



Meeting Minutes

Historic Preservation Commission

Thursday, October 24, 2024

7:00 PM

NEU Learning Center

TO PROVIDE LIVE PUBLIC COMMENT, TESTIMONY, OR TO CROSS-EXAMINE WITNESSES DURING THE MEETING: To address the Historic Preservation Commission (HPC) in-person during the meeting in the Council Chambers, members of the public will be called on during the meeting by the Chairman.

TO SUBMIT WRITTEN COMMENTS OR MATERIALS:

1. You may submit written comments to planning@naperville.il.us in advance of the meeting. (Please note, because emailed written comments are available for advance review by the HPC, they will not be read into the record during the HPC hearing). Below are the deadlines for written comments provided in advance of the meeting:
 - Written comments received by 5:00 p.m. the Thursday before the meeting, will be included in the meeting packet sent to the HPC. This meeting packet is also posted on the City's website.
 - Written comments received after 5:00 p.m. the Thursday before the meeting, through 5:00 p.m. the day before the meeting, will be emailed directly to the HPC, but will not be included in the HPC packet or posted online.
 - Written comments received after 5:00 p.m. the day before the meeting, will be added to the case file.

PUBLIC ACCOMMODATION:

Any individual who may require an accommodation to listen to or participate in the meeting should contact the Community Services Department at (630) 305-5300 as soon as possible, but no later than by 5 p.m. on the day of the meeting.

PARTICIPATION GUIDELINES:

The citizen participation guidelines are outlined in 1-5-6-6: - CITIZEN PARTICIPATION of the Naperville Municipal Code.

- ALL VIEWPOINTS AND OPINIONS WELCOME: All viewpoints are welcome, positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Commission members, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.
- The HPC will call on you at the appropriate time during the meeting to speak. Once you are called on, you may identify yourself for the public record and address remarks to the Historic Preservation Commission as a whole. Speak clearly and try to limit remarks directly to the matter under discussion.

A. CALL TO ORDER:

B. ROLL CALL:

- Present** 7 - Paul Deffenbaugh, Patricia O'Brien, Chris Santucci, James Wills, Robert Sanchez ,
Andrea Field , and Jacob Sandborn
- Absent** 2 - Rick Fawell, and Patrick Kelly

C. PUBLIC FORUM:**D. OLD BUSINESS:****E. CERTIFICATE OF APPROPRIATENESS****1. [Consider the Certificate of Appropriateness \(COA\) request for 219 Center St. - COA 24-3620](#)**

The petitioner, John Velez, gave their testimony.

There were no public speakers on this matter.

The Commission asked staff to clarify the extent of the Historic Preservation Commission's review. Brad Iwicki, City of Naperville Planning Services Team, explained that the scope of the Commission's review is limited to the new access or curb cut for the driveway along the Center Street right-of-way and the driveway design will go through the typical permit review process, which includes engineering review.

The Commission asked about the previously existing shared driveway which staff explained the majority of the shared driveway was located on 223 Center Street. The driveway improvement at 223 Center St. was completed, including repair of the curb cut. Staff determined that project did not require a COA. A brief discussion occurred about the driveway design at 223 Center St.

The Commission showed interest about how many cars are typically on the property and concern about the tenants parking adjacent to the house on the narrow part of the driveway due to the proximity to the neighboring home to the south and the aesthetic impact of vehicles parked near the street.

The Petitioner explained that their goal is for the driveway design to allow parking in the rear of the property. Staff explained that the Municipal Code does not allow parking within 5 feet of any property line.

The Petitioner explained the reasons for cutting down landscaping on the property as this was the subject of public comment.

A motion was made by Commissioner Wills and seconded by Commissioner Deffenbaugh to approve COA 24-3620, allowing for a new driveway access from the front street at 219 Center St.

Aye: 6 - Deffenbaugh, O'Brien, Santucci, Wills, Sanchez, and Sandborn

Excused: 1 - Field

Absent: 2 - Fawell, and Kelly

F. REPORTS

1. [Elect Vice-Chairman and Secretary](#)

Chairman Santucci explained that the secretary and vice chair shall hold office for one year until a successor is selected and assumes office.

Chairman Santucci asked the members of the Commission if there is a volunteer for the Vice Chair position.

Commissioner Deffenbaugh volunteered.

Chairman Santucci asked the members of the Commission if there is a volunteer for the Secretary position.

Commissioner O'Brien volunteered.

A motion was made by Commissioner Wills and seconded by Commissioner Sanchez to appoint Commissioner O'Brien as the Secretary of the Historic Preservation Commission.

Approved.

A motion was made by Commissioner O'Brien and seconded by Commissioner Sanchez to appoint Commissioner Deffenbaugh as the Vice Chair of the Historic Preservation Commission.

Approved.

2. [Approve the Minutes for the July 25, 2024, Historic Preservation Commission Meeting](#)

A motion was made by Commissioner Deffenbaugh and seconded by Commissioner O'Brien to approve the Minutes of the July 25, 2024, Historic Preservation Commission meeting.

Approved.

3. [Approve the Historic Preservation Commission 2025 meeting schedule.](#)

Chairman Santucci asked if there are questions from the Commissioners.

Staff confirmed that meetings would typically be held on the 4th Thursday of each month.

A motion was made by Commissioner O'Brien and seconded by Commissioner Wills to approve the 2025 Historic Preservation Commission meeting schedule

Approved.

G. NEW BUSINESS:

H. ADJOURNMENT:

A motion was made by Commissioner Wills and seconded by Commissioner O'Brien to adjourn the October 24, 2024, Historic Preservation Commission Meeting at 7:23 pm.

Approved.