	4	100.00%	1	1	100.00%
Affordable Owner-Occupied Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	34	11	32.35%	5	2	40.00%
Affordable Rental Housing	Affordable Housing	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Affordable Rental Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	302	621	205.63%	219	221	100.91%
Affordable Rental Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	

Affordable Rental Housing	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
Affordable Rental Housing	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
Homeless Housing and Supportive Services	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Homeless Housing and Supportive Services	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	146	115	78.77%	68	8	11.76%
Homeless Housing and Supportive Services	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Homeless Housing and Supportive Services	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Non-Housing Community Development: Accessibility	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	0	0.00%			

Non-Housing Community Development: Homeless	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	540	36.00%	0	0	
Non-Housing Community Development: Homeless	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		70	109	155.71%
Non-Housing Community Development: Homeless	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	1500	540	36.00%	70	109	155.71%
Non-Housing Community Development: Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	80	0	0.00%			
Non-Housing Community Development: Pub. Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1050	33106	3,152.95%			
Non-Housing Community Development: Pub. Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	91	53	58.24%			
Non-Housing Community Development: Pub. Services	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		11	0	0.00%

Non-Housing Community Development: Pub. Services	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	20	20	100.00%			
Special Needs Housing and Supportive Services	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0			35	60	171.43%
Special Needs Housing and Supportive Services	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	28	83	296.43%	12	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Our projects emphasize preservation and rehabilitation of existing affordable units. We have prioritized rental housing, since the majority of low- and moderate-income residents are renters. The owner-occupied housing goals are also now progressing with the launch of our Single Family Home Repair program. We give high priority to homelessness prevention, transitional housing rehabilitation and public services for people in interim and supportive housing. These residents are most likely to be living in poverty and at risk of returning to homelessness. We also prioritize assistance for residents with disabilities by supporting special needs housing rehabilitation and acquisition.

Program Year 2023 was the 4th year of the 2020-2024 Consolidated Plan. Six projects were completed in the program year and 5 projects are underway. The following Consolidated Plan goals currently under 100% are discussed below:

Affordable Owner-Occupied Housing: Our Single Family Home Repair Program received HUD approval in February 2023, therefore PY 2023 is the

first year we were able to launch, execute and reflect progress on this goal. Two homes have been completed.

Homeless Housing and Supportive Services: A project significantly impacting this goal, 360 Youth Services' Youth Affordable Housing Center, is delayed by lack of suitable land/existing property to acquire in Naperville for the project. This project will extend into PY 2024 and possibly into the next 5 year Consolidated Plan.

Non-Housing Community Development Accessibility: No eligible project applications were received to impact this goal in the first 4 years of the Consolidated Plan. Through increased engagement with area non-profit community partners and increased education on the eligibility of accessibility projects for CDBG funding, we have one project lined up for PY 2024 which will impact accomplishment in this goal area.

Non-Housing Community Development Homeless: Loaves & Fishes Community Services Emergency Assistance Program has consistently projected serving 300 individuals while actuals range from 109 - 162. The organization can serve more individuals; however, CDBG funding for the project is limited each year by the 15% cap on public services.

Non-Housing Community Development Infrastructure: No eligible project applications were received to impact this goal in the first 4 years of the Consolidated Plan. One project was awarded funding in PY 2024, however, the organization declined the grant due to the funding amount falling below what was needed for execution of the project. Infrastructure projects projected for the City of Naperville have been fully funded by other federal grants and congressional directed spending awards.

Non-Housing Community Development Public Services: DuPage PADS has not completed final reporting and request for payment for PY 2023 yet. The goal will be met within the first quarter of PY 2024.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	12,739
Black or African American	1,623
Asian	1,392
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	1
<b>Total</b>	<b>15,757</b>
Hispanic	7,235
Not Hispanic	13,198

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Approximately 62% of those assisted were White, 8% were Black/African American, 7% Asian, and less than 1% Multi-Racial. 35% had Hispanic ethnicity.



## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	530,943	311,563

Table 3 - Resources Made Available

### Narrative

CDBG funds expended on eligible CDBG projects in PY 2023 totaled approximately \$604,366. We worked closely with subrecipients to complete projects funded by CARES Act funds and have only one CDBG-CV project remaining open at this time. One PY 2019 project, the launch of the City of Naperville Single-Family Home Repair program, continued in PY 2023. One PY 2020 project was completed in PY 2023. Seven PY 2022 projects were completed in PY 2023.

A breakdown of the PY 2023 expenditures by program year is below:

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Naperville	100	100	Incorporated City of Naperville, IL

Table 4 – Identify the geographic distribution and location of investments

### Narrative

All PY 2023 projects are located within the incorporated boundaries of the City of Naperville. One PY 2022 project completed in PY 2023 was located in the City of Geneva at Northern Illinois Food Bank. Northern Illinois Food Bank collects and distributes food to providers throughout northeastern Illinois, including the food pantries serving low and moderate income Naperville residents.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Matching Requirements: None of the projects completed during the program year were subject to matching requirements.

Publicly Owned Land or Property: None of the projects completed during the program year involved publicly owned land or property.

Leveraging Additional Resources: PY 2023 funded projects from all years leveraged \$604,366 in CDBG funds with other funds from a variety of sources reported by subrecipients to successfully conduct their projects. These funding sources included unrestricted general operating funding, bank loans, donations, public and private grants, special event fundraising and other philanthropy. All project management activities needed to complete the projects including procurement, supervision, accounting, income verification and statistical report preparation were carried out by staff of the subrecipient agencies.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	60	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	12	0
<b>Total</b>	<b>72</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	70	109
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	219	221
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>289</b>	<b>330</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Entitlement Funds: The affordable housing goals shown above represent goals included in the PY 2023 Annual Action Plan. The plan included funding for the affordable housing activities summarized below:

**Affordable Owner-Occupied Housing** – We were able to continue the recently launched City of Naperville Single-Family Home Repair Program. This project was included in our plans since 2019 and significantly delayed by the COVID pandemic and then sole-source procurement approvals. No PY 2023

funds were allocated to the program as existing allocations from PY 2019 and PY 2021 are being expended first.

**Homeless and Formerly Homeless Households Supported** - \$110,000 was allocated for rehabilitation projects at an apartment building providing transitional housing and social services to formerly homeless households and was projected to impact 8 households. In addition, \$50,708 was allocated for assisting the purchase and facility development of Youth Affordable Housing Center. The Center location has not yet been identified. \$15,000 was allocated to provide on-site services to individuals who are formerly chronically homeless now living in permanent supportive housing.

**Special Needs Housing and Supportive Services** - \$114,227 was allocated to rehabilitate three CILA (Community Integrated Living Arrangement) homes in Naperville for three organizations providing housing and services to adults with severe physical and mental disabilities. The organizations are Little Friends (\$32,500), Ray Graham Association (\$74,077) and UCP Seguin (\$7,650). All 3 projects were delayed due to the late start of the program year and all 3 are underway, but not yet completed. \$46,131 was allocated to replace two boilers at a building used to provide educational services to severely disabled individuals with autism.

**Households supported through Rental Assistance:** \$65,000 in PY 2023 funds was allocated to a public service to prevent homelessness by providing emergency rent, mortgage and utility assistance to persons at risk of homelessness. This project was completed within the program year.

**Households supported through Production of New Units:** None. The City of Naperville generally does not use CDBG funds to support the production of new housing units. Naperville is a largely built out community with high land and construction costs; therefore, production of new units with CDBG funds would not be cost-efficient.

**Households Supported through Rehab of Existing Units** - \$43,934 was allocated to replace the air conditioning condenser and parking lot at a 32-unit apartment building providing affordable, accessible housing to low and moderate-income disabled renters and \$30,000 was allocated to replace the parking lot lighting for safety, accessibility and energy efficiency at a 190-unit apartment complex providing affordable rental housing for low- and moderate-income seniors. Both of these projects were completed within the program year.

