



City of Naperville

400 S. Eagle Street
Naperville, IL 60540

Meeting Minutes

Riverwalk Commission

Wednesday, August 8, 2018

7:30 AM

Municipal Center Lunchroom

A. CALL TO ORDER:

Chairman Roehll called the August 8, 2018 Naperville Riverwalk Commission Meeting to order at 7:30 a.m. The meeting was held in the Lunch Room of the Naperville Municipal Center located at 400 S. Eagle Street, Naperville, Illinois.

B. ROLL CALL:

Present: Valla Aguilar; Jeanne Buddingh; Bobby Carlsen; Jeff Friant; John Joseph; Bill Novack; Chuck Papanos; Stephanie Penick; and Geoff Roehll, Commission Chairman

Absent: Judy Brodhead, Pat Kennedy and Debra Lellbach

Also Present: Blane Erwin, NCTV; Carl Peterson, GRWA; and Marie Wilson, Daily Herald

C. PUBLIC FORUM:

No one from the public wished to address the Riverwalk Commission.

D. OLD BUSINESS:

1. Moser Tower Assessment - Bill Novack

Engineering Resource Associates expects to submit their addendum to the report next month. The Riverwalk Commission will review and discuss the findings. The City's Communications Department will coordinate a press conference sometime after the addendum has been received.

2. Naperville Jaycees Park - Geoff Roehll

All but four financial commitments have been received excluding the multi-year agreements. The Mayor is waiting to schedule a ground breaking until all expected funding has been received.

The City's Development Review Team has returned their initial comments. There were no substantive comments and the plans have been resubmitted with responses.

DuPage County has issued a General Certificate, eliminating the need for a stormwater permit, as the project involves a "cut" rather than "fill".

The project is shovel-ready and the City is collecting bids.

The Jaycees will be selling approximately 1,000 4"x8" bricks that will be placed along the perimeter of the park.

3. Harmony Park - Geoff Roehll

A pre-construction meeting took place on July 10, 2018. Unfortunately, the manufacturer of the outdoor instruments experienced a fire in their facility extending the delivery time. Construction is now expected to commence the week following Labor Day. Barring any weather delays, the project should take about three weeks to complete.

4. Maintenance Policies for Additions to the Riverwalk - Bill Novack

Novack explained that there was good discussion at the Planning, Design & Construction (PDC) Committee regarding possible options to be written into policy. Novack suggested that after some consideration about how other municipalities and agencies, it could be feasible to require funding for the maintenance of a donated amenity as part of the approval process. It was also suggested that there could be two different ways to manage future maintenance of Riverwalk assets. If the new asset is conceived by the Riverwalk Commission then the maintenance cost would be the City's responsibility. If the new asset was conceived by an outside entity, the maintenance cost would be the responsibility of the donating entity.

The Riverwalk Commission will continue to discuss options. Once a process has been selected, the City Council will be advised.

E. NEW BUSINESS:

No new business was brought before the Riverwalk Commission.

F. REPORTS:

1. Minutes - Geoff Roehll

Approve the minutes from the July 11, 2018 Riverwalk Commission meeting

A motion to approve the minutes from the July 11, 2018 Riverwalk Commission meeting was made by Penick, seconded by Joseph.
MOTION CARRIED

2. Chairman - Geoff Roehll

No report

3. Finance - Bill Novack

Novack distributed and reviewed the May 2018 monthly financial report for the Riverwalk CIP and Operations Budgets.

The City of Naperville has begun the budget process for 2019 through 2023. Novack reviewed the suggested changes to the Operations Budget for 2019 and explained that the Capital Improvement Program (CIP) Budget will focus on projects that are necessary rather than “nice to have”. The City is moving toward a maintenance mode rather than a building mode making the Riverwalk Asset Management Plan (AMP) even more valuable.

4. Park District - Chuck Papanos

Receive the Park District monthly report

- a. New Signs
 - i. The updated sign that includes wayfinding to the Water Street shops, hotel and restaurants has been installed adjacent to the Eagle Street Bridge.
 - ii. Three new signs designed to encourage bicyclists to dismount and walk their bikes on the Riverwalk have been delivered and will be installed in the east extension shortly. Penick suggested that bike racks be placed adjacent to the dismount and walk your bike signage.
- b. West Extension Restrooms

The Warming Shelter restrooms will be updated beginning in late September continuing through November. The plan calls for enclosing the existing footprint and increasing the number of stalls for both the men’s and women’s facilities.
- c. Jaycees Playground

The Jaycees Playground will be renovated in 2019. The intent is to leave the existing curbing and some of the landscaping while updating the rest of the playground area. Papanos will keep the Riverwalk Commission updated as the project progresses.
- d. Riverwalk Parking Lot Wall & Drinking Fountain Repairs

The intent is to repair the parking lot wall and drinking fountain at the

same time. The desire is to complete the repairs before winter.

5. Riverwalk Foundation - Stephanie Penick

a. Duck Race

The third annual Duck Race will be hosted by the RWF on Wednesday, August 15 at 10:00 a.m. Riverwalk Commissioners are encouraged to volunteer on race day. A Creative Costume Contest will be added to this year's festivities. Entrants will dress up their oversized duck and will win bragging rights if their duck is chosen to be the best dressed. The cost to participate in this new enhancement event is \$100 per duck. More information and the opportunity to "adopt" ducks can be found at www.RiverwalkDuckRace.com <<http://www.RiverwalkDuckRace.com>>. The take away message of the day is "Please Don't Feed the Wildlife" as it is detrimental to their health.

b. Next Riverwalk Foundation Meeting

The next Riverwalk Foundation is scheduled for September 17, 2018 at 6:30 p.m.

6. Donor Recognition - Jan Erickson

Erickson reported that orders are currently being accepted for the fall installation. The deadline will be early September with a mid-October installation.

7. Public Relations - Jeanne Buddingh

Buddingh reported that since our last meeting the Riverwalk was highlighted or mentioned in 16 articles, advertisements and/or videos in the local media. The highlights include the Park District's recent decision to ban smoking in public parks excluding the Riverwalk and golf courses, Karen Peck's vigil, the Riverwalk Duck Race and an article about fountains on Riverwalks.

8. Planning, Design, and Construction - Jeanne Buddingh

Receive the July 31, 2018 Riverwalk Planning, Design & Construction Committee minutes

Buddingh reported that the full minutes from the last PDC meeting are included in the Commission packet and several highlights were covered earlier in the agenda.

G. MEETING SCHEDULE:

PLEASE NOTE THE CHANGE OF VENUE FOR ALL UPCOMING PDC MEETINGS.

PD&C Committee, Tuesday, September 4, 2018, 7:30 a.m.

**Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, Wednesday, September 12, 2018, 7:30 a.m.

Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

PD&C Committee, Tuesday, October 2, 2018, 7:30 a.m.

**Lunch Room, Municipal Center, 400 S. Eagle St., Naperville, IL

H. ADJOURNMENT:

A motion to adjourn was made by Joseph, seconded by Friant at 8:06 a.m.

MOTION CARRIED

Respectfully submitted by

Janette Erickson, Riverwalk Administrator