

# May 19, 2020 – Council QA

Wednesday, May 13, 2020 6:08 PM

## G. CONSENT AGENDA:

1. **20-551** Approve the cash disbursements for the period of 04/01/2020 through 04/30/2020, for a total of \$23,813,950.26

<b>Q:</b>	<b>Please provide a graph by department with the following:</b> <b>(1) 2020 Budget by Department</b> <b>(2) 2020 Current Budget</b> <b>(3) 2020 Adjusted Budget after COVID-19</b>	<b>Gustin</b>
<b>A:</b>	The information requested is attached.	

2. **20-567** Approve the regular City Council meeting minutes of May 5, 2020

3. **20-581** Approve the City Council meeting schedule for June, July and August 2020

<b>Q:</b>	<b>When is the soonest the State will allow in-person government participation either 1 by 1, or a group of 10, or some other in-person option provide face-to-face communications? Did the approval of a new audio/video system extend the availability of the in-person option?</b>	<b>Gustin</b>
<b>A:</b>	<p>The Governors Executive Order relaxing the Open Meetings Act (OMA) expires May 30, but it is fully expected that the OMA provisions that allow electronic meetings will be extended at least into June. Phase 3 of the Restore Illinois Plan limits gatherings to 10 people or less (with social distancing requirements). As we enter Phase 3, meetings of these size and with social distancing and associated requirements could be held. Moving into Phase 4 would allow gatherings of 50 people or fewer (with social distancing requirements). Given that guidance, we anticipate the ability to allow in person participation at Council meetings in Phase 4. However, this will look different than pre-COVID requiring alternative dais seating, participant seating, etc.</p> <p>The AV project was planned pre-COVID. Staff had originally anticipated an "on the road" in-person City Council meeting or two during the summer at an alternative location that would still be recorded. This could still be accommodated and would need to be held in accordance with all required guidelines.</p> <p>As we approach these future changes, we continue to plan to accommodate those who want to participate in person, but also recognize some residents will not feel comfortable attending a meeting and will still want to participate remotely.</p>	<b>Schatz</b>

<b>Q:</b>	<b>Please confirm the plan to go back to having closed session at 6pm before the regular meeting.</b>	<b>Sullivan</b>
<b>A:</b>	For zoom meetings, the schedule should reflect closed session, when it is being held, after the meetings. Upon returning to in person meetings, closed session will return to being held prior to the to the start of City Council meetings (typically 6:00 p.m.).	Schatz

4. **20-252** Approve the award of a Five-Year Extension to Contract 05-030, Alliance Agreement, to Utility Concrete Products for an amount not to exceed \$330,000

<b>Q:</b>	<b>Why don't we just rebid this agenda item? We have been using the same vendor for a number of years.</b>	<b>White</b>
<b>A:</b>	Staff acknowledges the long term of this agreement. Each renewal period, extensive discussion around the cost savings of storage, delivery, installation, and engineering services takes place. At this time, staff believes the city continues to benefit from this alliance agreement. However in light of its duration, we do plan to rebid this agreement before the next contract term.	Podlesny

5. **20-488** Approve the award of Cooperative Procurement 20-183, Unit 299 Equipment Replacement, to McCann Industries Inc. for an amount not to exceed \$209,712
6. **20-490** Approve the award of Change Order #1 to Contract 17-001, Uniform Rentals, to Cintas Corporation for an amount not to exceed \$20,000 and a total award amount of \$244,000
7. **20-515** Approve the award of Bid 20-072, Southeast Waterworks Improvements, to Dahme Mechanical Industries for an amount not to exceed \$304,775, plus a 5% contingency
8. **20-532** Approve the award of Cooperative Procurement 20-200, Unit 750 Equipment Replacement, to McCann Industries Inc. for an amount not to exceed \$314,202
9. **20-342** Approve the award of Bid 20-065, South Central Interceptor up Stabilization and Hardening Project, to Earthwerks Land Improvement & Development Corporation for an amount not to exceed \$886,692, plus a 3% contingency
10. **20-549** Approve the award of Procurement 20-205, South Central Interceptor Sewer Hardening and Protection - Phase III Construction Engineering Services, to Strand Associates for an amount not to exceed \$207,500.

11. **20-520** Approve the award of RFP 20-110, Solar Photovoltaic System - Electric Utility, to Influent Energy for an amount not to exceed \$116,100, plus a 5% contingency (Item 1 of 2)
12. **20-550** Approve the use of Renewable Energy Funds in the amount of \$16,100 (Item 2 of 2)

<b>Q:</b>	<b>Please explain</b>	<b>Gustin</b>
A:	This item is part 2 to 20-520 (G11) for a solar array on the Electric Service Center. The Illinois Department of Commerce and Economic Opportunity (DCEO) has awarded Naperville a \$100,000 grant for this installation and maintenance. Staff is requesting to pay the difference (\$16,100) with the Renewable Energy Program fund balance since this supports the program goals.	Podlesny

13. **20-552** Approve the award of Bid 20-172, Sanitary Sewer Manhole Rehabilitation, to Culy Contracting, LLC for an amount not to exceed \$141,947, plus a 5% contingency
14. **20-411** Approve the award of Change Order #1 to Option Year One of Contract 17-020, Custodial/Janitorial Services for City Sites, to Citywide Building Maintenance for an amount not to exceed \$75,000 and a total award of \$531,950
15. **20-557** Approve Mayoral Reappointments to various Boards and Commissions.
16. **20-283B** Pass the ordinance approving variances to permit the replacement of an existing monument sign on the subject property located at 22 E. Chicago (River Square) - PZC 20-1-004 .

