

November 21, 2017 Council Q & A

Monday, November 20, 2017 2:00 PM

F. AWARDS AND RECOGNITIONS:

1. **17-858** Presentation of the Small Business Saturday Proclamation

I. CONSENT AGENDA:

1. **17-837** Approve 10/04/2017 thru 10/27/2017 Cash Disbursement for \$25,690,406.66

Q:	<p>Page 37: HD Supply Waterworks Limited: Please describe water distribution cost of \$84,000?</p> <p>Page 66: Axon Enterprise: Please describe purchase of \$20,470.08</p> <p>Page 73: Public Works Related Services: Please describe \$102,946.08 expense.</p> <p>Page 89: Universal Utility Supply: Please describe \$82,400 communication equipment expense?</p> <p>Page 114: Chicago Tribune Subscription: Is this an electric newspaper fee? If not has electronic version been considered for cost comparison?</p> <p>Page 117: Computer Equipment: Please explain computer equipment for \$109,000?</p> <p>Page 122: Computer Equipment: Please explain computer equipment expense of \$109,000?</p> <p>Page 158: Please describe rebates for City Gate, Marriott and Naperville hotel partners? And who is Naperville hotel partners?</p> <p>Page 169: Please describe IAFF \$5,000.00 expense?</p> <p>Page 198: Please describe subscription cost of approx \$6,400.</p>	Gustin, Patty
A:	<p>Page 37: HD Supply Waterworks Limited: Please describe water distribution cost of \$84,000?</p> <p>Payment is for 576 3/4" X 3/4" water meters (\$62,496) and 144 1" water meters (\$22,248) in accordance with Bid #16-073.</p>	Ries, Amy
A:	<p>Page 66: Axon Enterprise: Please describe purchase of \$20,470.08</p> <p>This expenditure is related to the purchase of thirty two Tasers.</p>	Hallgren, Erik
A:	<p>Page 73: Public Works Related Services: Please describe \$102,946.08 expense.</p> <p>This is the monthly invoice for residential curbside recycling collection. The cost is recovered through utility billing.</p>	Hallren, Erik
A:	<p>Page 89: Universal Utility Supply: Please describe \$82,400 communication equipment expense?</p> <p>This is payment for the pilot project to replace Distribution Automation switch controllers due to the age of these controllers and difficulty in securing replacement parts.</p>	Hallgren, Erik
A:		

	<p>Page 114: Chicago Tribune Subscription: Is this an electric newspaper fee? If not has electronic version been considered for cost comparison?</p> <p>This for both the electronic and paper Chicago Tribune and Naperville Sun. There are situations where Communications needs the print version of an article given the fact that the publication updates their online articles without keeping the original version online.</p>	LaCloche, Linda
A:	<p>Page 117: Computer Equipment: Please explain computer equipment expense of \$107,000?</p> <p>This is payment towards the Superion (formerly SunGard) Public Safety (OSSI) and Public Administration (Naviline) systems that was approved as Agenda Item I.8 at the 9/19/2017 City Council Meeting</p>	Hallgren, Erik
A:	<p>Page 122: Computer Equipment: Please explain computer equipment expense of \$107,000?</p> <p>This is payment towards the Superion (formerly SunGard) Public Safety (OSSI) and Public Administration (Naviline) systems that was approved as Agenda Item I.8 at the 9/19/2017 City Council Meeting</p>	Anderson, Jeff
A:	<p>Page 158: Please describe rebates for City Gate, Marriott and Naperville hotel partners? And who is Naperville hotel partners?</p> <p>These are our rebate agreements related to the Hotel/Motel Tax administered by the City/ The Naperville Hotel Partners is the name for Embassy Suites.</p>	Hallgren, Erik
A:	<p>Page 169: Please describe IAFF \$5,000.00 expense?</p> <p>This is the annual licensing cost for us to be a testing site for the Candidate Physical Ability Test (CPAT).</p>	Hallgren, Erik
A:	<p>Page 198: Payment is for our annual (2017) agency membership dues to Illinois Association of Wastewater Agencies (IAWA) for the period of September 1, 2017 thru August 31, 2018. Being an active member of IAWA affords our utility and the city with updated legislative and legal information as related to clean rivers and streams in the State of Illinois.</p>	Ries, Amy Hallgren, Erik

2. 17-851 Approve the Regular City Council Meeting Minutes of November 7, 2017.

