



Naperville

CITY COUNCIL AGENDA ITEM

SUBJECT: Recommend the Award of Bid 17-044, Brush Collection Program

TYPE OF VOTE: Simple Majority

ACTION REQUESTED:

Approve the Award of Bid 17-044, Brush Collection Program, to Steve Piper and Sons for an amount not to exceed \$81,080 and to Trees “R” Us, Inc. for an amount not to exceed \$94,250, for a total award of \$175,330.

BOARD/COMMISSION REVIEW:

N/A

COUNCIL ACTION PREVIOUSLY TAKEN:

| Date | Item No. | Action |
|------|----------|--------|
| N/A | | |

DEPARTMENT: Department of Public Works (DPW)
Finance Department

SUBMITTED BY: Richard Dublinski, DPW Director
Rachel Mayer, Finance Director

BACKGROUND:

Each May the Department of Public Works (DPW) collects branches placed along the curbsides in bulk as part of the City’s annual Brush Collection Program. In years past, DPW’s employees administered the program and performed brush pick-up with assistance from one contractor for the entire City. As part of the CY2017 budget process, City Council approved contracting the curbside brush program in its entirety. This allows DPW’s employees to refocus on other necessary service areas, such as tree trimming and sign maintenance, which are of great importance to residents.

Brush collection is performed by work crews of two to three workers using a chipping device towed behind a truck with an enclosed chip box or grapple equipment capable of loading brush.

The work performed under this contract includes all necessary equipment and all personnel required to perform brush collection.

Requirements of the program will remain consistent with past years. The one noticeable change for residents will be extending the program from four to five weeks. Under the new schedule, each garbage collection day will be assigned a separate week for brush collection. DPW is working closely with Communications to communicate the schedule change to residents and an interactive map will be updated daily during the program. The schedule for 2017 is as follows:

| Homes with garbage collection on this day | Must place brush on the parkway by | For collection one time during the week of |
|---|------------------------------------|--|
| Monday | May 14 | May 15-19 |
| Tuesday | May 21 | May 22-26 |
| Wednesday | May 29 | May 30 - June 2 |
| Thursday | June 4 | June 5-9 |
| Friday | June 11 | June 12-16 |

Because staff was concerned that the garbage collection areas may be too large for a supplier to complete in a one week period, the areas were further subdivided in sub-groups A and B. Maps showing the brush collection areas and the sub-groups are attached.

DISCUSSION:

| | | | |
|---------------------|------------|----------------|----|
| Advertisement Date: | 01/27/2017 | Notices Sent: | 47 |
| Opening Date: | 02/14/2017 | Planholders: | 9 |
| | | Bids Received: | 4 |

BID TABULATION

Bids were received from the following suppliers (Bidders were not required to bid all groups/weeks):

Group A Bid Results

| Week | Steve Piper & Sons | Trees "R" Us | Kramer Tree Specialists | Homer Tree Service |
|------|--------------------|--------------|-------------------------|--------------------|
| 1 | \$ 16,146.00 | \$ 22,700.00 | \$ 28,420.40 | \$ 50,000.00 |
| 2 | \$ 14,896.00 | \$ 22,500.00 | \$ 27,783.00 | \$ 47,500.00 |
| 3 | \$ 10,384.00 | \$ 22,600.00 | \$ 25,999.20 | \$ 50,000.00 |
| 4 | \$ 10,278.00 | \$ 22,800.00 | No Bid | \$ 37,500.00 |
| 5 | \$ 13,773.00 | \$ 23,300.00 | No Bid | \$ 50,000.00 |

Group B Bid Results

| Week | Steve Piper & Sons | Trees "R" Us | Kramer Tree Specialists | Homer Tree Service |
|-------------|-------------------------------|---------------------|--------------------------------|---------------------------|
| 1 | \$ 13,870.00 | \$ 23,600.00 | No Bid | \$ 45,500.00 |
| 2 | \$ 17,177.00 | \$ 24,150.00 | No Bid | \$ 50,000.00 |
| 3 | \$ 13,984.00 | \$ 24,800.00 | No Bid | \$ 40,000.00 |
| 4 | \$ 19,879.00 | \$ 22,600.00 | \$ 33,099.50 | \$ 50,000.00 |
| 5 | \$ 17,879.00 | \$ 22,900.00 | \$ 34,064.80 | \$ 45,000.00 |

Despite Steve Piper & Sons being the low bidder for all sections, staff recommends the contract be given to two vendors due to the fact that this is the first time we are outsourcing the contracted work. This will allow each vendor to have appropriate resources for greater coverage to ensure work is completed on schedule. Based on discussions with the two low bidders, staff recommends Steve Piper & Sons be given six of the ten sections. As the second low bidder, Trees "R" Us is recommended for four of the ten sections. Both vendors also provided pricing for optional extra work needed during the brush collection program. If additional work is needed, a change order will be recommended for approval.