<b>Q:</b>	<b>What's the size of the existing sign and its height?</b>	<b>Hinterlong</b>
A:	The city records from when the sign was first constructed do not specify. Based on the petitioner's information, the current sign is approximately 80 square feet. The proposed height is equal to or lesser than the existing sign's height, which is approximately 5' tall.	Williams

17. **20-512B** Pass the ordinance approving deviations to the Windscape Village PUD at the subject property located at 896 Benedetti Drive, Naperville - PZC 20-1-023
18. **20-543B** Pass the ordinance granting a variance to permit vegetative screening in

lieu of fencing around Compass Community Church located at 3720 Quick Fire Drive, Naperville - PZC 20-1-025...body

**H. PUBLIC HEARINGS:**

1. **20-386B** Receive the staff report for 830 E. Hillside Road (PZC 19-1-144) located at south side of Hillside Road and east of Julian Street (Item 1 of 5)
2. **20-570** Conduct the public hearing to consider the Annexation Agreement for the subject property located at 830 E. Hillside Road, PZC 19-1-144 (Item 2 of 5)
3. **20-571** Pass the ordinance authorizing the execution of the Annexation Agreement (requires six positive votes) for 830 E. Hillside Road, PZC 19-1-144 (Item 3 of 5)
4. **20-572** Pass the ordinance annexing the subject property located at 830 E. Hillside Road, PZC 19-1-144 (Item 4 of 5)
5. **20-573** Pass the ordinance rezoning the subject property at 830 E. Hillside Road to R1B upon annexation, PZC 19-1-144 (Item 5 of 5)

**J. ORDINANCES AND RESOLUTIONS:**

1. **20-544B** Receive the staff report regarding the properties located at 1255 E Ogden Avenue and 1187 E Ogden Avenue (Costco) - PZC 20-1-003 (Item 1 of 4)

<b>Q:</b>	<b>Please comment on traffic study which recommends traffic signal timing changes at Iroquois and Ogden. Who decides if and when IDOT will make such changes?</b>	<b>Sullivan</b>
A:	Approval from IDOT will be required for the traffic signal timing changes to be implemented. If approval is granted, the signal timing changes will be performed prior to the completion of the Costco development. City staff has a good relationship with IDOT and this signal is due for an update so staff has good confidence that IDOT will support the changes.	Calpin
<b>Q:</b>	<b>Restriping left hand turn collector on Iroquois Ave at Ogden was recommended. Will the city do this? When?</b>	<b>Sullivan</b>
A:	The eastbound Ogden Avenue left turn queue will potentially be restriped to accommodate the additional traffic queues due to future projected traffic and traffic related to the Costco Development. This restriping will be done by the construction contractors utilized for the Costco development and will be completed during the construction of the development. The restriping will also need to be permitted by IDOT.	Calpin

Q:	<b>Please summarize how much additional traffic due to Costco that Iroquois Ave from Washington to Driveway 1 is expected? Were the assumptions based solely on CMAP projections or were traffic patterns based on a Major big box retailer coming to the area used in the model?</b>	Sullivan
A:	<ul style="list-style-type: none"> <li>• The future additional traffic is based off both the CMAP projections and Institute of Transportation Engineers (ITE) trip generation values for a Discount Club (major retailer) and gasoline/service station. CMAP projections are for the year 2027, which is 5 years beyond the anticipated build out year of 2021 for the proposed Costco development.</li> <li>• Approximately five percent of total Costco commercial trips are anticipated to travel to and from Iroquois Avenue to the north of the site. This results in approximately 290 additional vehicles per day traveling on Iroquois Avenue north of the site. The proposed daily volume on Iroquois Avenue between Washington Street and Driveway 1 is less than 12,000 vehicles per day, which is the typical capacity of a collector roadway. The existing daily volume for Iroquois Avenue is 5,600 vehicles per day.</li> </ul>	Calpin
Q:	<b>Will large or heavy trucks supplying Costco ever be permitted on Iroquois Ave. north of Driveway 1?</b>	Sullivan
A:	Naperville's truck route ordinance requires trucks to take the most direct path from the nearest truck route to their destination. As Ogden Avenue is a truck route, all delivery trucks for the Costco site should enter and leave the site on Ogden Avenue via Iroquois Avenue. No trucks should be traveling on Iroquois Avenue west of the Costco property.	Calpin
Q:	<b>Should more cars than planned use Iroquois Ave north of Driveway 1 either north or southbound (through the residential neighborhood), what tools does the city have to mitigate such traffic if it becomes detrimental to the safety of the residential neighborhood?</b>	Sullivan
A:	<ul style="list-style-type: none"> <li>• City of Naperville Transportation staff will be conducting a "before and after" study. The purpose of the study is to determine the existing conditions prior to the opening of Costco, determine if traffic conditions change following the opening of Costco, and identify new traffic concerns that need to be addressed. The "before" study data collection will be performed prior to the opening of the Costco development and the "after" study will be conducted approximately 6 months to a year following the opening of the new Costco development. The timing of the "after" study should provide the traffic in the surrounding area adequate time to settle to a normal rate following the opening of a new development.</li> <li>• Staff will compare results of the "after" study to typical ranges for a collector roadway and if those ranges are exceeded appropriate measures will be analyzed and implemented.</li> </ul>	Calpin