### **Discuss how these outcomes will impact future annual action plans.**

PY 2023 Projects continued the City's focus on preservation and rehabilitation of existing affordable units, primarily rental units, occupied by vulnerable low- and moderate-income populations. These populations primarily include people who are homeless and formerly homeless, people with physical and mental disabilities and senior citizens. Projects approved in the one remaining year of this Consolidated Plan will continue to emphasize affordable rental housing preservation and rehabilitation

as affordable rental units. The City will continue to support affordable housing for special needs households and the development transitional housing and permanent supportive housing for individuals who were homeless. Increased emphasis will be focused on housing preservation through rehabilitation for low- and moderate-income homeowners and the development of new affordable units and acquisitions of affordable units where feasible.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	129	0
Low-income	60	0
Moderate-income	9	0
<b>Total</b>	<b>198</b>	<b>0</b>

**Table 7 – Number of Households Served**

### **Narrative Information**

The City of Naperville CDBG program continues to prioritize preservation and rehabilitation of existing affordable housing units including special needs CILA housing and low- and moderate income rental units. We annually support multiple projects in these areas. Our goals for preserving owner-occupied affordable housing are also now progressing with the launch of our Single Family Home Repair program.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Outreach to homeless and at-risk residents in Naperville is challenging, because there are relatively few visibly unhoused and unsheltered people. Homelessness prevention and other emergency assistance services are crucial in reducing homelessness both because they provide financial assistance to address immediate rent/mortgage needs and because of the opportunities they present to assess the needs of the individuals and connect them to appropriate services. For this reason, the City partners with CDBG subrecipients DuPage PADS and Loaves & Fishes Community Services in order to reduce and end homelessness in Naperville.

In PY 2023, the City of Naperville allocated \$65,000 in CDBG funds to Loaves & Fishes Community Services for their Emergency Financial Assistance homelessness prevention program. Other programs, including provision of supportive services to individuals in emergency housing were assisted through the City's Social Service Grant. These funded projects provide supportive services designed to prevent future crises and episodes of homelessness. In addition, the City engages and funds social service agencies that provide assistance to very low-income individuals and people who are homeless with food assistance, affordable mental health services and support unaccompanied youth who are homeless. These agencies routinely conduct individual needs assessments and provide referrals and linkage to other relevant agencies and services.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

A total of \$110,000 in PY 2023 CDBG entitlement funds was allocated to Bridge Communities, Inc. for rehabilitation projects at an 8-unit apartment building providing transitional housing and social services to homeless households. Bridge Communities also completed a window/door replacement project and parking lot rehabilitation with PY 2020 funds during the PY 2023 program year.

COVID funding assisted 360 Youth Services in operating their Youth Emergency Shelter for young people ages 18-24 who are experiencing homelessness with final expenditures for the project of \$30,774.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The DuPage County Continuum of Care (COC) emphasizes homelessness prevention through the provision of a comprehensive array of services that begin by “preventing homelessness whenever possible” and end with “ensuring every resident has their basic needs of food, clothing and housing met along with achieving their maximum level of self-sufficiency.” We continually fund the partners of the DuPage County Continuum of Care, including DuPage PADS, 360 Youth Services, Bridge Communities, Kids Above All, Loaves & Fishes Community Services and Ray Graham Association to ensure a comprehensive community-based approach to ending homelessness in DuPage County.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In addition to rehabilitation of transitional housing buildings, the City also allocated \$15,000 in CDBG Entitlement funds to DuPage PADS to support the provision of onsite wraparound supportive services for formerly chronically homeless individuals living at Olympus Place, a supportive housing complex in Naperville. With these onsite services, formerly chronically homeless individuals are aided in maintaining their housing.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

There were no traditional public housing developments located in Naperville during Program Year 2023. The City of Naperville stretches across both DuPage and Will Counties. DuPage County residents are served by the DuPage Housing Authority and Will County residents are served by the Housing Authority of Joliet. The DuPage Housing Authority provides project-based vouchers to residents in some income-restricted complexes in Naperville, but does not own or operate these buildings.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Currently, the DuPage Housing Authority's programs are limited to the Housing Choice Voucher Program, State of Illinois Rental Housing Support Program and Senior Housing. The housing voucher program in Will County is operated by the Housing Authority of Joliet. As mentioned above, there are no public housing developments in Naperville.

