

CITY MANAGER PROCUREMENT AWARD

ACTION REQUESTED:

Approve the award of Option Year One to Contract 16-298, Alarm and Fire Suppression System Services, to Fox Valley Fire & Safety Company, Inc. for an amount not to exceed \$75,875

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

In January 2017, the City Manager approved the award of Contract 16-298 to Fox Valley Fire & Safety Company, Inc. to perform preventative maintenance, required testing, equipment repairs, modifications, project work and new installations in designated City facilities, including Naper Settlement. The term of this contract is January 1, 2017 through December 31, 2018 with three, one-year extensions available.

The original award amount was mistakenly approved for only the first year of the two-year contract term. As such, on March 6, 2018, the City Council approved change order #1 to add the second year award amount of the two-year contract for a total award of \$146,350.

DISCUSSION:

The contractor performed well during the original contract term and has agreed to a zero percent increase for the first option year. In CY2019, the Department of Public Works (DPW) and Naper Settlement anticipate spending approximately \$75,875 for mandated inspections, emergency repairs, vandalism repairs, and system upgrades. DPW's portion of the award is \$69,065 and Naper Settlement's portion is \$6,810.

The term of the first option year is January 1, 2019 through December 31, 2019, with two one-year extension options remaining.

FISCAL IMPACT:

CIP #: N/A

Alarm and Fire Suppression System Services is expensed to the building and grounds maintenance accounts below. The totals provided reflect the 2019 proposed budget, as the contract will occur during that period. A total of \$977,350 has been budgeted across these accounts for building repairs and maintenance, including fire suppression in 2019. The requested award of \$73,175 is within the budgeted amount for this expense.

Account Number	Fund Description	Total Budget Amount
31341100-531302	General Fund	\$633,850
51343200-531302	Naper Settlement Fund	\$185,000
31254300-531302	SSA #26 Fund	\$158,500

SUBMITTED BY:

(Schwartzberg) 12/11/18
 Richard Dublinski, Director Date
 Department of Public Works

Rachel Mayer 12/12/18
 Rachel Mayer Date
 Chief Procurement Officer

KAS
 12/11/18

Harriet Pistorio 11/8/20
 Harriet Pistorio, COO Date
 Naper Settlement

APPROVED BY:

Douglas A. Krieger 12/12/18
 Douglas A. Krieger Date
 City Manager