2. **20-575** Pass the ordinance approving a Preliminary Plat of Subdivision of Kirkland Ogden (Costco) - PZC 20-1-003 (Item 2 of 4)
3. **20-546B** Pass the ordinance approving a conditional use in the B2 District to permit an automobile service station for the properties located at 1255 E Ogden Avenue and 1187 E Ogden Avenue (Costco) - PZC 20-1-003 (Item 3 of 4)
4. **20-547B** Pass the ordinance approving parking lot light pole height and wall signage variances for the properties located at 1255 E Ogden Avenue and 1187 E Ogden Avenue (Costco) - PZC 20-1-003 (Item 4 of 4)
5. **20-588** Adopt the resolution celebrating the diversity of our community and denouncing all acts of racism, intolerance and unlawful discrimination
6. **20-592** Approve the diversity, equity and inclusion recommendations

#### **K. AWARD OF BIDS AND OTHER ITEMS OF EXPENDITURE:**

1. **20-558** Approve the award of Bid 20-028, Insulated Conductors, to Okonite for an amount not to exceed \$1,149,146 and for a one-year term
2. **20-539** Approve the award of Change Order #3 to Contract 17-085, Design Engineering Services for the North Aurora Road Widening, to TranSystems Corporation for an amount not to exceed \$15,385 and a total award of \$1,421,595.23

#### **L. PETITIONS AND COMMUNICATIONS:**

1. **20-587** Consider Ram West Capital LLC's request for feedback regarding the redevelopment of the Little Friends Property.

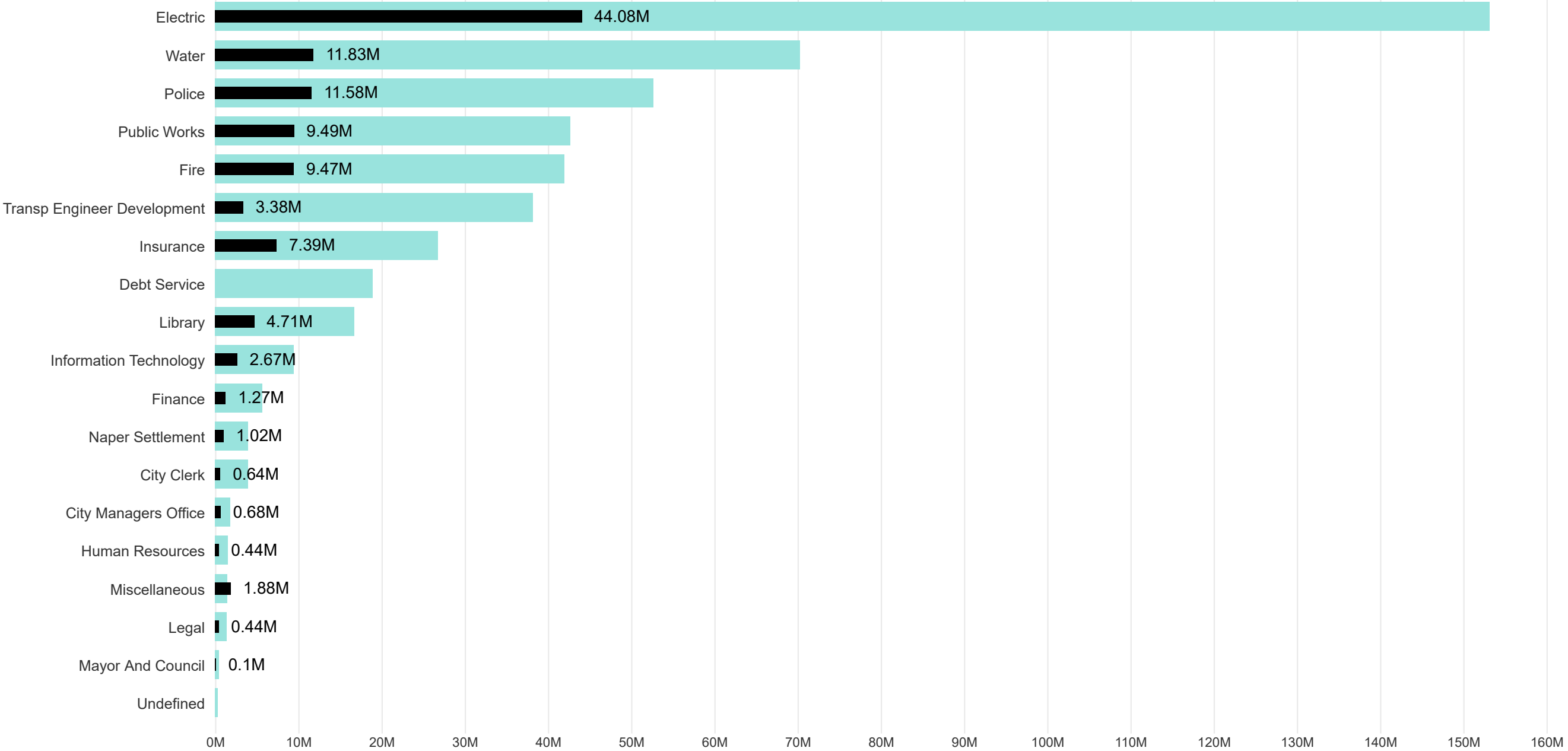
<b>Q:</b>	<b>What, if anything, is staff and/or the applicant(s) asking City Council to vote on at this meeting?</b>	<b>Kelly</b>
<b>A:</b>	The petitioner is seeking City Council feedback on the 7 items provided in their letter. This request was initiated by the petitioner, not City staff. City staff has provided background and recommendations if the City Council decides they wish to provide direction on some or all of the issues the petitioner has raised.	Laff

