



**CITY OF NAPERVILLE
TRANSPORTATION ADVISORY BOARD
COUNCIL CHAMBERS – MUNICIPAL CENTER**

**DRAFT MEETING MINUTES
January 3, 2019**

Unofficial prior to the TAB approval. Approved by the TAB on X/XX/19.

A. CALL TO ORDER:

The TAB meeting was called to order at 7:00 p.m.

B. ROLL CALL:

Present: Fischer, Howenstine, Melaniphy, Overholt, Preissig, Seeberg

Absent: Gustin, Meyer

Staff Members: Andy Hynes, Kelly Dunne, Derek Zook

Student Member: Dayton Melaniphy

C. PUBLIC FORUM:

No speakers for Public Forum.

D. REPORTS AND RECOMMENDATIONS:

Presentation of the Police Department Report

Sergeant Zook informed the Board that the Police Department participated in the Christmas Click It or Ticket campaign, providing 80 hours of enforcement and resulting in numerous citations. The Police Department will begin their next campaign during the Super Bowl weekend.

Two students from Neuqua Valley High School were announced as the winner and runner-up of the Distracted Driving Public Service Announcement contest.

1. 19-010 Recommend approval of the Complete Streets Policy

Dunne provided a summary of the Complete Streets Policy, explaining that Complete Streets is the concept that all users and all travel modes should be safely and conveniently accommodated in the public rights-of-way. The City already incorporates many of the design elements of Complete Streets, but by formally adopting this policy, the City will be eligible for additional points when applying for Federal Surface Transportation Program (STP) funding.

Melaniphy commented on the importance of having a community with a policy that makes the city easy to move about in.

Seeberg agreed that the policy is beneficial to Naperville and affirmed the importance of considering pedestrian and bicycle usage. Seeberg noted that the city should ensure that implementation follows design standards and that proper elements should be incorporated as much as possible during the design process.

Preissig asked how adoption of this policy would affect TAB's role when transportation projects are brought forward by staff. Dunne responded that staff will have already considered Complete Streets practices during the design stages, before projects have been brought to TAB, but that TAB may also weigh in and ensure that the Complete Streets Policy has been followed.

A motion was made by Melaniphy, seconded by Seeberg, to approve the Complete Streets Policy as submitted.

Ayes: Fischer, Howenstine, Melaniphy, Overholt, Preissig, Seeberg
Nays: None

Motion approved (6-0).

E. OLD BUSINESS:

Howenstine asked for an update on the Westside Neighborhood Traffic Study. Hynes answered that staff is in the process of preparing a request for qualifications (RFQ) for engineering consultants to carry out the study.

Howenstine expressed concerns with a lack of police presence, traffic control, and pedestrian lighting during the Christkindlmarket, specifically at the intersection of Aurora Avenue and Eagle Street. Sergeant Zook responded that police officers are contracted out for special events by the event organizer, and that Christkindlmarket did not hire officers to provide external traffic control. Howenstine suggested that additional officers be considered in the future and Sergeant Zook will pass that comment to the Special Events Coordinator.

F. NEW BUSINESS:

None.

G. ADJOURNMENT:

At 7:12 p.m. a motion was made by Howenstine, seconded by Melaniphy, to adjourn the meeting.

Motion approved (6-0).