



Naperville

CITY COUNCIL AGENDA ITEM

SUBJECT: Recommend the Award of Bid 16-258, Specialty Winter Operation Services Sidewalks

TYPE OF VOTE: Simple Majority

ACTION REQUESTED:

Approve the Award of Bid 16-258, Specialty Winter Operation Services Sidewalks, to Tovar Snow Professionals for an amount not to exceed \$545,644 for the nineteen month contract period of October 1, 2016 thru April 30, 2018 with three additional one year options.

BOARD/COMMISSION REVIEW:

N/A

COUNCIL ACTION PREVIOUSLY TAKEN:

Date	Item No.	Action
N/A		

DEPARTMENT: Department of Public Works (DPW)
Finance Department

SUBMITTED BY: Richard Dublinski, DPW Director
Rachel Mayer, Finance Director

BACKGROUND:

The Department of Public Works is primarily responsible for snow and ice removal services for walkways and parking facilities within the Central Business District, at the two Naperville train stations, and at certain city facilities. For the Downtown Naperville Train Station, walkways leading from surrounding commuter parking areas to the train station are serviced. The parking lots are plowed and de-iced as well through a separate contract. Similar services are provided at the Route 59 Commuter Parking Facility.

The Contractor will be responsible for prevention and removal of accumulated ice and snow for the downtown train station, the Route 59 train station, and throughout the Central Business District. In addition, the Contractor provides service to selected sidewalks in the community that

are the City's responsibility to maintain. In general, the Contractor will provide the following services:

- Removal of snow and ice from sidewalks and other paved walking surfaces
- Removal of snow from the upper exposed levels of city-owned parking decks
- Application of anti-icing chemicals as required by weather conditions to remove residual ice and snow and/or to prevent accumulations of ice and snow.

The contractor will provide all labor, equipment, and materials needed to perform the work including all de-icing chemicals. All areas have been prioritized for the contractor, and the contractor will have primary responsibility for maintaining conditions that minimize to the greatest degree possible pedestrian exposure to conditions that could result in slips, falls, and associated injuries on icy, snowy, or frozen surfaces. Minor deicing events of trouble spots at the train station and in the Central Business District will continue to be handled in-house. In-house crews will continue to do load-outs of snow if needed in these areas.

DISCUSSION:

Advertisement Date:	06/30/2016	Notices Sent:	129
Opening Date:	07/20/2016	Planholders:	18
		Bids Received:	6

BID TABULATION

The following bids were received:

FIRM	BID AMOUNT
Tovar Snow Professionals	\$19,963
Kozak Custom Landscapes	\$29,735
Beverly Snow & Ice Inc.	\$29,772
GroundsKeeper Landscaping	\$32,014
Everest Snow Management	\$32,577
Snow Systems, Inc.	\$50,624

The bid amount was used to determine low bidder only and established the unit cost for each snow event. The award amount is based on unit prices for deicing and snow removal services. The cost under this contract for a deicing only event at both train stations and throughout the downtown is \$3,645 per event. The cost for snow removal and salting at these locations is \$6,340 per event. The award amount is based on the amount budgeted for this work.

The contract term will be for a nineteen month period, October 1, 2016 thru April 30, 2018 with three additional one year options available under the same terms and conditions.

FISCAL IMPACT:

CIP #: N/A

Specialty Winter Operation Sidewalk Services are expensed to the Support Services lines below. The funding breakout is as follows: \$162,870 from S.S.A. #24 and \$91,920 from the Burlington

Funds are budgeted for snow removal services for the downtown and commuter walkways and parking decks; \$18,032 from the General Fund is budgeted for snow removal services for City owned sidewalks. The budget for snow and ice removal services for the walkways and parking decks is based upon historical spending for this service. This contract extends into CY2018 and funding will be made available for the remainder of the nineteen month contract period.

Account Number	Fund Description	Total Budget Amount
136-4010-566.30-29	S.S.A. #24 Fund	\$398,410
104-4410-434-30.29	Burlington Fund	\$226,862
010-4230-431.30-29	General Fund	\$1,602,132

RECOMMENDATION:

Approve the Award of Bid 16-258, Specialty Winter Operation Services Sidewalks, to Tovar Snow Professionals for an amount not to exceed \$545,644 for the nineteen month contract period of October 1, 2016 thru April 30, 2018 with three additional one year options.

ATTACHMENTS:

1. N/A