#### **M. REPORTS AND RECOMMENDATIONS:**

- 1. 20-586** Receive the May 2020 Financial Report

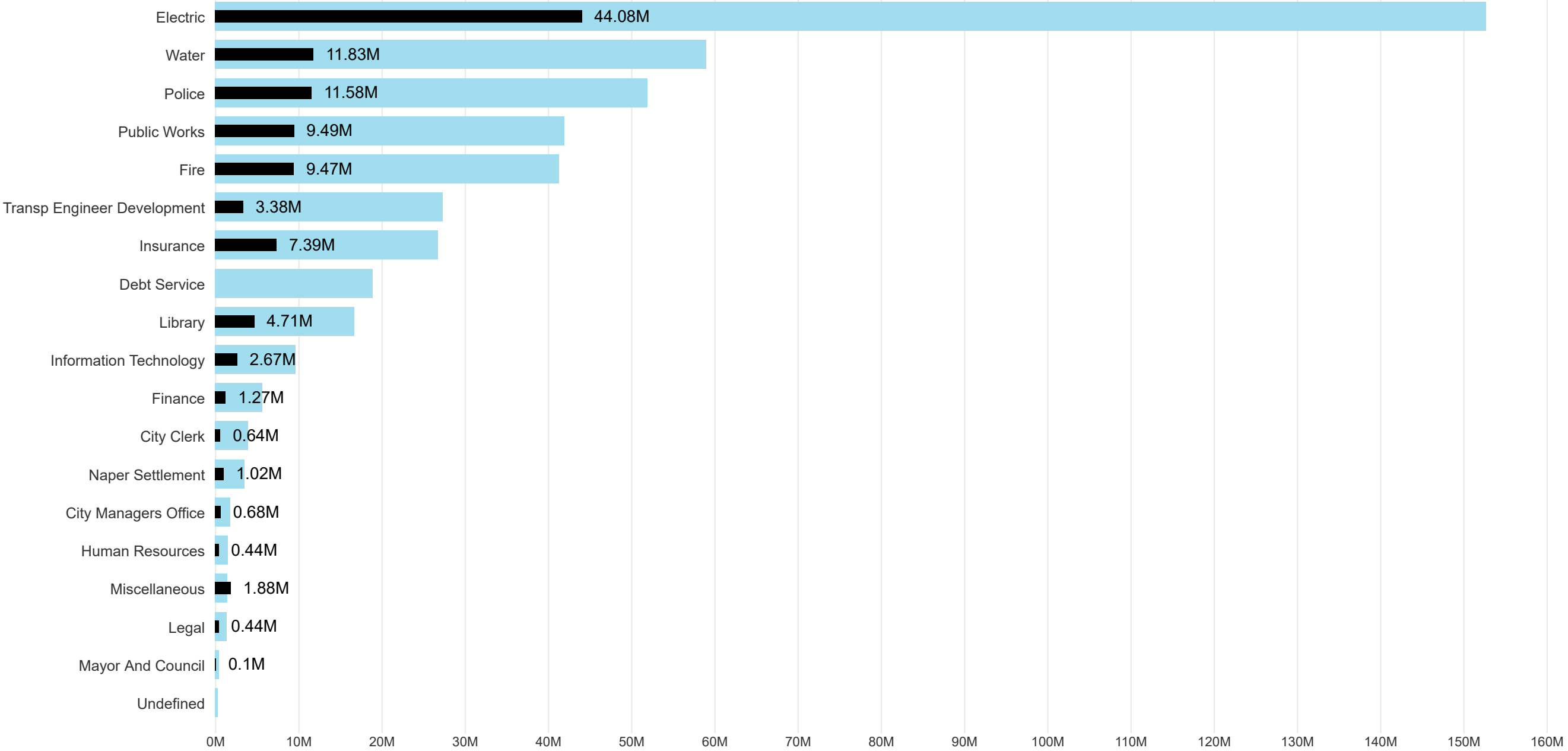
A:	Attached is a copy of the presentation on this topic that staff will give at tomorrow's meeting.	
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# 2020 Original Budget Report (Department Budget to Actual) - April



