

City of Naperville

*400 S. Eagle Street
Naperville, IL 60540
<http://www.naperville.il.us/>*



Naperville

Meeting Minutes - Draft

Monday, March 16, 2026

6:00 PM

Meeting Room C

SECA Commission

PUBLIC COMMENT:**A. CALL TO ORDER:**

Chairman Brodhead called the meeting to order at 6:01 PM.

B. ROLL CALL:

Present 7 - Judith Brodhead, Tom Miers, Rachna Prasad, Lai So, Ashfaq Syed , Arthur Zards, and Linda Kuhn
Excused 1 - Rich Gannon

Also present: Jake Fiedler, Special Events Coordinator; Melanie Marcordes, Director of Community Services

Tien Nghiem, Student Representative, arrived at 6:04 PM.

C. PUBLIC FORUM:**SPEAKERS**

Jane Burke (Naperville) asked what SECA information will be presented at the April City Council meeting.

Marcordes informed the resident SECA information will be presented as an agenda item from staff at the April 21st Naperville City Council meeting and information will be posted one week before.

D. OLD BUSINESS:

1. Approve the SECA Commission meeting minutes of January 28, 2026

Attachments: [Meeting Minutes 1.28.26 Final](#)

Commissioner Miers made a motion to approve the SECA Commission meeting minutes of January 28, seconded by So. The motion was approved by unanimous voice vote.

E. NEW BUSINESS:

1. Discuss Park After Dark Event

Attachments: [SECA Fund Policy and Procedures - CY26](#)
[Park After Dark Email Submission 2026](#)

Shannon Greene Robb, Owner of Arranmore Events, informed the SECA Commission of an updated plan regarding the Park After Dark Event. Commissioners asked questions, discussed the update, and determined that the amended event did not change the

primary purpose, concept, event type, or target audience, and that the revision represents a condensed version of the original proposal rather than a substantive change in scope. They expressed concerns about funding a nine-day event that has been reduced to three days, but acknowledged the challenges of event planning when SECA and Park District application deadlines do not align.

2. Discuss Fall Events at Naper Settlement

Adison Glick, Special Events Senior Team Leader at Naper Settlement, informed the SECA Commission of an updated plan regarding the All Hallows Eve Event. The Commissioners asked questions, discussed the proposed update, and determined that the amended event did not change the primary purpose, concept, event type, or target audience. As a result, they supported the request to utilize the \$4,100 in City Services grant funds originally allocated for All Hallows Eve to support the reimagined family event.

3. Approve the 2027 SECA Grant Fund Application Timeline

Attachments: [Application Timeline CY27 SECA-Final](#)

Commissioner Miers made a motion to approve the 2027 SECA Grant Fund Application Timeline, seconded by Prasad. The motion was approved by unanimous voice vote.

4. Discuss SECA policy items and/or designate items for the April SECA meeting.

Attachments: [SECA Mission Statement Draft Samples 2026](#)

Commissioners agreed to the suggested language clarifying a standard response for requests to reconsider funding, consequences for noncompliance, applicant attendance requirements at the public comment meeting during the SECA application process, staff review of applications, and definitions for change of scope, compensation, and artist fees, and/or honorarium.

Meeting went into Recess at 7:32 PM

Meeting reconvened at 7:39 PM.

Commissioners will review draft Mission statements and discuss further at their April meeting.

F. ADJOURNMENT:

Commissioner Miers made a motion to adjourn the SECA Commission meeting of March 16, 2026, at 8:10 PM, seconded by Kuhn. The motion was approved by unanimous voice vote.

/S/ Jake Fiedler
Jake Fiedler
Special Events Coordinator