Q:	Please include the full motion/action, as amended, on O.2, Fifth Avenue Steering Committee, in the minutes. Thanks.	Boyd-Obarski, Rebecca
A:	<p>The motion was edited to read:</p> <p>A motion was made by Councilman Coyne, seconded by Councilwoman Gustin, that meetings of the Steering Committee be open to the public and compliant with the Open Meetings Act; that resident and stakeholder representatives be selected by the population that they represent; to concur with staff and Ryan's recommendation that the Steering Committee be composed of: two City Council members (Obarski and Brodhead), two City Staff members (Schatz and Laff), two Ryan Company representatives, three area resident representatives (one resident from Park</p>	Gallahue, Pam

<p>Addition, Pilgrim’s Addition, and ECHO), one Commuter (either a permit or daily fee parker), one representative of the Naperville Area Homeowners Confederation, one representative of the Senior Task Force; and be amended to include the addition of Mayor Emeritus Pradel, a self-selected representative from Park Addition, and one self-selected representative from the West Side Homeowners Association.</p>
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- 3. **17-842** Approve the Award of Change Order #1 to Contract 16-099, Uniform Rentals, to Aramark Uniform Services for an amount not to exceed \$15,650 and a total award of \$133,048.
- 4. **17-797** Approve the Award of Cooperative Procurement 17-001, Uniform Rentals to Cintas for an amount not to exceed \$224,070 and for a three-year term.
- 5. **17-603** Approve the Award of Option Year One to Contract 16-115, Naper Settlement Janitorial Maintenance, to Coverall Health Based Cleaning Systems for an amount not to exceed \$190,738.

Q:	<ul style="list-style-type: none"> a. Please confirm the funding source for this expenditure - the tax levy? b. It looks like the cost of the 20 month contract, including the change order in September 2016 was ~ \$187,000, now 12 month renewal is \$190,000. What is the specific reason for the increase? 	Boyd-Obarski, Rebecca
A:	<p>The property tax levy will be the primary source of funding for the janitorial services at Naper Settlement.</p> <p>There are several factors that are causing the increase in the janitorial contract. The main driver is the shifting of services from in-house staff to contracted services. Mid-2017, the Settlement reduces a full-time employee and shifted their duties to the Coverall contract. This increased the base hours of the janitorial contract and the service levels are greater than before. The previous monthly average for janitorial services was \$9,350 and the increased average is \$14,375, with seasonal fluctuations. The other drivers of the cost increase are specialty cleaning services at \$7,255 and additional janitorial support for Christkindlmarket at \$10,000</p>	Hallgren, Erik

- 6. **17-817** Approve the Award of the First Three-Year Extension to Contract 16-054, Flow Meter Maintenance, Flow Data Analysis and Sanitary Sewer Overflow (SSO) Alarming Service, to ADS, LLC for an amount not to exceed \$678,060.
- 7. **17-745** Approve the Award of Change Order 1 to Option Year One of Contract 16-170, Residential Water Meter Replacement Program, to HBK Water Meter Service (HBK) for an amount not to exceed \$35,000 and a total award of \$243,750. (Item 1 of 2)

Q:	a. Did staff also complete installation of the 500 meters that it was assigned? b. How many meters is HBK contracted to install in the 2018 budget? And at what cost? c. Does the 2018 meter replacement program include any staff installations?	Boyd-Obarski, Rebecca
A:	In CY2017 staff installed 817 meters. In CY2018, HBK is scheduled to install approximately 1000 meters, at a cost of \$80 per meter. Due to the good response from customers scheduling appointments in 2017, the number of meters replaced by HBK in 2018 will be reduced to 1000 meters. Staff will also install meters as needed in 2018.	Ries, Amy