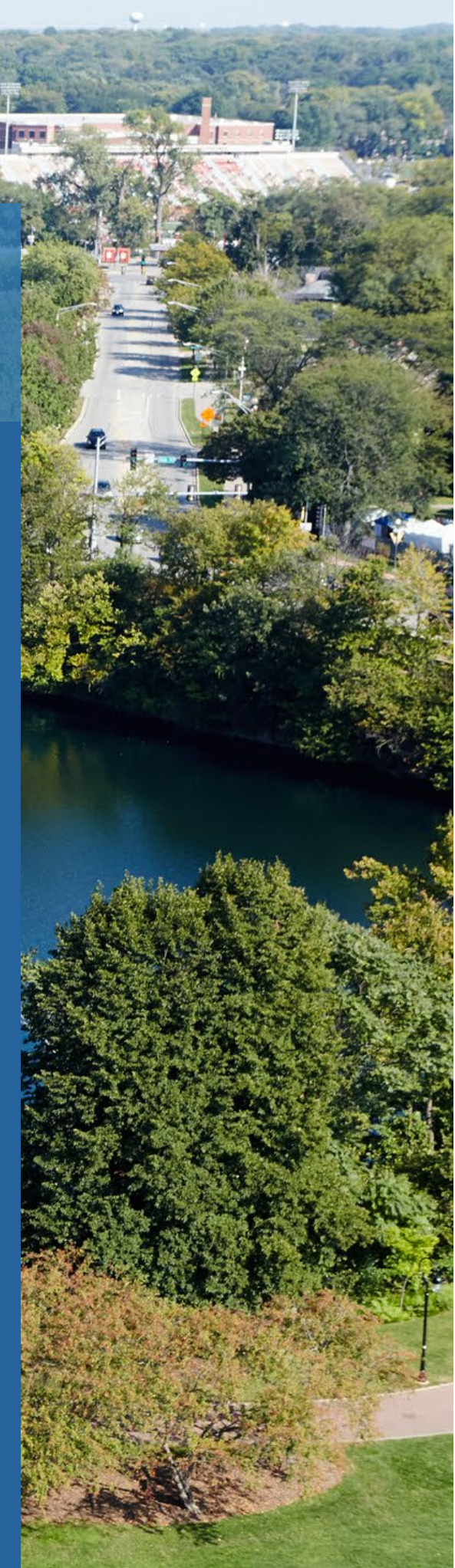


# 2020 Budget Report (Department Budget to Actual) - April



# May Financial Update

CITY OF NAPERVILLE - MAY 19, 2020



# Tonight's Discussion

- Current information
  - State directives, grant opportunities, IML projections
- Actions to date
- Expense reductions
- Revenue status
- Financial philosophies



# Current Information

## **STAY-AT-HOME ORDER**

- Extended through May
- Modifications: retail open for curbside pick-up, delivery

## **RESTORE ILLINOIS PLAN**

- Five phases, four regions
- Naperville located in northeast region

## **FUNDING OPPORTUNITIES**

- CARES Act Provider Relief Fund
  - \$82K to Fire, additional \$20K to come
- \$316K in CDBG funds
  - exploring potential small business program
- FEMA
- DuPage and Will counties



2020 budgeted: **\$25.79M**  
Projected revenue loss: **\$3.23M**  
Received to date: **\$9.99M**

# IML Projections

**LGDF: AT LEAST 15% DECREASE**

**MOTOR FUEL TAX: 15% DECREASE**

- Reduced traffic, gas usage

**TRANSPORTATION RENEWAL FUND:  
40% DECREASE**

- New source, projections not in 2020 budget
- No negative impact on planned expenses

