



March 3, 2026

Jian Xi, PE, CFM  
Engineering Manager  
Department of Public Utilities – Water/Wastewater  
City of Naperville  
3612 Plainfield-Naperville Road  
Naperville, IL 60564

Re: Additional Funding Request – Office Services During Construction  
South Plant Grit and RAS Improvements Project

Dear Jason:

Per our previous discussions related to the subject project, I am writing this letter to formally request additional funding for engineering services related to office services during construction of the project. The services originally included in the scope of the project included submittal review, RFI responses, and review of potential changes to the Work. However, as the work has proceeded, we have found that ongoing coordination with the City, Contractor, and third-party representative responsible for field observation was not adequately covered by that original scope. This additional work includes attending weekly progress meetings, document coordination and management, and coordination and communication with the City’s field representatives.

The table below provides a summary of the currently approved fee, our request, and the totals if the additional fee is approved.

	Amount
Current Approved Fee	\$853,000
<b>Requested Additional Fee</b>	<b>\$70,000</b>
Proposed Total Fee	\$923,000
Construction Cost (Current)	\$14,077,000
Percent of Construction (w/ Amendment)	<b>6.6%</b>

Our additional fee will be split between Donohue and CDM Smith \$35,000/\$35,000 respectively. If you have any questions or concerns or require additional information, please let me know.

Sincerely,

Eric Cockerill, PE, BCEE  
Vice President