



Meeting Minutes

Riverwalk Commission

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Wednesday, April 10, 2024

7:30 AM

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**A. CALL TO ORDER:**

Riverwalk Commissioner Novack called the April 10, 2024 Naperville Riverwalk Commission meeting to order at 7:30 a.m. The meeting was held in the Naperville Employee University (NEU) at the Naperville Municipal Center located at 400 S. Eagle St., Naperville, IL.

**B. ROLL CALL:**

Present: Pam Bartlett; John Cuff; Jan Erickson (arrived 7:33 a.m.); Mary Gibson; Ian Holzhauer; Bill Novack; Tiffani Picco; Johnna Shields; Mike Sullivan; and Carl Wohlt

Absent: Jeff Friant; Pat Kennedy, Chairman; Ryan Mohammadian; and Sennah Rashidian

Also Present: Jesus Cortez, NCTV; Rebecca DeLarme, City staff; Brian Dusak, ERA; Rick Hitchcock, former Riverwalk Commission Chairman; John Joseph, Riverwalk Bicentennial Fund; Stephanie Penick, Naperville Riverwalk Foundation; and Kevin Schoolcraft, Ryan Companies

**C. PUBLIC FORUM:**

There were no public comments.

**D. PROJECT UPDATES:**

**1. South Gateway Proposed Signage and Corner Site Design Review - Bill Novack**

Review and provide direction regarding the signage and corner site design at the intersection of Martin Avenue and Washington Street for the South Extension of the Riverwalk

Attachments: [10 Martin Avenue Monument Signage Exhibit](#)  
[10 Martin Avenue Sign with Traffic Signal Posts](#)  
[Plan and Elevations of the Signage dated Jan 18, 2024](#)  
[Theming Exhibit of the Intersection dated Jan. 18, 2024](#)  
[Martin Avenue Gateway with Traffic Signal Posts and Overhead Wires](#)

Novack provided an overview on the recent discussions regarding the South Extension of the Riverwalk and the theming and signage at the Martin Avenue intersection with Washington Street. He reviewed the drawings that were included in the agenda packet which were submitted by the Riverwalk consultants and Kevin Schoolcraft with Ryan Companies. Ryan Companies is constructing the building at the corner of Martin and Washington.

Mr. Schoolcraft reported that the preliminary design information provided by the Riverwalk consultants was reviewed with his client, Endeavor Health, and their corporate team. He noted they are still working on their branding but the style and design of the signage information submitted, while not final, is much closer to what was recommended. The landscaping and brick pavers have changed from a concave to convex design to allow better visibility of their signage, and it may also list sub-tenants of the building.

The Riverwalk consultants will provide an updated exhibit for discussion at the April 30th PDC Committee meeting.

Holzhauser suggested changing the signal post on Washington Street, depicted in the Martin Avenue Gateway Concept illustration, to a mast arm to keep from blocking the Riverwalk signage. Novack noted the importance of the double arrow sign and certain safety measures that have to remain in place, but that it could be looked at with the design team.

Gibson stated that a lease termination with the Naperville Cemetery Board for the property on the northwest corner of Martin Avenue and Washington Street was on the Park District Board agenda for the next day. Novack and Erickson reminded the group that the proposed changes to the corner have been shared with the Naperville Cemetery Association Board.

## **E. OLD BUSINESS:**

### **1. Annual Riverwalk Asset Management Plan Walk - Bill Novack and Tiffani Picco**

Approve the dates of the Asset Management Plan walking tours of the Riverwalk

Novack discussed the two proposed dates for this year's AMP Walk, included in the agenda packet, of April 18, 2024 and May 1, 2024. The purpose of proposing two walks was to allow enough time to cover the entire Riverwalk.

A motion was made to approve the dates of the Asset Management Plan walking tours on the Riverwalk for Thursday, April 18, 2024, at 3:00 p.m. and Wednesday, May 1, 2024, at 3:00 p.m. by Erickson and seconded by Picco. MOTION CARRIED

## F. NEW BUSINESS:

### 1. Riverwalk Accessibility and Bench Locations - Bill Novack and Tiffani Picco

Approve locations 1 and 2 west of the Webster Street covered bridge as appropriate locations for either Riverwalk or accessible benches

Attachments: [Mobility Accessibility Report and City response](#)  
[Lower Walkway Bench Measurements Report](#)  
[Accessible Bench](#)

Picco provided the background on the suggestions for benches on the lower walkway adjacent to Phase I of the Riverwalk and an overview of the most recent discussions at last week's PDC Committee meeting. This information was included in the agenda packet.

