



Naperville

CITY COUNCIL AGENDA ITEM

SUBJECT: Recommend the Award of Bid 16-257, Snow Removal Services for Parking Lots

TYPE OF VOTE: Simple Majority

ACTION REQUESTED:

Approve the Award of Bid 16-257, Snow Removal Services for Parking Lots, to Tovar Snow Professional for an amount not to exceed \$221,360 for the nineteen month period (October 1, 2016 thru April 30, 2018) with three additional one year options.

BOARD/COMMISSION REVIEW:

N/A

COUNCIL ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action
N/A		

DEPARTMENT: Department of Public Works (DPW)
Finance Department

SUBMITTED BY: Richard Dublinski, DPW Director
Rachel Mayer, Finance Director

BACKGROUND:

The Department of Public Works is responsible for snow removal services for the parking lots of the Central Business District (CBD), the commuter train stations, the test track and the city facilities. Historically, the City has relied on contractor assistance when the snowfall accumulations exceed two inches. City personnel and equipment are not sufficient in number to effectively respond to the needs of all commuter parking lots and public facilities in a responsible and timely manner. While City crews do provide limited service for these parking lots, their main responsibility is to maintain a safe roadway system. The Public Building Operations section maintains safe walkways and parking lots at certain city facilities, including the Municipal Center, Police Department, Fire Station 7, and DPU-Electric.

The parking lot snow removal was bid as a separate program from roadway snow removal. Equipment rates for parking lots are priced based on square footage and amount of snow, as compared to the equipment rates for streets that are priced based on hours. In addition, the equipment used to remove snow on streets may be different from the equipment used for parking lots. For storms that result in snow fall amounts greater than twelve inches in a twenty-four hour period, the contractor submitted pricing for and will be paid an hourly rate for each piece of equipment.

DISCUSSION:

Advertisement Date:	06/30/2016	Notices Sent:	187
Opening Date:	07/20/2016	Planholders:	21
		Bids Received:	7

BID TABULATION

The following bids were received:

FIRM	BID AMOUNT	OPTION A BID AMOUNT
Tovar Snow Professionals	\$13,974	\$5,253.00
Kozak Custom Landscapes	\$14,420	\$6,086.50
Beverly Snow & Ice Inc.	\$14,474	\$6,389.00
Snow Systems, Inc.	\$18,657	\$7,625.00
Beary Landscape Management	\$19,555	\$6,835.00
All Cleaners, Inc.	\$71,222.07	\$24,610.53

One additional supplier submitted a bid, but was found to be non-responsive in their submission.

This recommendation does not include the work in Option A, which includes additional areas to be plowed: Police Department, Fire Station #7, Public Utilities, and the Municipal Center. The Public Buildings Operations section will continue to provide in-house winter operations at these locations. This pricing was obtained to establish unit prices if these services are needed in the future.

The award amount differs from the bid amount as the bid was structured to determine low bidder based on unit costs for the different snow events: de-icing only, plowing only, and de-icing and plowing. The award amount is based on the amount budgeted for this work.

The contract term will be for a nineteen month period, October 1, 2016 thru April 30, 2018 with three additional one year options available under the same terms and conditions.

FISCAL IMPACT:

CIP #: N/A

Snow Removal Services for Parking Lots is expensed to the Support Services and Maintenance Services lines below. The funding breakout is as follows: \$22,320 from S.S.A. #24 and \$80,292

from the Burlington Fund is budgeted for parking lot snow removal services for the downtown and commuter parking lots; \$8,370 from the Test Track Fund is budgeted for snow removal services at the Test Track. The participating dealerships are billed for this service. The budget for parking lot snow removal is based upon historical spending for this service. This contract extends into CY2018 and funding will be made available for the remainder of the nineteen month contract period.

Account Number	Fund Description	Total Budget Amount
136-4010-566.30-29	S.S.A. #24 Fund	\$398,410
104-4410-434-30.29	Burlington Fund	\$226,862
455-4410-434-40.34	Test Track Fund	\$13,120

RECOMMENDATION:

Approve the Award of Bid 16-257, Snow Removal Services for Parking Lots, to Tovar Snow Professional for an amount not to exceed \$221,360 for the nineteen month period (October 1, 2016 thru April 30, 2018) with three additional one year options.

ATTACHMENTS:

1. N/A