The total cost to outsource the brush collection services to the two vendors is \$175,330. Last year, the City spent approximately \$177,000 to administer the program in-house. The cost to outsource is generally in line with the City's cost to perform the services in-house. By outsourcing this work, it frees up DPW staff to perform other functions.

The term of this contract is May 1, 2017 through April 30, 2018, with two one-year options available.

FISCAL IMPACT:

CIP #: N/A

Contracted brush collection service is expensed to the Support Services line below. A total of \$175,000 is budgeted for this service in CY2017.

| Account Number | Fund Description | Total Budget Amount |
|-----------------------|-------------------------|----------------------------|
| 010-4230-431.30-29 | General Fund | \$1,658,540 |

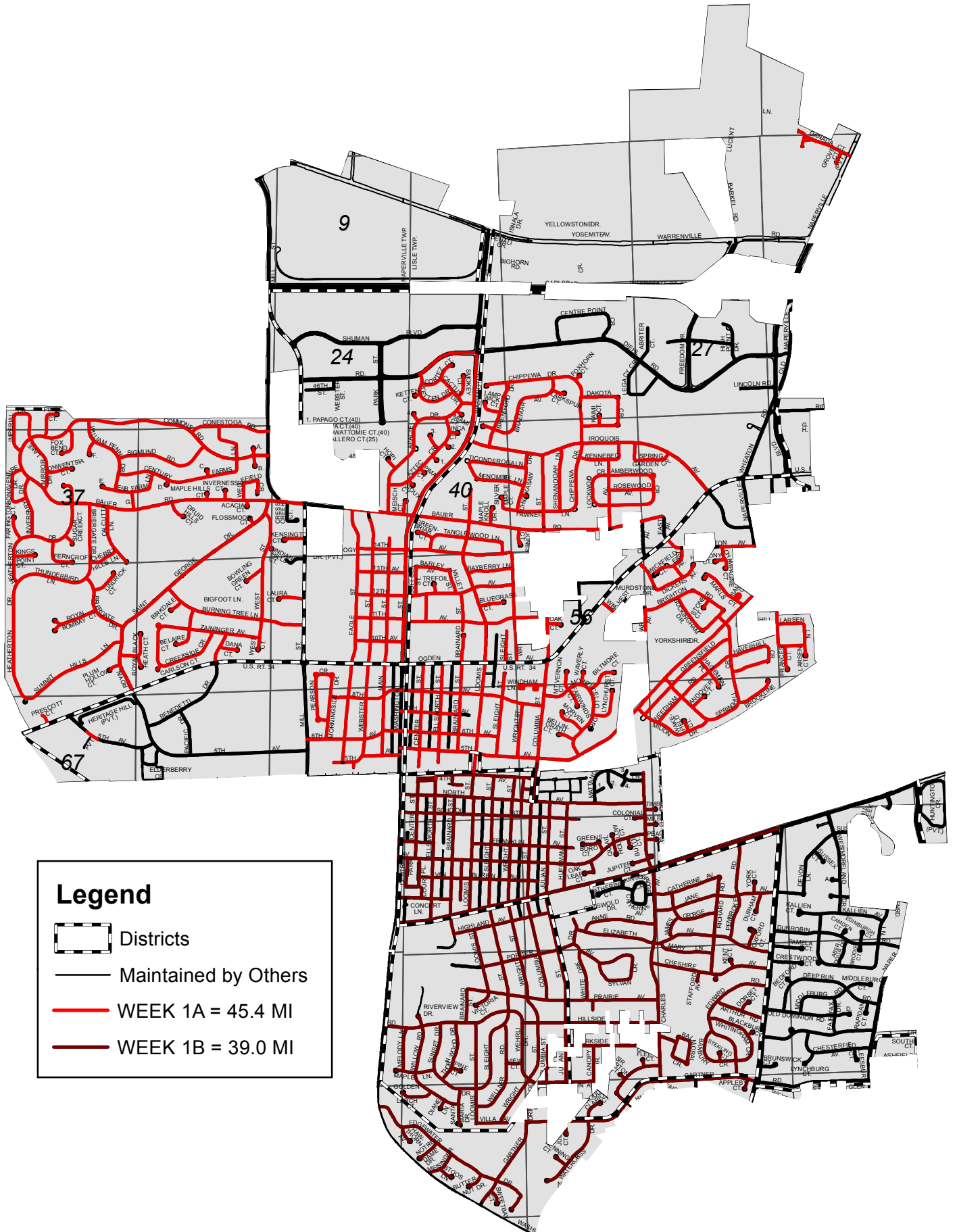
RECOMMENDATION:

