

**ORDINANCE NO. 25-\_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 3 (BUSINESS AND LICENSE REGULATIONS),  
CHAPTER 3 (LIQUOR AND TOBACCO CONTROL), SECTION 8 (PERSONNEL  
RESTRICTIONS FOR LIQUOR LICENSES) AND  
SECTION 11 (LIQUOR LICENSE AND PERMIT CLASSIFICATIONS)  
OF THE NAPERVILLE MUNICIPAL CODE**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NAPERVILLE, DUPAGE AND WILL COUNTIES, ILLINOIS, in exercise of its home rule powers that:

**SECTION 1:** Title 3 (Business and License Regulations), Chapter 3 (Liquor and Tobacco Control), Section 8 (Personnel Restrictions for Liquor Licenses) of the Naperville Municipal Code is hereby amended by deleting the stricken language and adding the underlined language as follows:

### 3-3-8: PERSONNEL RESTRICTIONS FOR LIQUOR LICENSES:

- ## 1. Change in Personnel: through

3. Manager On Duty: \* \* \*

- #### 4. BASSET Requirements: \* \* \*

- 4.1 \* \* \*

- 4.2 \* \* \*

- 4.3 \* \* \*

~~4.4 All initial BASSET training shall be conducted by a certified BASSET trained instructor provided by the City upon the premises of the City or at an offsite location as approved by the Liquor Commissioner. Any subsequent or renewal BASSET training may be conducted in person or online.~~

5. All individuals required to complete BASSET certification in Section 3-3-8:4 shall be also required to complete the City of Naperville's Local Liquor Law Essentials class online within sixty days of beginning employment.

**SECTION 2:** Title 3 (Business and License Regulations), Chapter 3 (Liquor and Tobacco Control), Section 11 (Liquor License and Permit Classifications) of the Naperville Municipal Code is hereby amended by adding the underlined language as follows:

### 3-3-11: LIQUOR LICENSE AND PERMIT CLASSIFICATIONS:

The following are classes of liquor licenses and permits with an annual license and permit fee as indicated:

- |  |   |   |   |
|--|---|---|---|
| 1. On-Premises Consumption Liquor Licenses:  | * | * | * |
| 2. Off-Premises Consumption Liquor Licenses: | * | * | * |
| 3. Permits:                                  |   |   |   |

	<b>Catering and/or Bartending Services Permit</b>
<b>Requirements of Permit</b>	Catering Permit: Required any time perishable food is prepared, served, or sold to the public by any caterer located outside the City limits doing business in the City. Bartending Services Permit: Required any time bartending services are sold to the public by any bartender or bartender services company located within or outside the City limits doing business in the City.
<b>Consumption</b>	On premises at event.
<b>Container Restrictions</b>	None.
<b>Food Service</b>	None.
<b>Type of Liquor Service</b>	
<b>Annual Fee</b>	\$1,000.00

<b>Other</b>	Servers must attend a <del>City</del> BASSET class.
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**Complimentary Beer/Wine Permit**  
through **Outdoor Seating Permit**

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	<b>Special Event Permit</b>
<b>Requirements of Permit</b>	Available to <del>local</del> non-for-profit community organizations or government entities <u>located within the City.</u> <del>with local goals.</del> Event held on City property
<b>Consumption</b>	On premises at event.
<b>Container Restrictions</b>	None.
<b>Food Service</b>	None.
<b>Type of Liquor Service</b>	Liquor must be in an enclosed tent or enclosed by a double fence with a four-foot separation between each fence row.
<b>Annual Fee</b>	\$50: 1—1,999 attendees, \$100.00: 2,000—4,999, \$150.00: 5,000—9,999, \$200.00: 10,000+ plus City services.
<b>Other</b>	2/year. All who sell, serve or dispense must take <del>Naperville</del> BASSET class.

**Temporary Permit**

\* \* \*

**SECTION 3:** This Ordinance shall be in full force and effect upon its passage and approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Scott A. Wehrli  
Mayor

ATTEST:

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Dawn Portner  
City Clerk