



**Meeting Minutes**

**Transportation Advisory Board**

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**Thursday, February 4, 2021**

**7:00 PM**

**Held on Zoom due to COVID-19**

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**CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:**

On Friday, June 12, 2020, an amendment to the Open Meetings Act was signed into law. This new law replaces the gubernatorial executive order concerning the Open Meetings Act and allows public bodies to temporarily conduct meetings remotely during a state of emergency, subject to certain requirements, including a determination by the head of the public body that an in-person meeting is not practical or prudent.

On Tuesday, June 16, 2020, Mayor Chirico issued an executive order determining that in-person meetings of the City Council and the City's boards and commissions are not currently practical or prudent due to the Covid-19 pandemic. Accordingly, the Transportation Advisory Board meeting scheduled for February 4, 2021 will be conducted remotely. The means by which the public may watch, listen, and/or participate in the meeting are described below.

**TO JOIN A MEETING:**

The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

**To login on your computer or iPad:**

Click the link to join the webinar, the password is provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**To login on your phone:**

For iPhones, use the iPhone one-tap number provided on this agenda.

For telephones, dial one of the numbers provided and join the meeting by using meeting ID and password provided on this agenda.

Once connected to the meeting, press \*9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**PARTICIPATION GUIDELINES:**

All viewpoints are welcome. Positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Board members, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.

**ZOOM MEETING LOG IN:**

When: Feb 4, 2021 07:00 PM Central Time (US and Canada)

Topic: Transportation Advisory Board

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84925052592?pwd=UFBoZDgzUGdzQzJnbzVmUHB3OHYxQT09>

Passcode: 544108

Or iPhone one-tap :

US: +13126266799,,84925052592#,,,,\*544108# or  
+13017158592,,84925052592#,,,,\*544108#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 646 558 8656 or +1 253 215 8782 or +1  
346 248 7799 or +1 669 900 9128

Webinar ID: 849 2505 2592

Passcode: 544108

International numbers available: <https://us02web.zoom.us/j/84925052592?pwd=UFBoZDgzUGdzQzJnbzVmUHB3OHYxQT09>

**A. CALL TO ORDER:****B. ROLL CALL:**

**This was closed.**

**Present** 7 - Michael Brown, Gregory Gustin, Scott Hurley, Michael Melaniphy, Roger Nondorf,  
Matthew Seeberg, and James Webb

**Absent** 2 - Janet Blubaugh, and Mary Howenstine

**C. PUBLIC FORUM:**

There were no speakers for public forum

**This was closed.**

**D. REPORTS AND RECOMMENDATIONS:****Police Department Report**

Sergeant Rick Krakow from the Naperville Police Department Traffic Unit.  
Sergeant Krakow explained the IDOT grant that awarded NPD \$67,000 to use  
for enforcement of impaired drivers and seatbelt compliance.

Sergeant Krakow also brought up the large amount of complaints concerning overnight parking. These complaints are from both residents reporting issues with overnight parking and residents that are receiving these tickets. Sergeant Krakow wants to remind residents that the overnight parking change was done on January 11th.

**This was closed.**

1. Approve the minutes of the January 7, 2021 Transportation Advisory Board Meeting

**A motion was made by Gustin, seconded by Nondorf, approved. The motion carried by the following vote:**

**Aye:** 6 - Gustin, Hurley, Melaniphy, Nondorf, Seeberg, and Webb

**Absent:** 3 - Blubaugh, Brown, and Howenstine

2. Recommend approval of the Traffic Calming Toolkit

Melaniphy begins with an explanation of how the traffic calming toolkit can help with the movement of traffic and pedestrians throughout the neighborhood. Melaniphy also explains that this is one of many tools for City staff to use on resident concerns throughout neighborhoods.

Project Manager Michael Prousa states that the City hired Kenig, Lindgren, O'Hara, Aboona Inc. or KLOA to develop a traffic calming toolkit for the City. Prousa states that City staff will be able to use the traffic calming toolkit to have a consistent response to resident traffic concerns.

Prousa explains the traffic calming toolkit and how City staff will apply some of the tools available to everyday requests.

Eric Russell from KLOA explains how KLOA went about creating the toolkit and the industry standards that they used to do this. Russell explains how the toolkit explains in the document which applications would be best for certain issues that a roadway is facing.

Webb asks at what level is the decision made for level 1 tools or level 3 tools to be used.

Prousa explains that level 1 and 2 measures will be done internally within the transportation team in TED, level 3 and 4 measures will involve TAB along with other departments within the city.

Nondorf states that he sees 2 utilities for the traffic calming toolkit, one for TED staff and the other potentially for the public via a city website.

Prousa states that currently the toolkit has a spot on the city website and the long term plan is to continue to do that with more information on the toolkit site as staff applies the toolkit at locations.

Nondorf asks if any changes have been made since the toolkit has been presented to TAB 11 months ago.

Prousa states that the toolkit has not had any changes since the TAB presentation and that the public comment was mostly individual requests and the want for more data to be available.

Gustin asks why speed bumps and speed cushions are not mentioned in the toolkit. He also asks what staff will do if a certain situation arises where a vertical measure may be appropriate.

Prousa states that speed bumps and humps are not included in the toolkit because when discussing with internal departments staff found that other departments were not in favor of those applications. Reasons for this were snow removal, police and fire response times, damage to responding vehicles.

Gustin states that speed bumps and humps do have issues but he believes that there could be a location in the future that may need them.

Prousa states that there is an annotation at the end of the toolkit that explains that City staff has the right to decline or accept any application on a roadway.

Seeberg states that it would be helpful to list the exclusions of tools on the website or in the toolkit. He also would like a status update for residents as the request goes through the city processes.

Prousa states that currently on the website the frequently asked question section has a question explaining why certain tools are not included in the toolkit. Prousa also states that residents are kept in the loop as requests are processed.

Seeberg adds that he would like the city to add more bikes lanes where possible throughout the city.

**A motion was made by Seeberg, seconded by Hurley, approved. The motion carried by the following vote:**

**Aye:** 7 - Brown, Gustin, Hurley, Melaniphy, Nondorf, Seeberg, and Webb

**Absent:** 2 - Blubaugh, and Howenstine

## **E. OLD BUSINESS:**

There was no old business discussed.

**This was open.**

## **F. NEW BUSINESS:**

There was no new business discussed.

**This was closed.**

**G. ADJOURNMENT:**

A motion was made by Webb, seconded by Nondorf, to adjourn the meeting at 7:38 p.m. The motion carried by the following vote:

**Aye:** 7 - Brown, Gustin, Hurley, Melaniphy, Nondorf, Seeberg, and Webb

**Absent:** 2 - Blubaugh, and Howenstine