**LOCAL USE TAX: REMAIN FLAT**

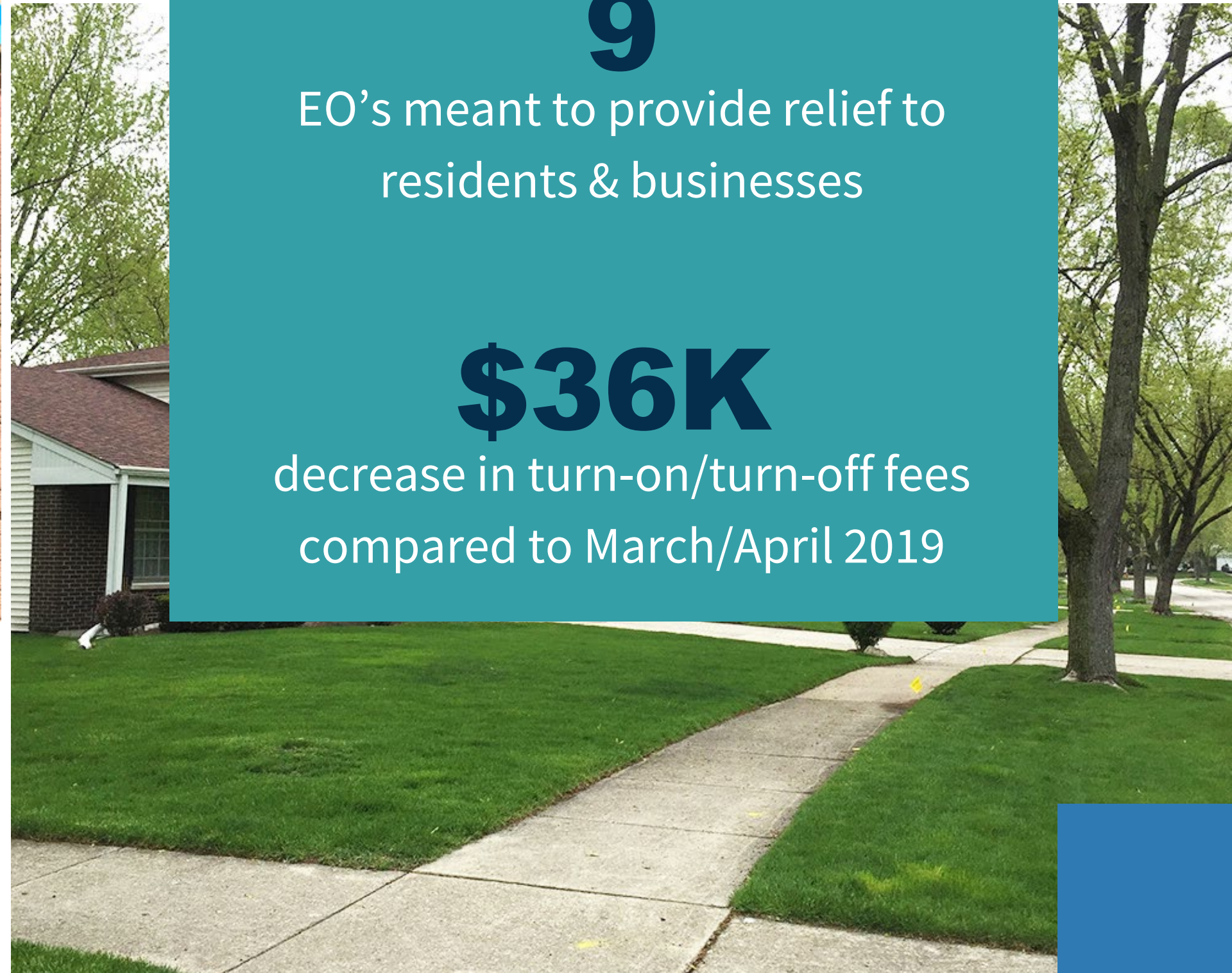
**PERSONAL PROPERTY REPLACEMENT  
TAX: 30% DECREASE**

- Declining corporate tax
- One-time revenues



CIP Reduction

**\$25M**



Executive Orders

**9**

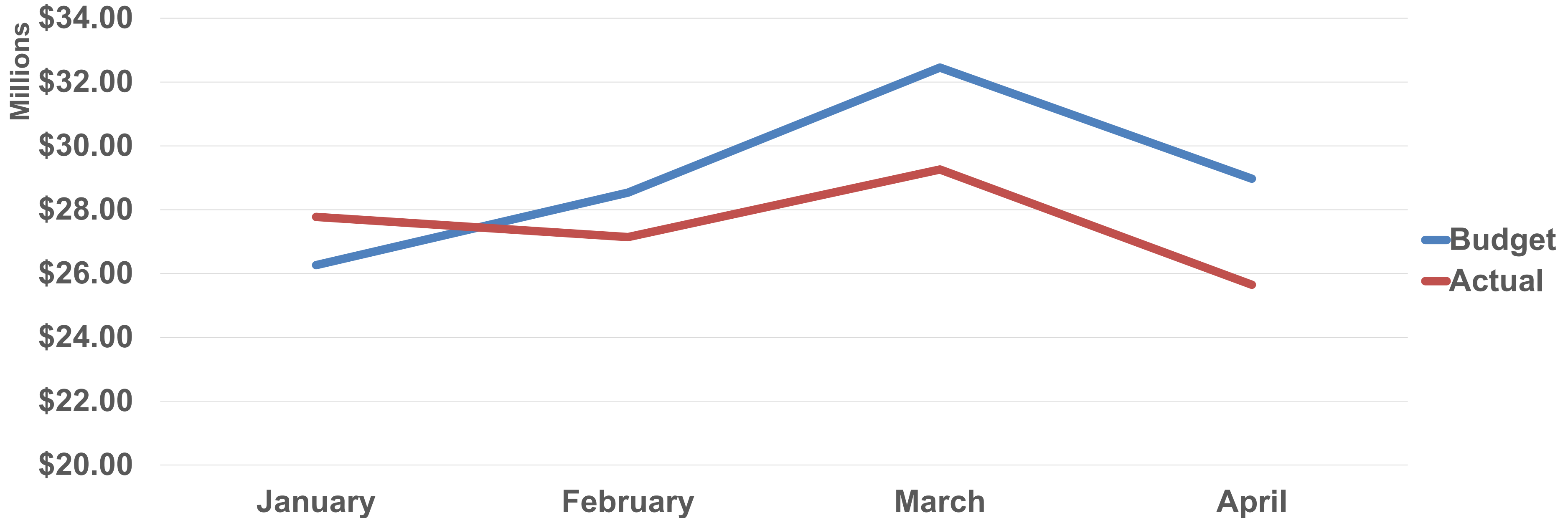
EO's meant to provide relief to residents & businesses