### **Actions taken to provide assistance to troubled PHAs**

The City of Naperville is served by the DuPage Housing Authority and Housing Authority of Joliet. Neither of these agencies are considered "troubled PHAs."



## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Barriers to affordable housing include a lack of affordable land for new construction, failure to include affordable units in new developments and a lack of complete understanding of how public policies involving land development impact affordable housing. The Naperville City Council adopted the Naperville Land Use Master Plan in March 2022 which includes future land use designation in which affordable housing would be appropriate as a principal use. The plan also recommends pursuit of the following zoning text amendments in an effort to increase affordable units in Naperville: (1) Add residential uses as a supporting land use within commercial zoning districts; (2) Amend the zoning code to add new housing types, such as accessory dwelling units, tiny homes and microunits, and reduce required parking requirements to accommodate higher-density development; and (3) Proposed increases to the maximum residential densities allowed by Zoning Code.

In addition, the Naperville City Council approved the “Addressing Unmet Housing Needs” report recommending and currently achieving milestones on the following goals: (1) Develop a working relationship with affordable housing developers; (2) Develop a strategy to leverage publicly owned land to address housing challenges; (3) Develop a specific plan to preserve naturally occurring affordable housing; (4) Establish additional resources to assist populations with special housing needs; (5) Establish a revolving rehabilitation loan fund targeted towards low-income seniors who currently own in Naperville to make necessary repairs to their home and age in place; (6) Establish a Housing Trust Fund specifically targeted towards helping veterans, seniors, special needs and first responders in purchasing a home; (7) implement an inclusionary zoning ordinance.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City previously identified three major obstacles to meeting underserved needs:

- Lack of public understanding of the needs of underserved population groups
- Lack of focus on providing the resources need to address underserved needs
- Lack of awareness by persons in need of support about resources that are available.

Our recent affordable housing studies have increased understanding of the demographic and socioeconomic characteristics of underserved populations in Naperville and their housing and social service needs. Our CDBG funding priorities address underserved needs. The City’s Social Service Grant funding also provides grants to social service providers serving Naperville residents in need.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Naperville experiences relatively few incidents of lead poisoning due to the large volume of newer housing in the City (built after 1978) and effective regulations that address this issue for older housing stock. The Illinois Department of Public Health Childhood Lead Poisoning Prevention Program has primary responsibility for the education and screening activities related to lead hazards. They provide four types of service described below and will continue to provide these services in the City of Naperville.

(1) Public Information-The Illinois Department of Public Health provides information to the public about the dangers of lead poisoning and how residents can address issues in their own homes. Flyers are provided on request and distributed through the Childhood Lead Prevention Program.

(2) Testing for Lead Hazards in the Home-Testing is done in cases where a lead hazard is suspected, or when a child's blood level meets the threshold to require the environmental testing

(3) Screening for Elevated Blood Levels-Where tests produce evidence of children being exposed to lead hazards, the Illinois Department of Public Health screens children for lead poisoning.

(4) Counseling-When lead hazards are present or when there are positive tests for lead poisoning, counseling for the family is made available.

Planning to meet the cost of lead-based services is difficult since there are no benchmarks for anticipating the full need or cost of any repair that occurs based on testing or screening. DuPage County and the City of Naperville provides reference materials and/or referrals to residents who believe they may have exposure to lead paint as part of their projects. In PY 2023, there were no projects that required lead pain testing or abatement.

