



**Meeting Minutes**

**Historic Preservation Commission**

---

Thursday, January 28, 2021

7:00 PM

Held on Zoom due to COVID-19

---

**CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:**

Pursuant to Section 120/7(e) of the Illinois Open Meetings Act, the continuation of the Governor's disaster proclamation, and Mayor Chirico's executive order determining that in-person public meetings are not currently practical or prudent because of the Covid-19 pandemic, we are holding this Historic Preservation Commission meeting remotely. Accordingly, the Historic Preservation Commission meeting scheduled for January 28, 2021, will be conducted remotely. The means by which the public may watch, listen, and/or participate in the meeting are described below.

**TO JOIN A MEETING:**

The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

**To login on your computer or iPad:**

Click the link to join the webinar, the password is provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**To login on your phone:**

For iPhones, use the iPhone one-tap number provided on this agenda.  
For telephones, dial one of the numbers provided and join the meeting by using meeting ID and password provided on this agenda.

Once connected to the meeting, press \*9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**PARTICIPATION GUIDELINES:**

All viewpoints are welcome. Positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at board members, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.

**PUBLIC ACCOMMODATION:**

Any individual who may require an accommodation to participate in the meeting or to view materials for the Historic Preservation Commission meeting, should contact the City Clerk at (630) 305-5300 as soon as possible, but not later than 5pm on Wednesday, January 27th.

**ZOOM MEETING LOG IN:**

Please click the link below to join the webinar:  
[https://us02web.zoom.us/j/85344329922?](https://us02web.zoom.us/j/85344329922?pwd=S1NTOTk0OFY3cHJFay9FUUJQdHNZdz09)  
[pwd=S1NTOTk0OFY3cHJFay9FUUJQdHNZdz09](https://us02web.zoom.us/j/85344329922?pwd=S1NTOTk0OFY3cHJFay9FUUJQdHNZdz09)

Passcode: 456312

Or iPhone one-tap :

US: +13126266799,,85344329922#,,,,\*456312# or  
+13017158592,,85344329922#,,,,\*456312#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):  
US: +1 312 626 6799 or +1 301 715 8592 or +1 646 558 8656 or +1 253 215 8782  
or +1 346 248 7799 or +1 669 900 9128

Webinar ID: 853 4432 9922

Passcode: 456312

International numbers available: <https://us02web.zoom.us/j/85344329922?pwd=S1NTOTk0OFY3cHJFay9FUUJQdHNZdz09>

**A. CALL TO ORDER:**

**B. ROLL CALL:**

Present: Doyle, Eveslage, Franczyk, Garrison, Vice Chair Jacks, Chairman Peterson, Urda, Councilman Kelly (non-voting), and Sack (non-voting)

Absent: Fessler and Ory

### C. PUBLIC FORUM:

There was no discussion during the public forum.

### D. OLD BUSINESS:

#### 1. Discuss postcard notification of Historic District properties

Kathleen Russell, Planning Services presented the new process that will be used to notify Historic District property owners of their property's Historic District status. Russell asked for feedback from the HPC on information to include and if the mailing could be signed by the HPC.

Chairman Peterson stated the notification should be positive and encouraging with key points and links for where to find information.

Vice Chair Jacks was concerned about the cost of the notification and brought up combining notification in the mail with door hangers.

Commissioner Franczyk suggested sending a letter from the City of Naperville.

Commissioner Eveslage recommended leveraging ECHO for the mailing.

Commissioner Urda recommended that the postcard should be well designed to catch peoples' attention. Commissioner Urda also recommended the notice be sent to all real estate offices.

Councilman Kelly also recommended sending the mailing to real estate offices.

Marilyn Schweitzer commented that the website should be updated to be more encouraging and positive prior to the mailing.

Becky Simon, Naperville Preservation, noted Naperville Preservation is in full support of the mailing.

Tim Messer recommended sending out an annual letter from Naperville.

Commissioner Urda questioned whether the mailing is too late, since those receiving the mailing have already purchased property in the Historic District.

Erik Haugsnes commented in support of the mailing and recommended using square UPC symbols so recipients can easily get to the website without having to type the URL.

Carol Schmidt suggested reaching out to the area board of realtors on how to distribute the mailing. Schmidt also noted that the letter compared to the postcard in terms of importance is significant.

Chairman Peterson emphasized that the Naperville logo on the mailing is important. Chairman Peterson also stated it would be appropriate for the mailing to be signed by the HPC.

## E. CERTIFICATE OF APPROPRIATENESS

### 1. Consider the Certificate of Appropriateness (COA) for 7 North Wright Street- COA 20-4670

Mark Landhauser, Reliable Home Improvement, presented the case.

Public Testimony:

Tom Ryan spoke about the importance of looking at the existing porch as an example. Ryan also noted the details such as the neck of the column where it meets the beam, alignment of the beam, shape of pilasters, width of the new porch and tapering of the column are important aspects that should be considered.

