



**Meeting Minutes**

**Downtown Advisory Commission**

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**Thursday, November 12, 2020**

**3:30 PM**

**Held on Zoom due to COVID-19**

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**CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:**

Pursuant to Section 120/7(e) of the Illinois Open Meetings Act, the continuation of the Governor's disaster proclamation, and Mayor Chirico's executive order determining that in-person public meetings are not currently practical or prudent because of the Covid-19 pandemic, we are holding the Downtown Advisory Commission meeting remotely. Accordingly, the Downtown Advisory Commission meeting scheduled for November 12, 2020, will be conducted remotely. The means by which the public may watch, listen, and/or participate in the meeting are described below.

**TO JOIN A MEETING:**

The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

**To login on your computer or iPad:**

Click the link to join the webinar, the password is provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**To login on your phone:**

For iPhones, use the iPhone one-tap number provided on this agenda.

For telephones, dial one of the numbers provided and join the meeting by using meeting ID and password provided on this agenda.

Once connected to the meeting, press \*9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**PARTICIPATION GUIDELINES:**

All viewpoints are welcome. Positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at board members, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.

**PUBLIC ACCOMMODATION:**

Any individual who may require an accommodation to participate in the meeting or to view materials for the Downtown Advisory Commission meeting, should contact the City Clerk at (630) 305-5300 by Wednesday, November 11, 2020.

**ZOOM MEETING LOG IN:**

You are invited to a Zoom webinar.

When: Nov 12, 2020 03:30 PM Central Time (US and Canada)

Topic: Downtown Advisory Commission

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83704634063?pwd=SEFLbkZvSzZSSnBuc0RJbEFqUjkvQT09>

Passcode: 712491

Or iPhone one-tap :

US: +13126266799,,83704634063#,,,,,0#,,712491# or  
+16465588656,,83704634063#,,,,,0#,,712491#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1  
669 900 9128 or +1 253 215 8782

Webinar ID: 837 0463 4063

Passcode: 712491

International numbers available: <https://us02web.zoom.us/j/83704634063?pwd=SEFLbkZvSzZSSnBuc0RJbEFqUjkvQT09>

**A. CALL TO ORDER:**

Chairman Rubin called the meeting to order at 3:34 p.m.

**B. ROLL CALL:**

Present: Kelly, Rubin, Frank, Miers, Costello, Wigfield, Jeffries, Hitchcock,  
Risvold, Wood, White, Nagle  
Absent: Schatz

Staff in Attendance: Laff, Novack, Loudon  
Also Present: Casey Krajewski, NCTV; Julie Carlsen, DuPage Children's  
Museum; Suzanne Baker

**C. PUBLIC FORUM:**

There were no speakers present for public forum.

**D. OLD BUSINESS:**

1. Revisit discussions regarding DAC’s structure.

Laff provided an overview of the two options available to restructure DAC.

Restructuring is needed due to current OMA violations and limited agenda items which fall under the current powers and duties as defined in the Code. The two available options discussed by staff, the City Manager's Office, and the City's Legal Department are: (1) change the membership of DAC to remove instances of OMA conflict with DNA, NDP, Chamber, etc. or (2) move to a taskforce model which functions independently of the City.

Miers asked how Council better receives information/input - would a taskforce or Commission be more effective? Both Kelly and White indicated that they routinely receive information from a variety of groups and stakeholders. Kelly noted that two Council members sit on the NEST taskforce.

Miers also asked how much overlap there is between DAC and DNA. Can they be combined? Hitchcock does not believe that the DAC taskforce should be combined with DNA in the near future; instead, the new taskforce should have time to form and understand their role before there are any discussions of mergers.

White - how would people be able to participate? He feels, and Jeffries concurs, that people should continue to be able to participate in these meetings and be aware when/where they are happening. Novack noted that the City does not publish other taskforce meetings; however, Risvold noted that there is information on the City's website regarding the membership, meeting time, and meeting location of the Senior Taskforce, for example. Frank noted that she always felt welcome to participate in DAC, even when she wasn't a Commission member; that should continue to be the case in whatever format DAC takes.

Rubin noted his belief that DAC discussions remain relevant, particularly in today's retail climate. Hitchcock noted that it was important to its success that CANDO was viewed as a relevant group in the eyes of the City Council at the time. Hitchcock believes that DAC can be far more effective in a more casual setting than through the current set-up.

Wigfield noted that he is okay with a taskforce as long as the tasks that are set forth can actually be accomplished in that format; since the remainder of DAC feels that will be the case, he is comfortable.

If DAC moves to a taskforce, Rubin noted that he would push for it to be as inclusive as possible.

Nagle noted that he voted against the move to a taskforce because he feels it diminishes the importance of DAC as a group.

**Wood made a motion to move DAC to a taskforce (seconded by Miers) in order to reduce staff time, avoid OMA violations, increase participation and topics, and involve current DAC members and more moving forward.**

**Motion Approved (vote 10 in favor; 1 against)**

**Ayes: White, Kelly, Rubin, Hitchcock, Frank, Miers, Wigfield, Jeffries, Risvold,**

**Wood**

**No: Nagle**