

Council QA Oct. 5, 2021

Wednesday, September 29, 2021 12:54 PM

F. AWARDS AND RECOGNITIONS:

- 1. **21-1206** Recognize Beyond Charity for accomplishments in suicide prevention
- 2. **21-1283** Proclaim October 2021 as Crime Prevention Month in the City of Naperville
- 3. **21-1289** Recognize the Naperville Juniorettes for suicide prevention and awareness efforts

I. CONSENT AGENDA:

- 1. **21-1260** Approve the regular City Council meeting minutes of September 21, 2021

Q:	Page 9 has a misspelled word.	Gustin
A:	The spelling of the word "concur" has been corrected.	Gallahue

- 2. **21-1285** Approve the City Council meeting schedule for October, November, and December 2021 December 2021
- 3. **21-1223** Approve the award of Bid 21-307, Distributed Automation Switches, to Switches, to Universal Utility Supply Company for an amount not to exceed \$567,690
- 4. **21-1194** Approve the award of Sole Source Procurement 21-335, Naviline Public Administration and Public Safety CAD/RMS Software Maintenance and Support, to CentralSquare Technologies for an amount not to exceed \$399,461 and for a one-year term

Q:	I know that we need to do an overhaul of our CAD/RMS system in the near future. When are we looking to start that process? Is the timeline such that we don't want to lock ourselves in with no this vendor for a whole year?	Bruzan Taylor
A:	The CAD/RMS replacement effort will begin in 2022. Due to the scope and complexity of this project, the project is expected to last several years. In 2022, staff plans to select a consultant service via the RFP process to assist with the project planning and implementation.	Nguyen/Arrests

- 5. **21-1249** Approve the award of Option Year One to Contract 19-197, Security Camera Maintenance and Repair Services, to Pace Systems Inc. for amount not to exceed \$125,000

Q:	Please provide a list of those items with unintended increases due to inflation, typically wages and product, as we move forward. This item has an increase of 3% will staff projection inflation costs projects for the city moving forward?	Gustin
A:	In the future, any price increases that the contractors/consultants are asking for will be detailed out. As for this contract, they are specifically asking for a 3% increase due to wage increases that they have incurred. They have not previously asked for any increase since the beginning of the contract.	Dublinski
Q:	Why did we not make the temporary security cameras permanent?	Bruzan

		Taylor
A:	While there are permanent cameras in the downtown, extra cameras were installed quickly in areas that had blind spots in anticipation of the protests. The cameras were temporary because there was not enough time to permanently install them before the protests of 2020 and 21 began. In addition, server space was an issue and there was not enough room to store the footage for an extended period of time. These cameras will be made permanent in the coming months.	Dublinski
Q:	Pace systems is "requesting" a 3% raise. Pretty hard to justify in these times. I don't know anyone getting that these days. I suggest we reach out and see if they still want our work without the raise.	Hinterlong
	We will reach out to Pace. Pace has not had an increase since the contract began two years ago. The requested 3% increase is to cover increases in wages that they have incurred.	Dublinski
Q:	I read that the majority of the security cameras are downtown and at the Naperville Metra train station. Please elaborate about the security camera coverage that we have in southern Naperville.	Leong
A:	Of the 370 security cameras located on city property, approximately 20% are located south of 75 th street. These locations including all fire stations, electric substations, water sites and other City locations. This does not included the cameras on traffic signal cameras	Dublinski

- 6. **21-1124** Approve the award of Change Order #1 to Contract 20-072, Outdoor Warning Siren System Annual Maintenance, to Braniff Communications for an amount not to exceed \$14,625 and a total award of \$121,352
- 7. **21-1257** Approve the award of Change Order #1 for RFQ Work Order #21-012-TED-2101, Consultant Services Phase III - Julian Street Improvements, to Thomas Engineering for an amount not to exceed \$46,859.36 and a total award of \$259,939.72

