

# City of Naperville

*400 S. Eagle Street  
Naperville, IL 60540  
<http://www.naperville.il.us/>*



## Naperville

### **Meeting Minutes - Final**

**Friday, March 13, 2026**

**8:30 AM**

**Meeting Room C**

**Naper Settlement Museum Board**

**PUBLIC COMMENT:**

None.

**A. CALL TO ORDER:**

Mayor Scott Wehrli called the meeting to order at 8:31 a.m.  
A quorum was declared present.

**B. ROLL CALL:**

Present: Harriet M. Pistorio, COO; Alexandra Atkinson, Director of Finance;  
Andrea de la Torre, Project Specialist; Ashley Amanti, Finance/HR Specialist I;  
Julie Dumler, Sr. Administrative Assistant; Hannah Horgan, Student  
Representative

Absent: Macarena (Rena) Tamayo-Calabrese, CEO & President; Aarush Jalan,  
Student Representative

**Present** 5 - Leanne Meyer-Smith, Scott Wehrli, Mary Gibson, Julie Schremser, and Erik Long

**Absent** 2 - Lee Quillinan, and Sally Pentecost

**C. PUBLIC FORUM:**

No speaker present.

**D. OLD BUSINESS:**

None.

**E. NEW BUSINESS:**

1. Sally Pentecost Appointment for the Naper Settlement Museum Board Has Been Submitted to City Council.

Harriet M. Pistorio, reported that past Naperville Heritage Society Board Member Sally Pentecost will join the Naper Settlement Museum Board.

2. Management Agreement Section 4.1.4 Revenues.

Harriet Pistorio, reported that per the management agreement executed in April 2025, an un-audited revenue report for Naper Settlement for the period ending December 25, 2025, has been completed.

3. Management Agreement Section 4.1.3.1 Conflict of Interest.

Harriet M. Pistorio confirmed the Naperville Heritage Society is in full compliance with the conflict-of-interest reporting requirement. The Board of Directors signed and approved the annual report for calendar year 2026.

4. Management Agreement Section 4.1.2.5.2 Technology Policy and Digital Use.

Harriet M. Pistorio stated that all City of Naperville and Naperville Heritage Society staff have signed off on the City Information Technology Policy as of January 2026.

5. Management Agreement Section 5.4 Liquor License.

Harriet M. Pistorio reported that local and state tavern liquor licenses are current and active for applicable events as of February 2026.

6. Grant Applications Submitted, December 2025 - March 2026 - Field Trip Equity, Project Grant Digital Collection.

Harriet M. Pistorio reported that two grants were submitted by the Naperville Heritage Society:

- Dr. Scholl Foundation - Field Trip Equity Project, in the amount of \$14,000 (to support free student admission or busing).
- Illinois Humanities Project - Digital Collection Project, in the amount of \$9,968.

Both grant applications are pending status updates.

It was noted that identifying and reporting grant applications is a requirement under the 2025 management agreement.

Erik Long clarified that grant communication to the Naperville Settlement Museum Board is intended to ensure City awareness of any connected obligations.

## F. REPORTS:

1. Receive 2024 Annual Report.

Harriet M. Pistorio presented the 2024 Annual Report for the Naperville Heritage Society, prepared in-house.

Members complimented the report's production quality.

2. Receive CY25 Attendance Demographic Tracking Report for November and December 2025, January and February 2026.

Harriet M. Pistorio presented attendance data for November-December 2025 and January-February 2026.

She noted that attendance for 2025 fell below projections due to two event cancellations and lower numbers for Naper Nights.

Adjustments for 2026 include the addition of Taco Fest (July 2026), anticipated to increase both attendance and revenue.

Harriet M. Pistorio confirmed that core educational programs remain stable and that 2026 budget targets are expected to be met.

3. Receive and Approve Minutes from January 9, 2026, Naper Settlement Museum Board Meeting.

**Motion made by Meyer-Smith, seconded by Schremser  
This report was approved.**

4. Receive and Approve the Naper Settlement Financial Reports from November and December 2025, and January 2026.

Finance Director Alexandra Atkinson presented the financial statements.

- Naper Settlement met its 2025 budget.
- January 2026 revenue exceeded projections due to earlier camp registration; 35% of the annual operating revenue goal was reached in that month.
- Expenses remain below budget, expected to level out over the year.

**Motion made by Long, seconded by Meyer-Smith  
This report was approved.**

## **G. ADJOURNMENT:**

Mayor Scott Wehrli called the meeting to adjourn at 8:44 a.m.

**Motion made by Long, seconded by Meyer-Smith  
This was approved.**

/S/ Andrea de la Torre  
Project Specialist