

**CONTRACT CHANGE ORDER FORM
CHANGE ORDER # 2**

Project: **2024 Sidewalk Trip Hazard Removal - Sp**

Date: **2/3/2025**

Universal Concrete Grinding

PO Box 110

Warren, OH 44482

Bid/RFP No.: **24-004**

CIP No.: **MP-004**

P.O. No.: **3471**

Change Order Justification:

This contract was completed in June 2024. At that time a "final" change order and "final" pay estimate were processed against the contract. In November 2024, TED Staff were inspecting sites for the upcoming resurfacing projects for curb and sidewalk conditions. Staff found multiple sites that should have been improved by this contract. After multiple instances, Staff began generating a punchlist of locations for the contractor to come back and complete in advance of the resurfacing project. Due to timing of these inspections and current weather, this work will not be able to be completed until Spring 2025.

As the contract was previously thought to be complete, a change order is required to add additional dollars and extend the completion time of the contract. This change order includes estimated quantity to complete the identified punchlist work. This change order results in an increase of \$3,879.00 and 290 days. The revised completion date of this contract shall be April 17, 2025.

I, Chris Nichols, of Transportation, Engineering and Development, certify that this work is necessary for successful completion of this work/project/contract. I further certify that: the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or the change is germane to the original contract as signed, or the change order is in the best interest of the City and authorized by law.

Account Number	Project Number	Work Order #	Dollar Amount
30282200-551502	MP-004		\$3,879.00

Contract		Authorized Contingency	Days	Dollars
Original Contract	\$104,733.00	Original Amount		\$5,236.65
Prior Cumulative Changes	\$879.24	(-)Previously Authorized		\$879.24
Subtotal	\$105,612.24	Subtotal		\$4,357.41
(+) This Change	\$3,879.00	(-) This Change		\$3,879.00
Total Contract	\$109,491.24	Balance Left		\$478.41

Authorized Signatures
(cumulative amount of change orders)
Division and Department Required
\$0 - \$25,000 - Purchasing Manager
Over \$25,000 - City Manager

*Note: Time extension
needs CC Approval*

APPROVED:	
Signature	Date
Title	


Engineering Manager/Deputy City Engineer

2/3/2025
Date

CITY OF NAPERVILLE
DEPARTMENT OF TRANSPORTATION & ENGINEERING
AUTHORIZATION OF CONTRACT CHANGES

☐ Involving Change in Length of Section or Design
☒ Not Involving Change in Length of Section or Design

To: Mr. Joseph Spain
 Contractor: **Universal Concrete Grinding**
 Address: **PO Box 110**
 Warren, OH 44482

Bid No.: **24-004**
 MUNIS No.: **3471**
 Project: **2024 Sidewalk Trip Hazard**
 Removal - Spring

County: DuPage/Will
 Section #:

0

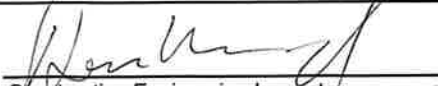
CIP No.: **MP-004**
 Date: **02/03/25**

Authorization No.: 2

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract unit prices except where indicated. The first addition of an item not in the original contract under the fund type or county is indicated by an asterisk (*).

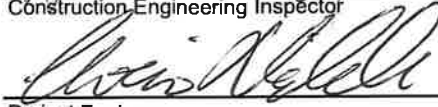
ITEM NO	*	ITEM DESCRIPTION AND UNIT		QUANTITY	UNIT PRICE	ADDITION	DEDUCTION
1		SIDEWALK TRIP HAZARD REMOVAL	IN-FT	225.000	\$17.24	\$3,879.00	
Amount of original contract :				\$104,733.00		Totals	\$3,879.00
<input checked="" type="checkbox"/> Addition <input type="checkbox"/> Deduction							\$0.00
Net change to date \$4,758.24, % of contract price = 4.5%				Net Change		\$3,879.00	