The City has implemented policies to ensure that the CDBG program is in full compliance with the lead-based paint hazards. The age of the structures where work will be performed is verified before the project starts. Work on structures built before 1978 requires compliance with regulations and appropriate steps are conducted to remediate the lead paint hazard or follow HUD's Lead Safe Housing Rule.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Naperville's estimated poverty rate is approximately 4% (US Census, Quick Facts). Though this rate is less than 5% of the population, it means that more than 6,000 Naperville residents are living in poverty. The City targets its anti-poverty efforts and funding towards its most vulnerable populations including homeless households, persons at risk of homelessness and individuals who are formerly homeless in need of supportive housing, extremely low-income households and households in crisis. At this time, the long-term impact of the COVID-19 pandemic is still unknown though the City will monitor these effects going forward and make adjustments to our funding priorities accordingly. We are nearly finished expending our CARES Act COVID funding, however.

In addition to CDBG funding, the City also allocated \$500,000 in Social Service grant funding to agencies serving the community needs identified in the Consolidated Plan. Funded programs are designed to promote self-sufficiency, assist families in crisis and provide resources for underserved groups including senior citizens and persons with disabilities. The City consults with local housing and social service agencies to eliminate gaps in services, reduce duplication of programs and emphasize efficiency service delivery for local, state and federal programs.

Social Service Grant funding reporting totals and allocations are not included in this CAPER, but remain significant in addressing unmet needs. The City also regularly allocates the maximum percentage of CDBG funding for public services that are allowable from each year's CDBG allocation.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City consults with local housing and social service agencies to eliminate gaps in services, reduce duplication of programs and emphasize efficient service delivery for local, state and federal programs. The City also participates in the DuPage County HOME Advisory Commission to participate in county-wide affordable housing program planning and execution.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Naperville is a member of the DuPage County Consortium and the HOME Advisory Commission. The DuPage County Consortium coordinates the efforts of county-wide networks and coalitions by providing leadership; identifying priority needs, strategies and funding opportunities; analyzing performance; and sharing knowledge with service providers, including the DuPage County Continuum of Care.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

City staff worked with a consultant to develop a new Analysis of Impediments to Fair Housing Choice which was accepted by the City Council May 2017. The Human Rights & Fair Housing Commission (formerly the Housing Advisory Commission) has implemented recommendations of this study including conducting an annual progress review and setting implementation priorities. The recommendations in the analysis included development of an affordable housing plan. In 2019 the City Council retained the firm of SB Friedman to conduct a housing needs assessment and in 2020, the Council approved the Addressing Unmet Housing Needs report and adopted the Affordable Housing Plan in March 2023.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

All of the City's subrecipients are monitored throughout the program year. Prior to project approval, subrecipients are required to submit documentation demonstrating their capacity to manage and complete the project including completeness of their standard procedures, financial soundness, ability to document compliance with a National Objective, and compliance with the Civil Rights Act, EEO, ADA and other federal laws and regulations.

Subrecipients file quarterly reports detailing progress in completing projects. Reports are reviewed by the Community Grants Coordinator. Issues and questions arising from the reports are discussed with the subrecipient agency and adjustments in procedures are made when necessary. This practice facilitates clear communication between the City and the subrecipient and allows areas of concern to be addressed in a timely manner. In addition, regular communication with subrecipients is maintained throughout the year to check on project progress, answer questions and provide guidance on HUD policies and procedures.

Capital improvement projects are coordinated with the Community Grants Coordinator to ensure compliance with procurement standards and labor provisions. A pre-construction conference is held with the Community Grants Coordinator, subrecipient and contractor prior to starting on-site work to explain all applicable labor requirements and to discuss the responsibilities of each party. Each request for payment is reviewed by the Community Grants Coordinator, Accounts Payable Supervisor and the Director of the Community Services Department.