Q:	Please explain City Manager approval authority on the additional payment? As with agenda item #5 should this be added to the inflationary cost increase list?	Gustin
A:	Assuming the question is in reference to the additional payment to Copenhagen Construction for \$68,300, the City Manager has authority to approve the use of contingency funds, provided they are approved by City Council as part of the original award. In this case, the original CC award (21-141) included a 3% contingency in the amount of \$93,395. A change order request is required to use contingency funds.	Catalano

- 8. **21-1208** Approve the award of Change Order #2 to Contract 19-009, 248th Avenue Phase I, to Civiltech Engineering for an amount not to exceed \$6,239 and a total award of \$347,318

Q:	Will staff notify all affected subdivision Presidents in the area around this location of the open house? Some but not limited to subdivisions are Tall Grass, Ashbury, White Eagle, Ashwood, Carillon Club and Pulte's new development off Trumpet.	Gustin
A:	We use a wide variety of means to engage all stakeholders for these meetings, including the City web site, newspapers, mailing of postcards, hanging door hangers and reaching out to homeowner associations where we have access to their contact information. Attached (please see attachment 01 - Q and A Attachment for item I-8) is a memo that describes the methods of engagement for the earlier public information meetings for this project. We will be using the same methods for the next meeting. Please note that we did not reach out to the Ashbury since it is two miles away from the improvements	Novack
Q:	How does it cost and additional \$6,239 to have a public meeting? I am assuming the presentation will be a replica of the TAB meeting and so no additional hours will be needed for preparation. Please provide an itemization of how they came to this cost.	Bruzan Taylor
A:	While a public open house will cover the same material as at the TAB	Novack

meeting, the open house presentation requires the preparation and costs of presentation boards and other materials other than a Power Point presentation since we meet with groups of individuals at the open house instead of presenting to one group at one time. The breakdown of itemized costs is as follows: 1. Preparation of brochures and exhibits: \$3,787 (34 hours) 2. Attendance at public meeting: \$1,784 (16 hours) 3. Preparation of meeting minutes and disposition of comments: \$668 (6 hours)	
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- 9. **21-1284** Accept the public street improvement at Club km Homes of White Eagle and authorize the City Clerk to reduce the corresponding public improvement surety
- 10. **21-1252** Pass the ordinance to establish temporary traffic controls and issue a Special Event Permit for the 2021 Downtown Naperville Trick-or-Treat Event on Sunday, October 24, 2021

Q:	I appreciate your naming of this event to be inclusive to all Naperville residents, in addition to choosing a date that reflects that sensitivity. Is there any talk of starting a similar event in southern Naperville?	Leong
A:	The Downtown event is managed by the DNA and staff has not received any proposals from the Chamber or south Naperville businesses to host a second Trick-or-Treat event.	Gallahue

- 11. **21-1261** Pass the ordinance establishing temporary traffic controls and issue a Special Event permit, for the Naperville Central High School Marching Band Competition scheduled for Saturday, October 16, 2021
- 12. **21-1270** Conduct the first reading of the ordinance repealing and replacing Title 11 (Motor Vehicles and Traffic), Chapter 5 (Motor Vehicle Tows) of the Naperville Municipal Code regarding motor vehicle tows

