



# Naperville

## CITY COUNCIL AGENDA ITEM

**SUBJECT:** Recommend the Award of Option Year 1 to Contract 16-199, Street Lighting Controller and Municipal Lots Maintenance

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**TYPE OF VOTE:** Simple Majority

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**ACTION REQUESTED:**

Approve the Award of Option Year 1 to Contract 16-199, Street Lighting Controller and Municipal Lots Maintenance, to Meade, Inc. for an amount not to exceed \$183,400.

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**BOARD/COMMISSION REVIEW:**

N/A

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**COUNCIL ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action
04/19/17	I-4	Original Award

**DEPARTMENT:** Department of Public Works (DPW)  
Finance Department

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**SUBMITTED BY:** Richard Dublinski, DPW Director  
Rachel Mayer, Finance Director

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**BACKGROUND:**

The Department of Public Works is responsible for maintaining all street light controllers in the following areas: arterial roadways, residential roadways, and the central business district (CBD). This contract also includes monthly maintenance of the street lighting systems in the municipal parking lots, which includes street lights and controllers for the Test Track, 95<sup>th</sup> Street Park and Ride lot, Route 59 Train Station, Downtown Train Station, and the Van Buren and Paw-Paw Surface Lots in the CBD.

**DISCUSSION:**

The contractor performed well during the original term. Meade, Inc. originally requested a 3.8% increase for the option year citing increased operating expenses. However, through staff negotiations, Meade has agree to a 2% increase for the extension. The term for the first option year will be April 1, 2017 through March 31, 2018, with two option years remaining. This contract extends into FY18; funds will be budgeted accordingly.

**FISCAL IMPACT:**

CIP #: N/A

Street Lighting Controller and Municipal Lots Maintenance is expensed to the building maintenance accounts below. A total of \$185,000 is budgeted for streetlight controller maintenance and parking lot street lighting system maintenance across the four funds. This contract has a 2% increase due to an increase in labor costs, and the requested award is within budget.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
010-4220-431.40-34	General Fund	\$147,220
136-4220-431.40-34	SSA #26 Fund	\$30,380
104-4220-431.40-34	Burlington Fund	\$7,605
455-4220-431.40-34	Test Track Fund	\$2,645

**RECOMMENDATION:**

Approve the Award of Option Year 1 to Contract 16-199, Street Lighting Controller and Municipal Lots Maintenance, to Meade, Inc. for an amount not to exceed \$183,400.

**ATTACHMENTS:**

1. Original Award



# Naperville

## CITY COUNCIL AGENDA ITEM

**SUBJECT:** Recommend the Award of Bid 16-199, Street Lighting Controller and Municipal Lots Maintenance

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**TYPE OF VOTE:** Simple Majority

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**ACTION REQUESTED:**

Approve the Award of Bid 16-199, Street Lighting Controller and Municipal Lots Maintenance, to Meade, Inc. for an amount not to exceed \$179,799.58 for a one year period.

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**BOARD/COMMISSION REVIEW:**

N/A

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**COUNCIL ACTION PREVIOUSLY TAKEN:**

Date	Item No.	Action
N/A		

**DEPARTMENT:** Department of Public Works (DPW)  
Finance Department

---

**SUBMITTED BY:** Richard Dublinski, DPW Director  
Rachel Mayer, Finance Director

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**BACKGROUND:**

The Department of Public Works is responsible for maintaining all street light controllers in the following areas: arterial roadways, residential roadways, and the central business district (CBD). This contract also includes monthly maintenance of the street lighting systems in the municipal parking lots, which includes street lights and controllers for the Test Track, 95<sup>th</sup> Street Park and Ride, Route 59 Train Station, Downtown Train Station, and the Van Buren Surface Lot and Paw-Paw Surface Lot in the CBD.

**DISCUSSION:**

Advertisement Date:	03/04/2016	Notices Sent:	169
Opening Date:	03/24/2016	Planholders:	8
		Bids Received:	1

**BID TABULATION**

The following bid was received:

<i>Meade Electric</i>	<i>\$179,799.58</i>
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Two other possible bidders attended the mandatory pre-bid meeting, but did not submit bids. Staff inquired of the other bidders to understand why they decided not to bid; one of the bidders commented that they could not be competitive on the controllers and therefore chose not to submit a bid. The other bidder did not respond to staff's inquiry.

Meade Electric has performed the streetlight upgrade and maintenance work for the City of Naperville since 1996. Meade has consistently exceeded the performance requirements of the contracts, allowing the City to provide a high level of customer service. Further, Meade has been successful in retaining their workforce, which has resulted in their employees having extensive knowledge and experience with Naperville's lighting system. The term of this contract is May 1, 2016 thru April 30, 2017 with four possible one year extensions.

**FISCAL IMPACT:**

CIP # N/A

Street light controller maintenance is expensed to building maintenance line items. A total of \$185,000 was budgeted between the four accounts listed below and the award is slightly under the CY2016 projections.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
010-4220-431.40-34	Department of Public Works	\$147,220.00
136-4220-431.40-34	SSA #26	\$30,380.00
104-4220-431.40-34	Burlington	\$7,605.00
455-4220-431.40-34	Test Track	\$2,645.00

**RECOMMENDATION:**

Approve the Award of Bid 16-199, Street Lighting Controller and Municipal Lots Maintenance, to Meade, Inc. for an amount not to exceed \$179,799.58 for a one year contract period.

**ATTACHMENTS:**

1. N/A