Approve the Award of Bid 17-044, Brush Collection Program, to Steve Piper & Sons for an amount not to exceed \$81,080 and Trees "R" Us, Inc. for an amount not to exceed \$94,250, for a total award of \$175,330.





ATTACHMENTS:

1. Brush Collection Maps

Week 1 (Monday) Brush Collection







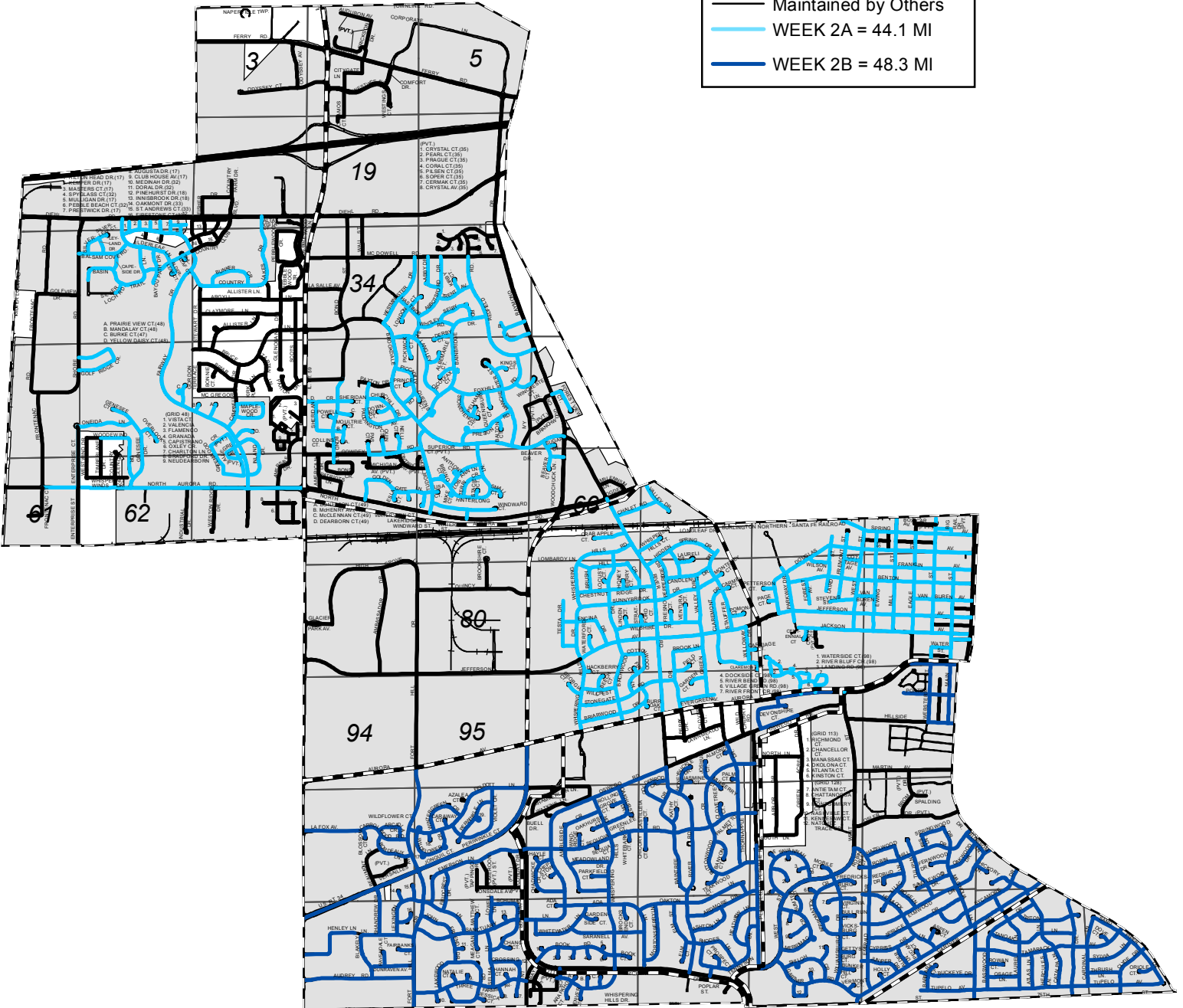
Legend

-  Districts
-  Maintained by Others
-  WEEK 1A = 45.4 MI
-  WEEK 1B = 39.0 MI

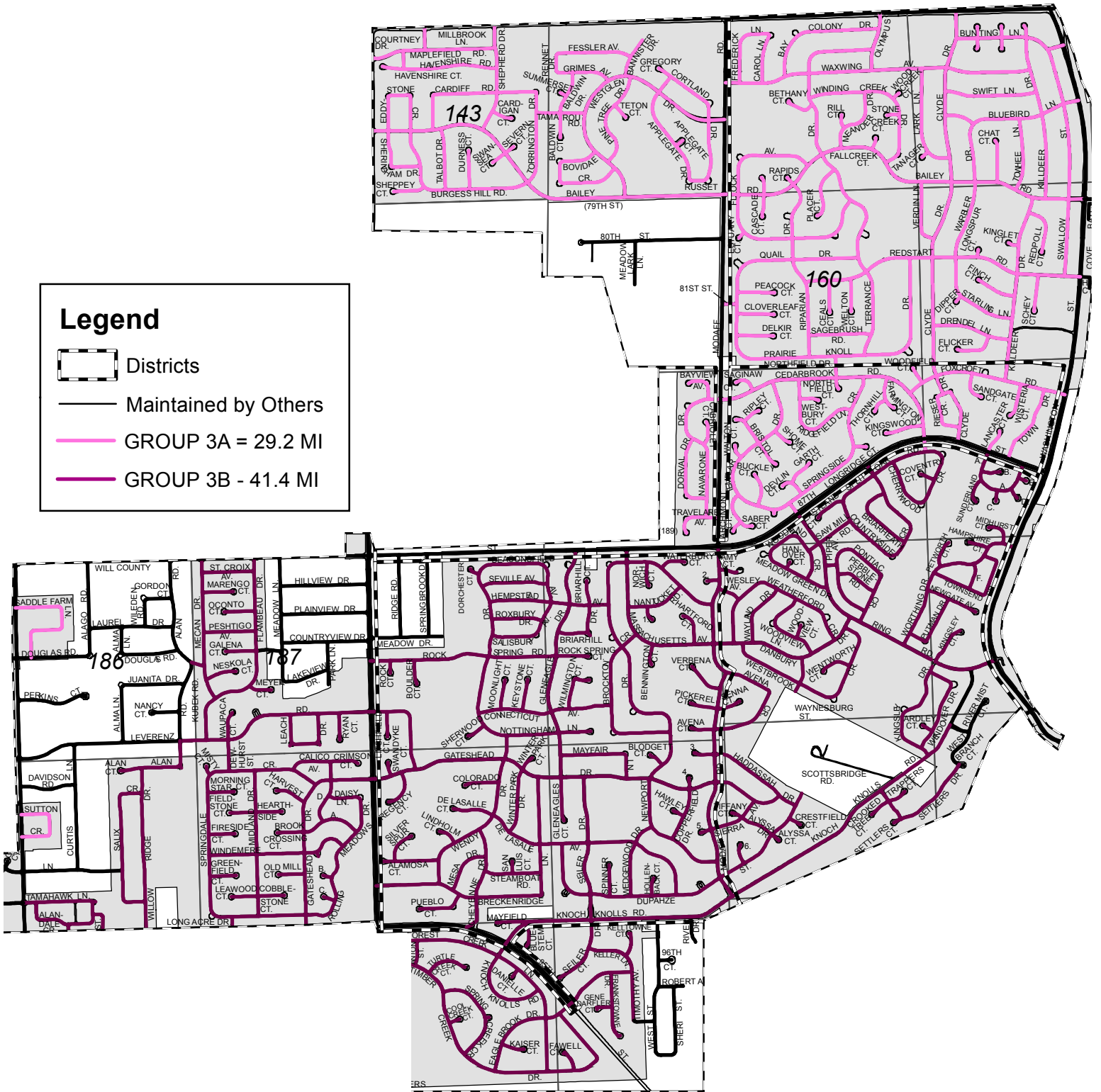
Week 2 (Tuesday) Brush Collection

Legend

-  Districts
-  Maintained by Others
-  WEEK 2A = 44.1 MI
-  WEEK 2B = 48.3 MI



Week 3 (Wednesday) Brush Collection