Q:	There are several areas in this ordinance where the "Chief of Police" and "City Manager's" pronouns are "he/his" (e.g. "his designee"), which is not equitable or inclusive language. Is there any issue with updating the language throughout the ordinance to be inclusive so there is not an incorrect /indirect assumption the Chief of Police and/or City Manager of Naperville are or will always be men, or prefer the "he/him/his" pronoun?	Sullivan
A:	We will have the appropriate changes for the second reading.	Foley
Q:	Staff will these changes assist with the enforcement of overnight parking by semi and other trucks on city streets? How or will this apply to semi truck towing?	Gustin
A:	None of the proposed changes will affect overnight parking enforcement for semi-trucks.	Arres
Q:	I do not necessarily agree with the \$500 fee assessed to the owner of on an "unlawful" vehicle. As written, the victim of a stolen vehicle would have to pay the fee. That is punishing the victim for having their vehicle stolen. Moreover, in my experience as a former prosecutor when a vehicle is used in a crime, more times than not the person committing the crime does not own the vehicle. Usually the criminal has "borrowed" it from a mom, grandma, or girlfriend who has no idea that it will be used in a criminal manner. There should be some exclusion that the owner of the vehicle does not have to pay the fee if he/she did not participate in the crime. Furthermore, the fee should not be applied to misdemeanor crimes. Can we make changes to this part of the ordinance to further limit when the \$500 fee will apply?	Bruzan Taylor
A:	The administrative tow fee is applicable to vehicles owners that are arrested for a criminal offense involving the vehicle, such as a DUI or Fleeing and Eluding. There is an established hearing process to provide due process and the ability to challenge the fee, if necessary. Victims of crimes, including the owner of stolen vehicle, are not charged an administrative fee. The administrative fee is used to offset the costs for the police department of having the vehicle towed. Interim Chief Arres will reach out directly to answer additional concerns.	Foley/Arres
Q:	I understand that towing is necessary in many cases. Please inform the	Leong

	residents that we are recovering costs and not using towing and storage fees to generate revenue for general fund spending.	
A:	None of the towing or storage fees charged by tow companies are remitted to the City. The City's Administrative Tow fee covers the cost for the Police Department related to vehicles towed incident to an arrest.	Arres

**CITY OF NAPERVILLE
MEMORANDUM**

DATE: September 3, 2020
TO: Doug Krieger, City Manager
THROUGH: William Novack, Engineering Team Leader/City Engineer
FROM: Ray Fano, Project Engineer
Andy Hynes, Engineering Manager
SUBJECT: 248th Avenue Road Improvement Project — Second Public Information Meeting

PURPOSE:

The purpose of this memorandum is to provide information regarding the upcoming second Public Information Meeting for Phase 1 of the 248th Avenue Road Improvement Project.

INFORMATION:

Public Information Meeting #2 for Phase 1 of the 248th Avenue Road Improvement Project is being done in two formats - a virtual meeting and an outdoor, in-person meeting. Residents are invited to attend either one. The purpose of the meetings is to present three alternatives. These alternatives were based on further engineering studies and feedback from the first Public Information Meeting. Attendees will be able to provide feedback, share their concerns, and ask questions during the meetings.

As part of the City's communication efforts to make residents, businesses and motorists aware of the meeting, TED sent out 4,310 postcards. The subdivisions that were included are Tall Grass, Carillon Club, Ashwood Park North, Ashwood Park South, Ashwood Pointe, Ashwood Crossing, Emerson Park, Penncross Knoll, Heatherstone, White Eagle, Naperville Crossings, Pheasant Ridge, Anderman Acres, English Rows, Tamarack Fairways, Tamarack West, and Tamarack South. TED also left 210 door hangers on homes in close proximity or adjacent to 248th Avenue. Additional forms of communication included changeable message boards put in place two weeks before the meeting, social media messages and notices on the City's website. A press release about the meeting was sent to the media and other Naperville contacts during the first week of August. Maps of where the postcards (Exhibit A) and door hangers (Exhibit B) were sent to and the location of the changeable message boards are attached with this memorandum.

The virtual public meeting took place on August 31st. 180 people registered for the event with 119 unique viewers attending. The presentation took 35 minutes followed by a 15-minute break. The meeting concluded after an hour and 40 minute question and answer session. A recording of the meeting is available on the city's website: <https://www.naperville.il.us/projects-in-naperville/248th-avenue/>

The in-person, outdoor public meeting is scheduled from 4 to 7 p.m. on Thursday, September 10th at the Commissioners Park Pavilion located at 3704 111th Street. In case of rain, the meeting will be held at the same time and location on September 17th. This meeting will be conducted in an informal, open house format. Following guidelines set by the Restore Illinois Plan, attendance will be limited to 25 people at one time, including City staff and consultant representatives. A line may form to accommodate those who are waiting. All attendees must wear a mask and practice

social distance. Those not wearing a mask will not be allowed in.