**\$36K**

decrease in turn-on/turn-off fees compared to March/April 2019

**Actions to Date**

# YTD Expenses (All City Funds)

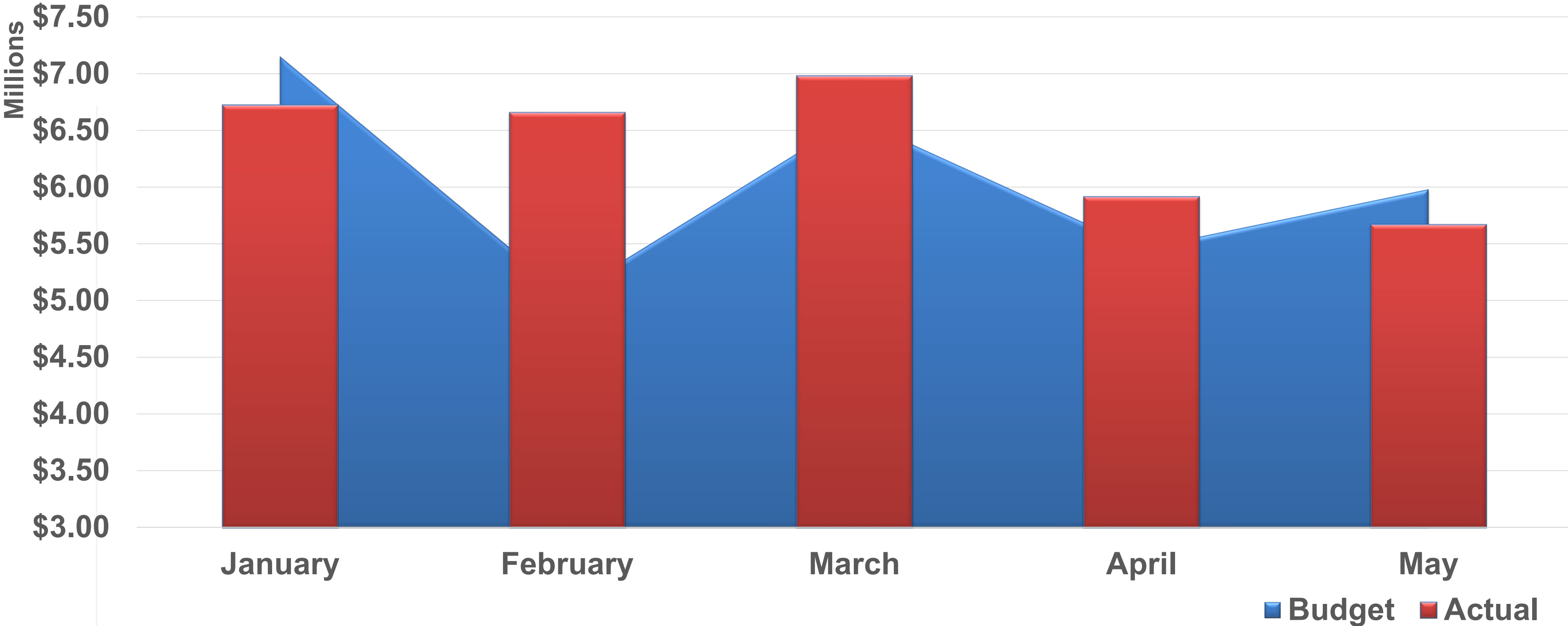


**\$3.7M savings in various areas**

- Healthcare, overtime, special events, purchased power, fuel, contractor costs, training and travel

**Expenditure  
Reductions**

# YTD State Shared Revenues



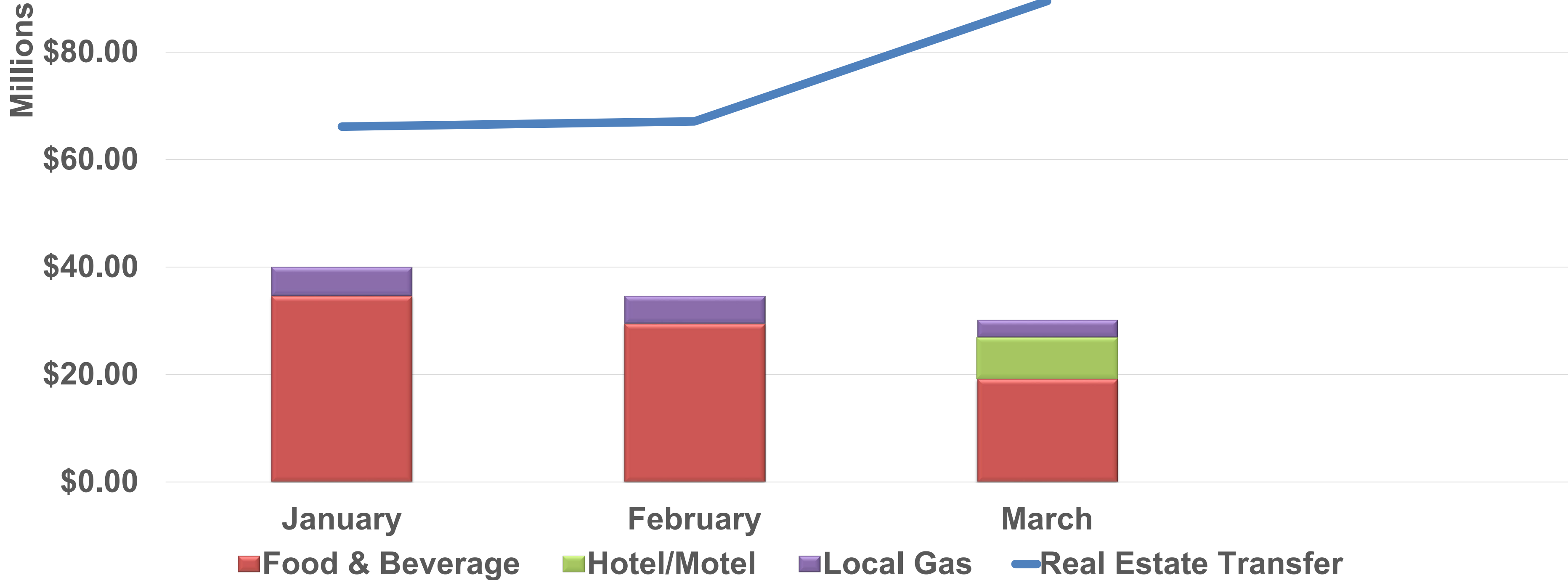
## Post-COVID revenues not in until June