Week 4 (Thursday) Brush Collection

Legend



Districts



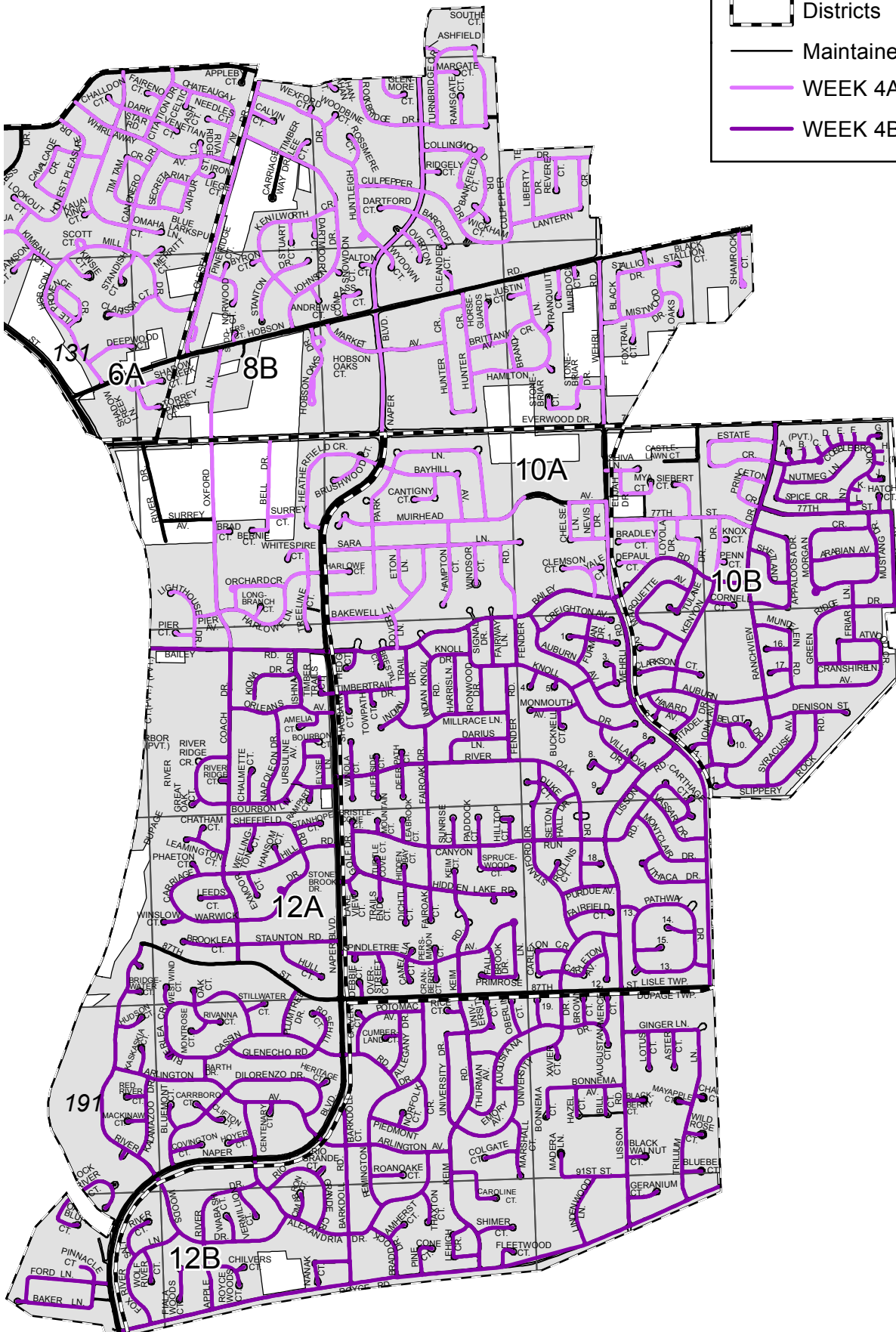
Maintained by Others



WEEK 4A = 28.9 MI







WEEK 4B = 53.5 MI



Week 5 (Friday) Brush Collection

Legend

-  Districts
-  Maintained by Others
-  WEEK 5A = 42.6 MI
-  WEEK 5B = 55.3 MI