On-site monitoring visits are conducted with subrecipients following completion of the project. Subrecipients are notified in writing in advance of a visit and are sent a written follow up letter of any findings or recommendations. Monitoring visits focus on completeness of documentation. In addition ongoing monitoring is maintained with subrecipients, where necessary, to ensure compliance with relocation, acquisition and other long-term requirements aside from construction.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to**

**comment on performance reports.**

Naperville’s Citizen Participation Plan requires the City to provide citizens, public agencies, and other interested parties with reasonable notice and an opportunity to comment on performance reports. To ensure that citizens, public agencies and other interested parties have reasonable opportunity to examine the Consolidated Annual Performance and Evaluation Report (CAPER), the City takes the following actions upon completion of the draft report: (1) Publish a summary of the performance report as a display advertisement in the Naperville Sun newspaper. This ad describes the performance report and specifies where copies of the full report may be examined, (2) Ensure copies of the report are available at three Naperville Public Library locations, the Community Services Department in City Hall and on the City of Naperville website. Once the report has been made available for public comment, the City allows a 15-day period for citizens, public agencies and interested parties to respond. Comments may be submitted in writing to the Community Grants Coordinator as well as verbally at a public hearing to be held at the conclusion of the public comment period. A summary of comments is attached to the final performance report.

For Program Year 2023, the public comment period and public hearing notice will be published in the Naperville Sun on Friday, March 31, 2024 and the public comment period will open. The public hearing on the CAPER will be held at the regularly schedule City Council meeting at 7:00 PM on June 18, 2024.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Naperville did not change any of its program objectives during PY 2023. The City will continue to implement the Analysis of Impediments to Fair Housing and use the affordable housing preservation strategies recommendation in the Affordable Housing Plan to determine future policy and programmatic objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Naperville did not change any of its program objectives during PY 2023. The City will continue to implement the Analysis of Impediments to Fair Housing and use the affordable housing preservation strategies recommendation in the Affordable Housing Plan to determine future policy and programmatic objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	11	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

Program Year 2023 activities are listed below:

- 1 – 360 Youth Services – Youth Affordable Housing Resource Center
- 2 – Bridge Communities – Rehabilitation of Transitional Housing Building
- 3 - DuPage PADS - Olympus Place Supportive Housing Program
- 4 - Illinois Independent Living Center – Air Conditioner Replacement
- 5 - Little Friends, Inc. – Group Home Renovations
- 6 - Loaves & Fishes CARES Program - Emergency Financial Assistance
- 7 - Naperville Elderly Homes – New Lighting for Safety and Accessibility
- 8 - Ray Graham Association – Renovation of CILA for Additional Bedroom
- 9 – Turning Pointe Autism Foundation – New Building Boilers
- 10 - UCP Seguin - You Hold the Key Project
- 11 - City of Naperville - Grant Administration



# Attachment

## PY 2023 CAPER Cover Page

CITY OF NAPERVILLE  
*Scott Wehrl, Mayor*

COMMUNITY SERVICES  
DEPARTMENT

2023 CONSOLIDATED  
ANNUAL  
PERFORMANCE  
AND  
EVALUATION REPORT  
(CAPER)



*City of Naperville, Community Services Department, 400 S. Eagle Street, Naperville, IL 60540*

# PY 2023 Project Expenditures

## ATTACHMENT 2

### **Project Expenditures – COVID Funds:**

**CV1901-3 – Emergency Financial Assistance:** \$6,990 to Loaves & Fishes Community Services to provide utility/rent/mortgage assistance to low- and moderate-income residents impacted by COVID.

**CV1901-6 – Mental Health Access Program:** \$15,355 to SamaraCare to provide fee reductions to low- and moderate-income counseling clients experiencing new and increased mental health symptoms related to COVID. This project is now complete.

**CV1901-7 – Youth Emergency Shelter:** \$30,774.49 to 360 Youth Services to provide housing and supportive services for young people ages 18-24 who are experiencing homelessness. This project is now complete.