The Naperville Park District staff provided a report that illustrates an individual sitting on a bench with their legs stretched out at various locations along the lower walkway. This report further provides the dimensions at each location along with other dimensions along the lower walkway.

At last week's PDC Committee meeting, members reviewed the report and discussed the locations that provide sufficient distance from the bench to the edge of the walkway. They agreed that locations 1 and 2, west of the Webster Street bridge, were the only ones with sufficient distance to locate a bench. Mary Hamill of the Accessible Communities Task Force (ACTF) attended the meeting and supported both locations. She also provided the PDC with an example of a bench design that provides better accessibility for those who need it, a copy also included in the agenda packet.

The group discussed adding one Riverwalk standard bench in the first location, and adding an additional bench if it was warranted. Discussion followed on the possibility of changing the type of bench from the Riverwalk standard to an accessible bench with Picco noting she could bring options for the accessible benches to a subsequent PDC Committee meeting.

A motion was made to approve locations 1 and 2 west of the Webster Street covered bridge as appropriate locations for either Riverwalk or accessible benches by Sullivan and seconded by Erickson. MOTION CARRIED

## G. REPORTS:

### 1. Approval of Minutes - Bill Novack for Pat Kennedy

Approve minutes from the March 13, 2024 Riverwalk Commission meeting

Attachments: [24RWCMinutes0313](#)

A motion to approve the March 13, 2024 Riverwalk Commission meeting minutes was made by Shields and seconded by Bartlett. MOTION CARRIED with Erickson, Novack and Wohlt abstaining

## **2. Chairman - Bill Novack for Pat Kennedy**

There was no Chairman's Report.

## **3. Finance - Bill Novack**

Receive the December 2023 Year-end Riverwalk Financial report

Attachments: [23RWCFinancials12Final](#)

Novack reviewed the December 2023 Year-end Riverwalk Financial report that was included in the agenda packet. 62% of the total operating budget was spent and 12% of the CIP budget was spent as the Eagle Street Gateway project was budgeted but will carry over to 2024.

Novack advised that two bids were received for the Eagle Street Gateway project, the lowest being \$1M over their estimate. They are reviewing options and there will be no action taken at the next City Council meeting. More information on this will be forthcoming.

## **4. Park District - Tiffani Picco**

Receive the monthly Park District report

Attachments: [24ParkDistrictMemo0410](#)

Picco reported on highlights from the monthly Park District report included in the agenda packet. She noted that the shingles now match on the Grand Pavilion roof. The three cottonwoods have been removed by Burger King and that project is wrapped up.

Staff is working on Rotary Hill; the fence has been removed and they are repairing some minor turf damage from the winter use.

## **5. Riverwalk Foundation - John Cuff**

There was no report.

## **6. Riverwalk Bicentennial Fund - Bill Novack for Pat Kennedy**

There was no report.

### 7. Donor Recognition - Rebecca DeLarme

Receive the monthly Donor Recognition report

DeLarme reviewed the Riverwalk Commission Donor Recognition report included in the agenda packet. The Spring 2024 Legacy Gift Order deadline was March 15, 2024. The order consisted of eight 4" x 8" and six 8" x 8" commemorative bricks and should be ready for installation sometime in May. The Fall 2024 Legacy Gift Order deadline is September 1st.

### 8. Planning, Design, and Construction - Bill Novack for Jeff Friant

Receive the April 2, 2024 Riverwalk Planning, Design and Construction Committee draft meeting minutes

**Attachments:** [24PDCMinutes0402Draft](#)

Novack provided a recap of the discussions from the previous week's PDC Committee meeting, most of which were addressed in this meeting. There was not a quorum of Riverwalk Commissioners present so no action was taken. He added that Picco discussed the recent vandalism that occurred on the Riverwalk with spray painting.

## H. MEETING SCHEDULE:

\*\*Riverwalk Annual AMP Walk (West of Eagle St.), April 18, 2024, 3:00 p.m.  
Meet on Riverwalk at Cliff Preston Memorial on the west side of Eagle St., south of the river, Naperville, IL

\*\*Riverwalk Planning, Design & Construction, April 30, 2024, 7:30 a.m.  
Municipal Center NEU, 400 S. Eagle St., Naperville, IL

\*\*Riverwalk Annual AMP Walk (East of Eagle St.), May 1, 2024, 3:00 p.m.  
Meet in Municipal Center NEU, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, May 8, 2024, 7:30 a.m.  
Municipal Center NEU, 400 S. Eagle St., Naperville, IL

## I. ADJOURNMENT:

A motion to adjourn the meeting was made by Novack and seconded by Shields. The meeting adjourned at 8:03 a.m. MOTION CARRIED

Respectfully submitted by  
Rebecca DeLarme, City Staff