



Meeting Minutes

Historic Preservation Commission

Thursday, December 12, 2019

7:00 PM

Meeting Room B

A. CALL TO ORDER:

B. ROLL CALL:

Present: Doyle, Garrison, Vice Chairman Jacks, Franczyk, Fessler, Ory, Eveslage, Chairman Peterson, Urda, Councilman Kelly (non-voting), Howard (non-voting)

Absent: Mohammadian (student representative), Sanjay (student representative)

C. PUBLIC FORUM:

Becky Simon introduced Naperville Preservation Inc., a nonprofit group that advocates for historic preservation in Naperville, and expressed interest in partnering with the Commission in the future.

D. OLD BUSINESS:

E. CERTIFICATE OF APPROPRIATENESS

1. Consider the Certificate of Appropriateness (COA) request for the property located at 25 S. Wright Street- COA 19-3456

Chairman Peterson recused himself from the case.

Homeowners Joe and Tamara Stenger presented on the case, stating the request is for removing the attic vent and replacing it with a window.

Public Testimony: None

Commissioner Jacks asked what was originally there prior to the attic vent.

Mr. Stenger said they were unaware.

Commissioner Franczyk asked why the homeowners requested to place the window up against the roofline.

Mr. Stenger stated it was an architectural choice.

Commissioner Ory stated that other examples with attic windows are lower, but

the other examples also kept the attic vent.

Commissioner Jacks asked if staff was in support of the request.

Gabrielle Mattingly, Planning Services Team, replied yes.

A motion was made by Commissioner Doyle and seconded by Commissioner Urda to approve COA #19-3456 to allow for removal of an existing attic vent and replacement with a new aluminum clad wood window on the front facing facade for the property located at 25 S. Wright Street.

Aye: Urda, Doyle, Franczyk, Fessler, Eveslage, Vice Chair Jacks, Garrison, Ory

Nays: None

Recused: Chairman Peterson

2. Consider the Certificate of Appropriateness (COA) request for the property located at 418 School Street- COA 19-4236

Chairman Peterson returned.

Homeowners John and Elizabeth Harvey presented on the case stating the request was to rebuild the front porch and alter the window configurations on the west facing façade.

Public Testimony: None

Commissioner Urda asked if the aluminum siding was being removed and if it was going to be replaced with fiber cement siding. Urda noted that this may have been administratively approved.

Mr. Harvey responded yes.

Chairman Peterson asked staff if the existing fence and stone piers that encompass the property required approval of an administrative COA.

Mattingly responded there was no record of the fence installation.

Chairman Peterson asked what type of stone would be installed on the new front steps.

Mr. Harvey responded the new stone would be complementary to the stone piers installed around the property.

A motion was made by Commissioner Urda and seconded by Commissioner Ory to approve COA #19-4236 to allow for new window openings on the west facing façade and installing a new front porch for the property located at 418 School Street.

**Aye: Urda, Doyle, Franczyk, Fessler, Eveslage, Vice Chair Jacks, Garrison, Ory,
Chairman Peterson
Nays: None**

F. REPORTS

1. Approve the minutes of the October 24, 2019 Historic Preservation Commission meeting

Chairman Peterson requested staff provide the draft meeting minutes to the Commission more closely following the meeting for accuracy purposes.

A motion was made by Commissioner Doyle and seconded by Commissioner Jacks to approve the meeting minutes of the October 24, 2019 Historic Preservation Commissioner meeting.

**Aye: Urda, Doyle, Franczyk, Fessler, Eveslage, Vice Chair Jacks, Garrison, Ory,
Chairman Peterson
Nays: None**

G. NEW BUSINESS:

H. ADJOURNMENT:

7:19 P.M.

NAPERVILLE BOARD AND COMMISSION
DISCLOSURE OF INTEREST IN CONTRACT, BUSINESS, OR TRANSACTION

1-13-6: BOARDS AND COMMISSIONS: It shall be lawful for members of the various boards and commissions of the City, established from time to time by the ordinances of the City and the statutes of the state, to have an ownership, employment, or family interest in any contract, business, or transaction with the City, provided that said member shall file with the City Manager and with the chairman or vice chairman of the member's board or commission, the following disclosure:

Agenda Date & Item Number: 12.12.19 HPC COA #19-~~4000~~³⁴⁵⁶

Name: KEVIN PETERSON.

Position with City: HPC CHAIR.

Name of entity contracting with City: _____

Proposed contract, business, or transaction: ARCHITECT FOR COA PETITIONER.

I have an Ownership Employment Family Appearance of Impropriety Other

interest in the proposed contract, business, or transaction as follows: AS THE ARCHITECT
FOR THE PROPOSED COA, I AM RECUSING MYSELF FROM
THOSE PROCEEDINGS.

Dated: 12.12.19

Signature: 

1. Said disclosure shall be filed before any board or commission (including the member's own) or the City Council considers approval of the proposed contract, business, or transaction.
2. In the event the member's own board or commission is to review or recommend upon such contract, business, or transaction, the member shall leave the chamber where deliberations take place during the discussion and vote on the interested matter and such member shall have no vote upon the matter.
3. The disclosure form filed by said member shall be attached to and made a part of the minutes of the meeting of said board or commission and shall be attached to and made a part of the report or recommendation made by said board or commission to the City Council, the City Manager, or any other board or commission of the City to whom such report or recommendation is rendered. Such disclosure shall be included with the agenda when the matter is proposed for approval by the City Council.
4. Any member of a board or commission who knowingly fails to file a disclosure required by this Section shall be subject to immediate removal from such board or commission by the City Council.