Signed


 Construction Engineering Inspector

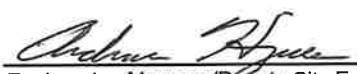

 Date

Signed


 Project Engineer


 Date

Approved


 Engineering Manager/Deputy City Engineer


 Date

PUNCHLIST

AREA	STREET	ADDRESS	ISSUE	Payment Eligible	DATE	Completed	Contractor
1	Hilton Head Dr	1621	Missed differential removal	Yes	1/13/2025		UCG
1	Masters Ct	1629	Missed differential removal	Yes	1/13/2025		UCG
2	Carmel Ct	1109/1108	Missed differential removal	Yes	1/13/2025		UCG
2	Carmel Ct	1109	Missed differential removal	Yes	1/13/2025		UCG
2	Stauffer Dr	74	Missed differential removal	Yes	1/13/2025		UCG
2	Monterey Ct	1112	Missed differential removal	Yes	1/13/2025		UCG
2	Monterey Ct	1113	Missed differential removal	Yes	1/13/2025		UCG
2	Venutra Ct	101	Missed differential removal	Yes	1/13/2025		UCG
2	Ventura Ct	106	Missed differential removal	Yes	1/13/2025		UCG
2	Ventura Ct	102	Missed differential removal	Yes	1/13/2025		UCG
2	Ventura Ct	98/94	Missed differential removal	Yes	1/13/2025		UCG
2	Ventura Ct	85	Missed differential removal	Yes	1/13/2025		UCG
2	Ventura Ct	97	Missed differential removal	Yes	1/13/2025		UCG
2	Fresno Ct	95	Missed differential removal	Yes	1/13/2025		UCG
2	Fresno Ct	101	Missed differential removal	Yes	1/13/2025		UCG
3	Cheshire Av	1260	Missed differential removal	Yes	1/13/2025		UCG
3	Olesen Dr	216	Missed differential removal	Yes	1/13/2025		UCG
5	Bristol Ct	1976	Missed differential removal	Yes	1/13/2025		UCG
5	Walton Ct	2006	Missed differential removal	Yes	1/13/2025		UCG
5	Walton Ct	2009	Missed differential removal	Yes	1/13/2025		UCG
5	Saber Ct	2109	Missed differential removal	Yes	1/13/2025		UCG
5	Saber Ct	2113	Missed differential removal	Yes	1/13/2025		UCG
5	Saber Ct	2137	Missed differential removal	Yes	1/13/2025		UCG
5	Saber Ct	2141	Missed differential removal	Yes	1/13/2025		UCG
5	Saber Ct	2142	Missed differential removal	Yes	1/13/2025		UCG
5	Saber Ct	2140	Missed differential removal	Yes	1/13/2025		UCG
5	Buckley Ct	2075	Missed differential removal	Yes	1/13/2025		UCG
5	Garth Ct	2068	Missed differential removal	Yes	1/13/2025		UCG
5	Garth Ct	2064	Missed differential removal	Yes	1/13/2025		UCG
5	Longridge Ct	214	Missed differential removal	Yes	1/13/2025		UCG
5	Longridge Ct	211	Missed differential removal	Yes	1/13/2025		UCG
5	Thornhill Ct	204	Missed differential removal	Yes	1/13/2025		UCG
5	Thornhill Ct	209	Missed differential removal	Yes	1/13/2025		UCG
5	Kingswood Ct	119	Missed differential removal	Yes	1/13/2025		UCG
5	Kingswood Ct	129	Missed differential removal	Yes	1/13/2025		UCG
5	Kingswood Ct	131	Missed differential removal	Yes	1/13/2025		UCG
5	Kingswood Ct	130	Missed differential removal	Yes	1/13/2025		UCG

5	Kingswood Ct	126	Missed differential removal	Yes	1/13/2025		UCG
5	Kingswood Ct	118	Missed differential removal	Yes	1/13/2025		UCG
6	Kingsley Dr	2416	Missed differential removal	Yes	1/13/2025		UCG
6	Kingsley Dr	2451	Missed differential removal	Yes	1/13/2025		UCG
6	Wendover Dr	2442	Missed differential removal	Yes	1/13/2025		UCG
6	Wendover Dr	2426	Missed differential removal	Yes	1/13/2025		UCG
6	Wendover Dr	2417	Missed differential removal	Yes	1/13/2025		UCG
6	Wendover Dr	2421	Missed differential removal	Yes	1/13/2025		UCG