

CITY COUNCIL AGENDA ITEM – FILE 20-887

ACTION REQUESTED:

Approve the Calendar Year 2021 (CY21) allocations for the City Obligations category of the SECA Grant Fund Program in the amount of \$1,020,991

DEPARTMENT: City Clerk’s Office

SUBMITTED BY: Dawn Portner, Special Events Coordinator

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

A portion of the SECA Grant Fund Program is dedicated to obligations that must be funded in accordance with an ordinance, resolution, Intergovernmental Agreement, or in support of fund administration. In 2016, the City Council approved the SECA Commission recommendation to change the “Existing Agreements” category to “City Obligations” and expand it to include the following non-discretionary awards:

| | |
|-----------------------|----------------------------|
| 4th of July Fireworks | 4th of July Shuttles |
| Carillion Maintenance | Century Walk Maintenance |
| DCM Debt Service | Grant Management Software |
| NDP Marketing | Naperville Municipal Band |
| NCTV17 Event Coverage | NCTV17 News |
| Riverwalk Maintenance | Special Events Coordinator |

Also in 2016, the City Council assumed review/allocation authority for these items. Funds remaining after the allocation of City Obligations will be made available for discretionary funding and the annual grant application review by the SECA Commission.

DISCUSSION:

The following requests have been submitted for CY21. All requests are in line with historical spending and staff recommends approval.

4th of July Fireworks

City contribution, for the Salute 4th of July event organized by Naperville Responds For Veterans. Staff recommends approving the increase due to reduced footprint and schedule of the event which will result in significant decrease in city services expenses.

4th of July Shuttle Busses

City contribution, equal to previous years, for public transportation on the 4th of July for a new event organized by Naperville Responds to Our Veterans.

Carillon Maintenance

City obligation for annual capital repair and necessary replacement

Century Walk Maintenance

Maintenance for pieces located on public property

DCM Debt Service

Capital fund payback of the purchase of the property located at 301 N. Washington

Grant Management Software

Annual maintenance costs for upgrades and fixes

Naperville Development Partnership

Promotional activities, Dining Guide printing, and other marketing efforts

Naperville Municipal Band

Annual performances and appearances

NCTV17 Community Event Coverage

Production and equipment for covering many community events

NCTV17 Naperville News

Program, production, studio, equipment and advertising

Riverwalk Maintenance

City contribution for annual capital repair and replacements; routine maintenance is performed by the Naperville Park District

Special Events Coordinator

Salary and benefits for SECA administration and special event coordination

**CY21 SECA Grant Fund Program
City Obligations Allocation**

| Organization | CY18 | CY19 | CY20 | CY21 |
|---|------------------|------------------|------------------|------------------|
| 4th of July Fireworks - City Contribution | 13,300 | 14,000 | 20,000 | 20,000 |
| 4th of July Shuttle Busses | 28,000 | 29,000 | 29,000 | 30,000 |
| Carillon Maintenance | 128,813 | 105,217 | 106,795 | 108,397 |
| Century Walk Maintenance | 50,000 | 50,000 | 50,000 | 50,000 |
| DCM Debt Service | 150,000 | 150,000 | 150,000 | 150,000 |
| Annual Grant Mgmt Software Maint | 5,200 | 6,420 | 7,100 | 7,600 |
| Naperville Development Partnership | 175,000 | 175,000 | 175,000 | 175,000 |
| Naperville Municipal Band | 153,151 | 155,820 | 153,615 | 155,403 |
| NCTV17 - Community Event Coverage | 24,000 | 24,000 | 24,000 | 24,000 |
| NCTV17 - Naperville News | 36,000 | 36,000 | 36,000 | 36,000 |
| Riverwalk Maintenance | 179,699 | 180,736 | 177,956 | 180,625 |
| Special Events Coordinator | 75,376 | 76,195 | 80,236 | 84,591 |
| Total City Obligations | 1,018,539 | 1,002,388 | 1,009,702 | 1,020,991 |

FISCAL IMPACT:

The discretionary funding available to CY21 SECA Grant Fund Program applicants will be reduced by \$1,020,991