Carol Schmidt stated that the window and door materials are components of the proposal that should be taken into account during the review.

Mark Landhauser clarified that the new windows would be divided in the same way as the existing windows.

Chairman Peterson noted the slope of the roof of the porch compared to the roof of the residence could be changed from 6/12 to 8/12.

Commissioner Franczyk stated that the COA was a great improvement and the addition in the rear makes the home look more proportional to the land. Commissioner Franczyk also questioned if the dental molding on the existing home could be brought down to the porch and what the stone material would be at the base of the porch.

Vice Chair Jacks asked if the door was already replaced and for clarification on the shingles.

Mark Landhauser clarified that the door was already replaced and the shingles on the porch would match the existing shingles.

Commissioner Urda questioned if the changes to the front of homes were encouraged.

Carol Schmidt noted the HPC is tasked with approving changes that are appropriate and historic.

Commissioner Urda stated the addition is tasteful, but noted concern about chipping away at the Historic District in approving changes.

Karen Solomon stated support for the front porch and addition.

Commissioner Franczyk asked if the shutters were going to be brought back.

Mark Landhauser noted it could be discussed with the homeowner, but the shutters were removed and never put back on.

Commissioner Garrison asked if the windows were done under an approved COA.

Mark Landhauser stated he was unsure if the work was done under an approved COA.

**A motion was made by Commissioner Urda and seconded by Commissioner Garrison to approve COA 20-4670 for consideration of the proposed second story addition, front porch, new window, new door and removal of the shutters for the property located at 7 North Wright Street.**

**Aye: Doyle, Eveslage, Franczyk, Garrison, Vice Chair Jacks, Chairman Peterson and Urda**

**Nays: None**

2. Receive the staff report to consider a variance for the property located at 6 North Columbia Street - COA 20-4723 and PZC #21-1-007 (Item 1 of 3)

Erik Haugsnes, petitioner and representative of the property owner, presented the case.

Chairman Peterson stated that there was nothing about the proposal that was objectionable.

Commissioner Doyle asked if a permit is need and stated appreciation for the historical photos.

Vice Chair Jacks confirmed a permit is needed. Vice Chair Jacks asked if the structure would be built to building permit code requirements.

Erik Haugsnes noted the building permit has not been submitted and reviewed yet.

Vice Chair Jacks asked if there was staff support for the proposal.

Kathleen Russell, Planning Services Team, stated that staff does not have concerns with the variance request.

Chairman Peterson asked if there will be any fines.

Kathleen Russell, stated staff is in discussion with the Attorney's office concerning fines.

Commissioner Urda stated support for the COA due to the pitch of the driveway and the elderly parent concerns.

Commissioner Garrison stated support for the COA.

3. Provide a recommendation on the setback variance for the property located at 6 North Columbia Street - PZC #21-1-007 (Item 2 of 3)

**A motion was made by Commissioner Doyle and seconded by Commissioner Eveslage to recommend approval of PZC #21-1-007, a setback variance to Section 6-6C-7:1 for the property located at 6 North Columbia Street.**

**Aye: Doyle, Eveslage, Franczyk, Garrison, Chairman Peterson and Urda**

**Nays: Vice Chair Jacks**

4. Consider the Certificate of Appropriateness (COA) for 6 North Columbia Street- COA 20-4723 (Item 3 of 3)

A motion was made by Commissioner Urda and seconded by Commissioner Doyle to approve COA 20-4723, for consideration of the proposed modification to the exterior façade with addition of a porte cochere for the property located at 6 North Columbia Street.

Aye: Doyle, Eveslage, Franczyk, Garrison, Chairman Peterson and Urda

Nays: Vice Chair Jacks

## F. REPORTS

1. Approve the minutes of the October 22, 2020, Historic Preservation Commission meeting

A motion was made by Commissioner Urda seconded by Vice Chair Jacks to approve the meeting minutes of the October 22, 2020, Historic Preservation Commission meeting.

Aye: Doyle, Eveslage, Franczyk, Garrison, Vice Chair Jacks, Chairman Peterson and Urda

Nays: None

2. Elect Vice-Chairman and Secretary

A motion was made by Chairman Peterson seconded by Commissioner Garrison to appoint Chris Jacks as the Vice Chair of the Historic Preservation Commission and Carrie Doyle as the Secretary of the Historic Preservation Commission.

Aye: Doyle, Eveslage, Franczyk, Garrison, Vice Chair Jacks, Chairman Peterson and Urda

Nays: None

## G. NEW BUSINESS:

There was no new business.

## H. ADJOURNMENT:

A motion was made by Commissioner Urda seconded by Vice Chair Jacks to adjourn the January 28, 2021, Historic Preservation Commission meeting at 8:42 pm.

Aye: Doyle, Eveslage, Franczyk, Garrison, Vice Chair Jacks, Chairman Peterson and Urda

Nays: None