CONCLUSION:

Please include in the September 3, 2020 Manager's Memorandum.

Cc: Transportation Advisory Board

EXHIBIT A

PROJECT LIMITS

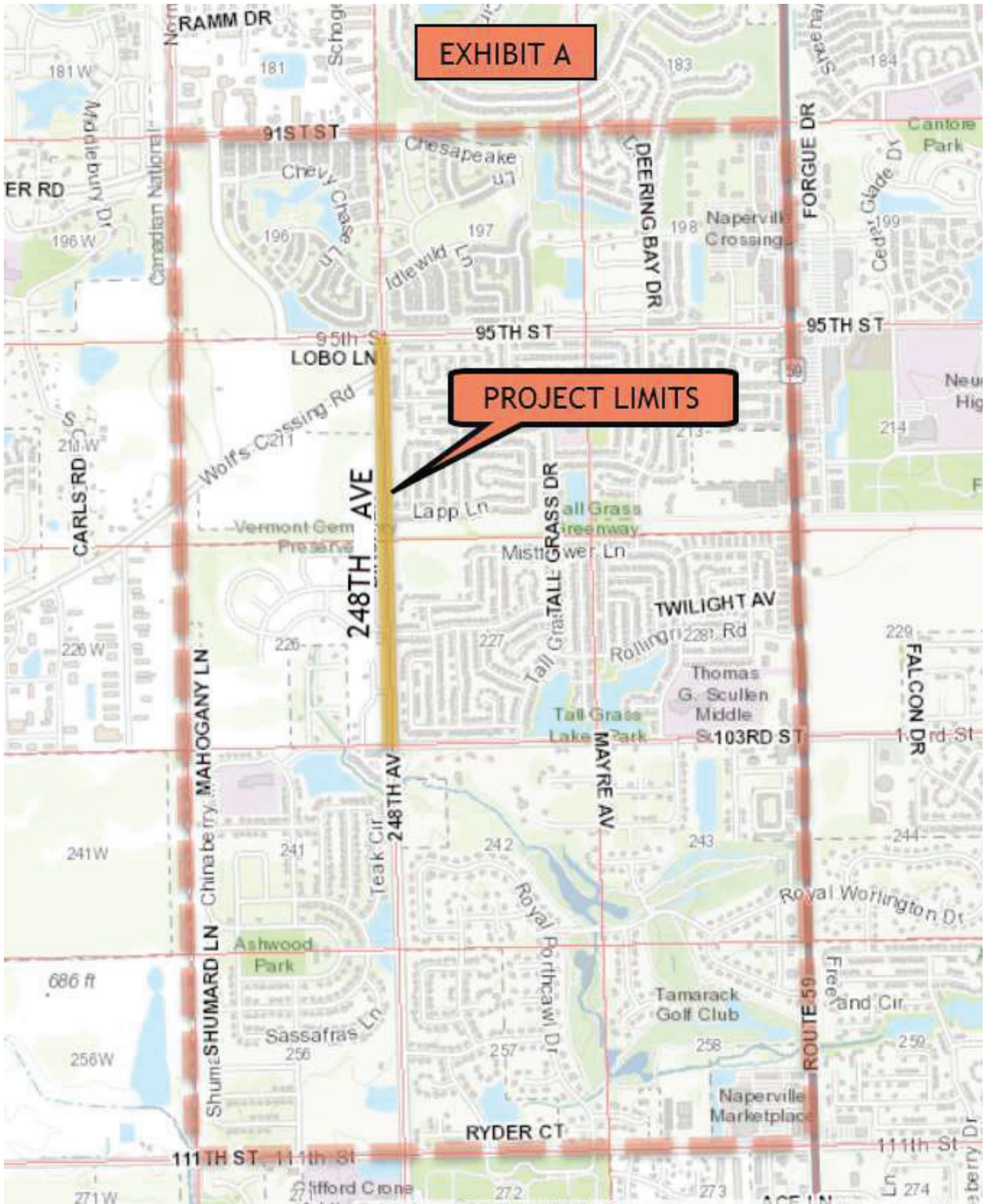


EXHIBIT B-1





I want to...

