

# CONTRACT CHANGE ORDER FORM

## CHANGE ORDER # 1

**PROJECT:** Southeast Water Works Booster Pump Upgrades  
**CIP NUMBER:** WU32  
**CONTRACTOR:** Brieser Construction Co.

**BID / RFP #:** 17-191  
**P.O. #:** 171867

**CHANGE ORDER JUSTIFICATION:** See attached memo.

The amount of this change order increases the Contract Amount by \$0.00 and adds 29 days to the Contract Time.

I, James E. Holzapfel, Director of Public Utilities-Water & Wastewater certify that this work is necessary for successful completion of this work/project/contract. I further certify that: the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, the change is germane to the original contract as signed, and the change order is in the best interest of the City and authorized by law.

Account Number	Project Number/Name	Work Order #	Dollar Amount
430-3490-537.70-89	Southeast Water Works Booster Pump Upgrades	WF60154 Job #1	\$0.00

CONTRACT		Authorized Contingency	Days	Dollars
Original Contract	\$ 313,700.00	Original Amount	30	\$15,685.00
Prior Cumulative Changes	\$0.00	(-) Previously Authorized	0	\$0.00
Subtotal	\$ 313,700.00	Subtotal	30	\$15,685.00
(+) This Change	\$0.00	(-) This Change	29	\$0.00
Total Contract	\$ 313,700.00	Balance Left	0	\$15,685.00

Authorized Signatures  
 (Cumulative amount of change orders)  
 Division and Department Required  
 \$0 - \$25,000 – Purchasing Manager  
 Over \$25,000 – City Manager

Requisition Number #

APPROVED:

*[Signature]* 6/27/18

Signature \_\_\_\_\_ Date *REM 6/26/18*

Title: City Manager

*6/18/18*

*[Signature]* \_\_\_\_\_

Division Manager/Department \_\_\_\_\_ Date

*APR 6-13-18*

- Requires CMO Signature
- DOES NOT Require CMO Signature

**CITY OF NAPERVILLE  
MEMORANDUM**

**DATE:** June 5, 2018

**TO:** James Holzapfel, P.E., Director of Public Utilities – Water & Wastewater

**FROM:** Adam Jasinski - Civil Environmental Engineering and Construction Management

**SUBJECT:** Southeast Water Works Booster Pump Upgrades Project, Bid #17 – 191 Change Order #1

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**PURPOSE**

The purpose of this memo is to request approval for Change Order No.1 to Brieser Construction Co., for the Southeast Water Works Booster Pump Upgrades Project, BID 17-191, for a **contract extension of 29 days**.

**SYNOPSIS**

The Southeast Water Works Booster Pump Upgrades Project was awarded to Brieser Construction Co, in the amount of \$313,700.00. Notice to Proceed was sent on December 19, 2017 and the contractor commenced immediately after receipt of the Notice. No previous Change Orders have been approved. This Change Order No. 1 incorporates the contract extension requested by Brieser Construction.

Within the past two months Brieser Construction and its subcontractor Flow-Technics experienced issues with the delivery and testing of the pumping equipment. Attached is a letter from Brieser Construction and Flow-Technics identifying the reasons for the delays and requesting additional 30 days to the final completion date of July 1, 2018.

## CHANGE ORDER NO. 1

**DATE:** June 6, 2018  
**PROJECT:** Southeast Water Works Booster Pump Upgrades  
**BID NO:** 17-191  
**PURCHASE ORDER NO:** 171867  
**CONTRACTOR:** Brieser Construction Co.  
**OWNER:** City of Naperville, Illinois

### DESCRIPTION OF CHANGE:

1 Contract extension of twenty-nine days

**ADD 29 DAYS**

This change order consists of providing a contract **addition** in the amount of **\$0.00** and **29 days** to final completion date of 07/01/18 to Brieser Construction Co.



# Brieser CONSTRUCTION

General Contractor - P(815)521.0900 - F(815)521.0999 - 24101 S Municipal Dr. Channahon, IL 60410 - [www.BrieserConstruction.com](http://www.BrieserConstruction.com)

June 5, 2018

City of Naperville  
Adam Jasinski  
400 South Eagle Street  
PO Box 3020  
Naperville, IL 60566

Re: Southeast Water Works Booster Pump Upgrade Project

Adam,

We would like to request a 29-day extension to our contract for the Southeast Water Works Booster Pump Upgrade project. Some of the specialized components had longer lead times than expected. The factory is doing everything to expedite these items. The factory needs additional time to assemble the pumps and have them tested.

We apologize for the delay but our number one concern is to provide you with quality equipment that operates as expected. If approved, everything will be installed, operational, and ready for final payment by July 31, 2018. Thank you for your consideration and if you have any questions feel free to contact me at your convenience.

Thank you,

*Frank Rowley*

Frank Rowley  
Project Manager

*"Built to Last"*