- 8. **17-803** Approve the Award of Option Year Two to Contract 16-170, Residential Water Meter Replacement Program, to HBK Water Meter Service for an amount not to exceed \$90,000. (Item 2 of 2)
- 9. **17-859** Approve the appointment of Ananya Ram to serve as a Student Representative on the Naper Settlement Museum Board.
- 10. **17-857** Approve the City Council meeting schedule for November & December 2017 and January & February 2018.
- 11. **17-853** Pass the Ordinance approving the sale of certain property located at 635 4th Avenue, Naperville. (7 votes required)

Q:	Please clarify that buyers closing expenses are not paid by city? Please explain will the buyer be exempt from Naperville buyer transfer tax?	Gustin, Patty
A:	The City will not pay for the Buyer's closing costs. The Buyer will be exempt from the local transfer tax.	Lord, Pat

Q:	The agenda mentions closing costs. Who's liable for those costs? Do we know how much the closing costs will be?	Hinterlong, Paul
A:	The Purchase and Sale Agreement specifies that the Buyer is responsible to pay for: (1) the title commitment (2) extended coverage, and (3) an owner's title policy. These are typically seller's costs. The PSA provides that closing costs not specified are to be shared by the Buyer and Seller. We do not yet have a quote from the title company, but we anticipate that the City's share of closing costs will be approximately \$600.	Lord, Pat

- 12. **17-846** Adopt the resolution approving the intergovernmental agreement for collaboration on grants between the City of Naperville and City of Aurora.

Q:		Gustin, Patty
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	Please describe how 60% to Aurora and 40% to Naperville was determined and reasoning calculation for allocations split.?	
A:	The split was based upon the total head count of sworn Police and Fire in both Cities.	Nelson, Dan

- 13. **17-849** Adopt the resolution approving an amendment and execution of a temporary lease agreement with Partners in Performance

L. ORDINANCES AND RESOLUTIONS:

- 1. **17-647B** Deny the request at 1821 Appaloosa Drive (PZC 17-1-095), for a deviation to allow a patio to encroach into the front yard setback.

Q:	At the PZC meeting I think it was stated that the petitioner was told by staff that what he wanted to build couldn't be done by code and he built it anyway and without a permit. Is this the case?	Hinterlong, Paul
A:	The petitioner visited the Development Services counter with their plat of survey inquiring about putting a patio on their property. Staff explained that a patio less than 500 square feet in area does not require a permit; however, the patio must meet applicable setbacks and staff explained where on the property a patio could and could not be located. The City's Code Enforcement Team later received a complaint about the petitioner's patio, and upon inspection, determined it did not comply with the applicable setbacks. Since the patio is less than 500 square feet, a permit is not required; however, the fencing surrounding the patio which is greater than 3' in height does require a permit.	Evans

- 2. **17-850** Conduct the First Reading of the Ordinance Amending Chapter 4 (Animal Control) of Title 10 (Police Regulations)

O. REPORTS AND RECOMMENDATIONS:

- 1. **17-812B** Uphold the decision of the Zoning Administrator and the Planning and Zoning Commission's with respect to the Downtown Design Standards (2011) for the subject property located at 22-26 W. Jefferson Avenue (Denim & Soul) - PZC 17-1-105.
- 2. **17-693C** Approve the revised 2018 Annual New Sidewalk Program consisting of Chicago Avenue/Julian Street, Eagle Street, Loomis Street, Willow Road and Book Road at a City cost of \$155,000.

Q:	a. Does the city log resident requests for new sidewalks? b. Is that a factor in the priority system?	Boyd-Obarski, Rebecca
A:		

The City logs resident requests for new sidewalk locations. Requests are not a factor in the scoring system used to identify relative priorities among segments. However, requests are considered, along with other public input, when determining which similarly scored segments are included in recommended programs.

Louden,
Jennifer