EXHIBIT B-3





I want to...

EXHIBIT B-6





EXHIBIT B-7

I want to...

LINDA LN

NANSBERRY CT

248TH AVE

BLUE JAY LN

VANILLA GRASS DR

BLUE JAY LN

103RD ST

103RD ST

248TH AVE

10309

24700

4020

4022

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4080

EXHIBIT B-8



LOCATIONS OF CHANGEABLE MESSAGE BOARDS





EAST SIDE OF 248TH
NORTH OF 103RD STREET
(NORTHBOUND DIRECTION)

Google Earth



WEST SIDE OF 248TH
SOUTH OF 95TH STREET
(SOUTHBOUND DIRECTION)

Google Earth



Naperville

248TH AVENUE

103RD STREET TO 95TH STREET

Phase I Study

PUBLIC MEETING # 2

Monday, Aug. 31, 2020
Virtual Meeting Online
7:00 P.M.

Thursday, Sep. 10, 2020
4:00 to 7:00 P.M.

(Thursday, Sep. 17, 2020
in the event of rain)

Commissioners Park Pavilion
3704 111th St
Naperville, IL 60564

The City of Naperville invites you to attend the second Public Information Meeting regarding potential improvements for 248th Avenue between 103rd Street and 95th Street. Details of the meetings are in the box to the left. Three alternatives will be presented at the meetings based upon further engineering studies and feedback from the first Public Information Meeting. Attendees will be able to provide feedback, share their concerns, and ask questions during the meetings.

Attendees can choose to attend either a virtual online meeting or an in-person Open House meeting. Both meetings will present the same information and exhibits and residents will be able to submit their feedback afterward. Due to the COVID-19 Pandemic, the in-person Open House meeting will be limited to 50 people at one time, including City staff, and a line may form. The City will require residents to wear a mask, follow social distancing guidelines, and staying on one side of the exhibit tables. No one will be allowed into the meeting without a mask. For the virtual online meeting, registration is required. Registration can be completed through the project website below.

For additional information, or if you cannot attend the meeting and would like to provide comments, please contact Project Engineer, Ray Fano at FanoR@naperville.il.us or 630.305.5534.

If reasonable accommodation is needed under the Americans with Disabilities Act, please contact Kevin Nelson, (630) 820-1022. Persons planning to attend who will need a sign language interpreter or other similar accommodations should notify the TTY/TDD number (800) 526-0844 or 711; TTY users (Spanish) (800) 501-0864 or 711; and for Telebraille dial (877) 562-6670 at least five (5) days prior to the meeting.

<https://www.naperville.il.us/248th-avenue/>



Naperville

Dear Customer:

The City of Naperville invites you to attend the second Public Information Meeting regarding potential improvements for 248th Avenue between 103rd Street and 95th Street. Three alternatives will be presented at the meetings based upon further engineering studies and feedback from the first Public Information Meeting. Attendees will be able to provide feedback, share their concerns, and ask questions during the meetings. Attendees can choose to attend either a virtual online meeting or an in-person Open House meeting. Both meetings will present the same information and exhibits.

Virtual Meeting Online

Monday, August 31, 2020

7:00 P.M.

Registration required at the project website

(https://us02web.zoom.us/webinar/register/WN_sstFbgoMR_mIobyQqmyanQ)

Open House Public Meeting

Thursday, September 10, 2020

4:00 – 7:00 P.M.

Commissioners Park Pavilion

3704 111th Street

For additional information or if you cannot attend the meeting and would like to provide comments, please contact Project Engineer, Ray Fano at FanoR@naperville.il.us or 630.305.5534.