### **PY 2023 Project Expenditures – Entitlement Funds:**

**CD2302 – Transitional Housing Rehabilitation:** \$109,166 to Bridge Communities to rehabilitate 3 units of transitional housing at 432 Bailey Road for families who are homeless. This project is now complete.

**CD2304 – Air Conditioner Replacement:** \$25,900 to Illinois Independent Living Centers to replace the air conditioner condenser of a 31-unit apartment and condominium complex providing affordable, accessible housing to low- or moderate-income renters with severe physical disabilities. This project is now complete.

**CD2306 – Emergency Financial Assistance:** \$61,689.82 to Loaves & Fishes Community Services Emergency Assistance program to prevent homelessness by providing rent, mortgage and utility assistance to at-risk households. This project is now complete.

**CD2307 – New Lighting for Parking Lot:** \$24,367.34 to Naperville Elderly Homes to upgrade the exterior lighting system in the parking lot of an 190-unit apartment complex providing affordable, accessible housing for low- and moderate-income seniors. This project is now complete.

**CD2309 – New Building Boilers:** \$45,781 to Turning Pointe Autism Foundation to replace two boilers in their building which houses a day school for children and adults with autism. The 60 disabled persons assisted are legal adults with income levels at or below 80% of MFI. This project is now complete.

**CD2311 – Program Administration:** \$44,658.75 for program administration expenses for the City of Naperville CDBG Program. This project is now complete.

### **Non-PY2023 Project Expenditures – Entitlement Funds:**

Two entitlement-funded projects, one PY 2019 and one PY 2020, were significantly delayed due to the COVID pandemic. These projects progressed and/or were completed in the PY 2023 year. Additionally, eight PY 2022 projects were completed in the PY 2023 year.

**CD1913 – Single Family Home Repair Program:** \$8,599 to Rebuilding Together Aurora to administer the City of Naperville's Single Family Home Repair program, providing no-cost home

safety and accessibility modifications for low-income homeowners. This program completed its inaugural year and has completed repairs on 2 homes.

**CD2001 – Transitional Housing Rehabilitation:** \$22,655 to Bridge Communities to replace windows, doors and the parking lot dumpster pad at their Crabapple Court transitional housing buildings. This project is now complete.

**CD2201 – Transitional Housing Unit Rehabilitation** - \$62,698 to Bridge Communities to completely renovate Unit 101 at 432 Bailey Road, a multi-family apartment building providing transitional housing for families who are homeless. This project is now complete.

**CD2202 - Olympus Place Supportive Housing:** \$15,745 to DuPage PADS to provide supportive services to formerly homeless individuals to maintain their housing. This project is now complete.

**CD2205 – Group Home Renovation:** \$14,100 to Little Friends to rehabilitate a Community Integrated Living Arrangement (CILA) providing housing for 5 disabled adults with autism by replacing the roof. This project is now complete.

**CD2206 - Emergency Financial Assistance:** \$27,433.42 to Loaves & Fishes Community Services Emergency Assistance program to prevent homelessness by providing rent, mortgage and utility assistance to at-risk households. This project is now complete.

**CD2207 – Concrete Walkway Repair:** \$24,367 to Naperville Elderly Homes to remove and replace concrete walkways to meet ADA and mobility accessibility standards at Martin Avenue Apartments, an affordable apartment complex for low and moderate income senior citizens. This project is now complete.

**CD2208 – Dock Plates Replacement** - \$28,200 to Northern Illinois Food Bank to replace 5 dock plates at their distribution center. Northern Illinois Food Bank collects and distributes food to food banks and providers throughout northeastern Illinois, including the food pantries serving low and moderate income Naperville residents. This project is now complete.

**CD2210 – Roof and Gutter Replacement** - \$20,610 to United Cerebral Palsy – Seguin to install a new roof and oversized gutter system on a CILA housing 4 adults with severe disabilities due to cerebral palsy. This project is now complete.

**CD2211 - Program Administration:** \$15,275 for program administration expenses for the City of Naperville CDBG program. This project is now complete.