



Meeting Minutes

Planning and Zoning Commission

Wednesday, December 2, 2020

7:00 PM

Held on Zoom due to COVID-19

A. CALL TO ORDER:

CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:

Pursuant to Section 120/7(e) of the Illinois Open Meetings Act, the continuation of the Governor's disaster proclamation, and Mayor Chirico's executive order determining that in-person public meetings are not currently practical or prudent because of the Covid-19 pandemic, we are holding the December 2, 2020 Planning and Zoning Commission meeting remotely.

The commissioners and staff participating in the meeting are all in different locations in accordance with social distancing guidelines, and steps have been taken to ensure that the Commissioners can hear one another and all discussion and testimony. All votes shall be taken by roll call. The means by which the public may watch, listen, and/or participate in the meeting are described below.

IMPORTANT NOTE: You do not need to create a Zoom account or download software to participate or listen to a Zoom meeting. Registered speakers and participants will receive instructions on how to access the meeting and may use the "join from your browser" link to access the meeting.

TO WATCH OR LISTEN TO THE PZC MEETING LIVE:

1. Watch on WCNC GOVERNMENT ACCESS TELEVISION (Ch. 6-WOW, Ch. 10 - Comcast, Ch. 99 - AT&T);
2. Watch online at <https://naperville.legistar.com/calendar.aspx>; or
3. Listen by telephone (audio only) – register to receive a dial-in phone number by calling the Planning Services Team, (630) 420-6694, before 5 p.m. on Wednesday, December 2nd. If a staff member is unavailable, please leave a voicemail.

TO PROVIDE LIVE PUBLIC COMMENT, TESTIMONY, OR TO CROSS-EXAMINE WITNESSES DURING THE MEETING:

1. Register by 5 p.m. on Wednesday, December 2 at: www.naperville.il.us/pzcspeaker. After the sign-up time has ended, you will receive an email with information about how to join the Zoom meeting. Questions regarding online sign-up may be directed to the Planning Services Team via email at planning@naperville.il.us; or
2. Participate by telephone. Register with the Planning Services Team before 5 p.m. on Wednesday, December 2 to receive a dial-in phone number by calling (630)-420-6694. If a staff member is unavailable, please leave a voicemail.

TO SUBMIT WRITTEN COMMENTS OR MATERIALS:

1. Use the speaker sign-up form at www.naperville.il.us/pzcspeaker to submit a written comment by 5 p.m. on Wednesday, December 2 to be read into the public record during the Planning and Zoning Commission meeting by a member of staff; or
2. Use the speaker sign-up form at www.naperville.il.us/pzcspeaker to submit a one-word statement of “SUPPORT” or “OPPOSITON” regarding a specific agenda item by 5 p.m. on Wednesday, December 2nd to be read into the public record during the Planning and Zoning Commission meeting by a member of staff.
3. Submit written materials to planning@naperville.il.us by 8 a.m. Monday, November 30th which are relevant to a public comment or public hearing before the Planning and Zoning Commission (e.g. a PowerPoint, photographs, reports). Submitted materials will be posted online for public access on Monday, November 30th.

NOTE: All submissions should be sent by the dates and times indicated above to: planning@naperville.il.us.

PUBLIC ACCOMMODATION:

Any individual who may require an accommodation to submit comments or materials, or to view materials for the Planning and Zoning Commission meeting, should contact the City Clerk at (630) 305-5300 or napervilleclerks@naperville.il.us as soon as possible, but not later than by 5 p.m. on Wednesday, December 2.

PARTICIPATION GUIDELINES:

The citizen participation guidelines are outlined in 1-5-6-6: - CITIZEN PARTICIPATION of the Naperville Municipal Code.

- **ALL VIEWPOINTS AND OPINIONS WELCOME:** All viewpoints are welcome, positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Commission members, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.
- **IF YOU SIGNED UP TO SPEAK,** staff will call your name at the appropriate time during the Planning and Zoning Commission meeting. Once your name is called you may identify yourself for the public record and then address remarks to the Planning and Zoning Commission as a whole. Speak clearly and try to limit remarks directly to the matter under discussion. Speakers are called in the order they sign up.

B. ROLL CALL:

- Present** 8 - Manas Athanikar, Krishna Bansal, Brett Fessler, Bruce Hanson, Bill Habel, Oriana Van Someren, Whitney Robbins, and Carl Richelia
- Absent** 1 - Anthony Losurdo

C. PUBLIC FORUM:

D. PUBLIC HEARINGS:

- 1. Conduct the public hearing to consider a variance to the number of signs permitted on a residential property to allow for a fifth ground sign at 704 Greenwood Circle - PZC #20-1-098

Kathleen Russell, Planning Services Team, provided an overview of the request.

Kathleen West, presented on behalf of the petitioner.

Public Testimony: None

A motion was made by Commissioner Bansal, seconded by Commissioner Van Someren to close the public hearing.

Aye: Athanikar, Bansal, Fessler, Habel, Hanson, Richelia, Robbins, Van Someren

A motion was made by Commissioner Van Someren, seconded by Commissioner Robbins to adopt the findings of fact as presented by the petitioner and approve PZC 20-1-098, a variance to Section 6-16-4:2.1.1 of the Naperville Municipal Code to allow for a fifth ground sign at 704 Greenwood Circle.

Aye: 8 - Athanikar, Bansal, Fessler, Hanson, Habel, Van Someren, Robbins, and Richelia

Absent: 1 - Losurdo

- 2. Conduct the public hearing to consider a variance to allow a screened in porch to encroach into the rear yard setback at 2429 Newport Drive-PZC 20-1-100

Gabrielle Mattingly, Planning Services Team, provided an overview of the request.

Brent Carius, presented as the petitioner.

Commissioner Bansal inquired if any neighborhood feedback was received. Mattingly responded yes, the feedback received was in support.

Public Testimony: None

Chairman Hanson informed staff this type of request should maybe fall under administrative staff approval rather than variance approval.

A motion was made by Commissioner Bansal, seconded by Commissioner Van Someren to close the public hearing.

Aye: Athanikar, Bansal, Fessler, Habel, Hanson, Richelia, Robbins, Van Someren

A motion was made by Commissioner Van Someren, seconded by Commissioner Bansal to adopt the findings of fact as presented by the petitioner and approve PZC 20-1-100, a rear yard setback variance to 6-6B-7:1 for the property located at 2429 Newport Drive. with the following condition: the 90 square feet of the screened in porch encroaching into the rear yard setback shall be included when calculating the percentage of the required yard that may be occupied by detached accessory structures, such that the total detached accessory structures plus the proposed screened in porch shall not exceed 25% of the required rear yard per Section 6-2-10.5.

Aye: 8 - Athanikar, Bansal, Fessler, Hanson, Habel, Van Someren, Robbins, and Richelia

Absent: 1 - Losurdo

E. REPORTS AND RECOMMENDATIONS:

1. Approve the minutes of the November 18, 2020 Planning and Zoning Commission meeting

A motion was made by Commissioner Athanikar, seconded by Commissioner Robbins to approve the meeting minutes of the November 18, 2020 Planning and Zoning Commission meeting.

Aye: 8 - Athanikar, Bansal, Fessler, Hanson, Habel, Van Someren, Robbins, and Richelia

Absent: 1 - Losurdo

F. OLD BUSINESS:

G. NEW BUSINESS:

H. ADJOURNMENT:

7:34 PM

A motion was made by Commissioner Robbins, seconded by Commissioner Richelia to adjourn the meeting.

Aye: 8 - Athanikar, Bansal, Fessler, Hanson, Habel, Van Someren, Robbins, and Richelia

Absent: 1 - Losurdo