- State sales tax, state income tax, HRST, local use tax, state motor fuel tax
- Through April, projections outpaced by over \$2.2M – pre-pandemic conditions
- State distributions in May continue to trend positive except for income tax

**State Revenues**



# Taxable Sales by Reporting Period



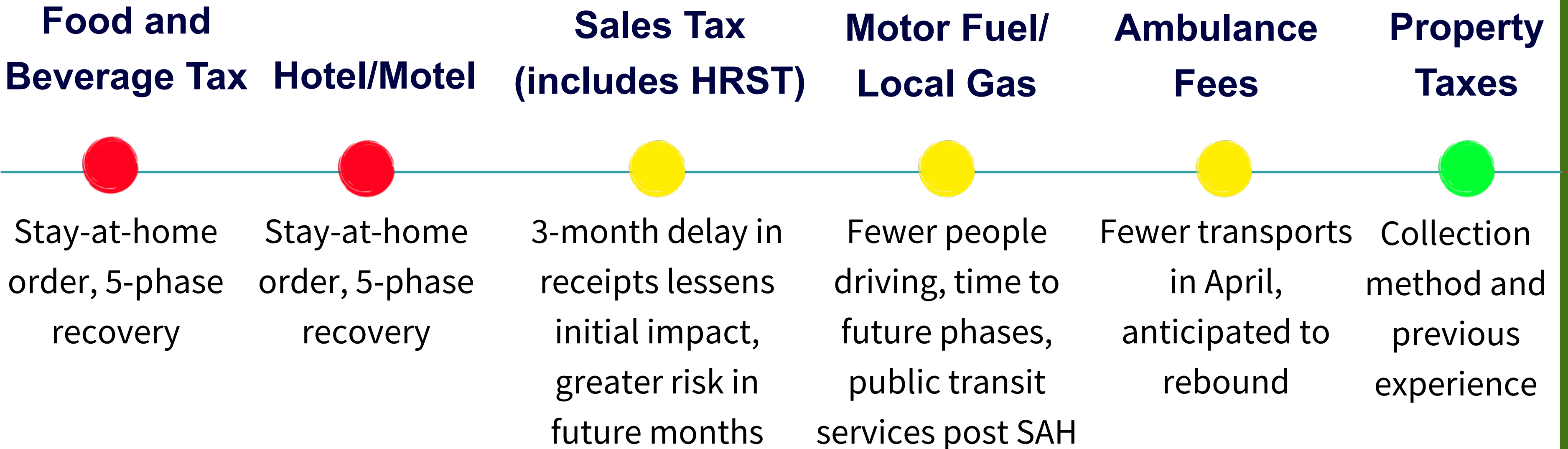
Decreases in receipts from F&B, Hotel/Motel, local gas tax

Lag time in receipts: April F&B, local gas tax later this month

Sales started declining in March, sharp drop in real estate transfer tax in April

**Local  
Revenues**

# Current Risk Levels - Revenues



**High**   **Medium**   **Low**

# Financial Philosophies

## REMOVE REVENUE RESTRICTIONS

- Certain revenues currently restricted for use
  - HRST, F&B
- Option to temporarily loosen or enact sunset clause
- Option to reallocate funds for different purposes
  - Reallocate to core services
  - Expand, create new programs

## REDUCE NUMBER OF MAINTENANCE PROJECTS

- Higher costs in future years

## OPPORTUNITY COST PROJECTS

- Higher costs in future years if City chooses not to take advantage of timing now
- Expected level of service in current environment

## CONSIDER SUSPENDING FINANCIAL PRINCIPLES

- Use cash reserves
- Leverage borrowing power

# Next Steps

## INPUT ON PHILOSOPHIES

## JUNE REPORT

- First state tax receipts post-COVID onset

## ONLINE PUBLIC DASHBOARD



**QUESTIONS?**

