



November 1, 2023

City of Naperville
400 South Eagle Street
Naperville, Illinois 60540

We are pleased to confirm our understanding of the services we are to provide for the City of Naperville.

It is our understanding that Lauterbach & Amen, LLP will provide accounting assistance and audit preparation to the City of Naperville. Such assistance will be arranged between the City and Lauterbach & Amen, LLP and will be billed \$8,416 per month for the fiscal year ending December 31, 2024, \$8,666 per month for the fiscal year ending December 31, 2025 and \$8,916 per month for the fiscal year ending December 31, 2026. If for any reason this arrangement becomes unacceptable, it can be terminated by either party with 30 days written notice.

These services cannot be relied upon to detect errors, irregularities, or illegal acts that may exist. However, we will inform you of any such matters that may come to our attention.

The City agrees that during the term of this agreement and for a period of twelve months thereafter, the City shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the City to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Please indicate your acceptance of the above understanding by signing below. If your needs change, the nature of our services can be adjusted accordingly.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the City of Naperville, Illinois.

By: _____

Title: _____