



Letter of Intent.

March 7<sup>th</sup> 2023

To: City of Naperville  
Samantha Kouba  
Procurement Officer  
Procurement Service Team

From: JP Superior Janitorial and Cleaning Services, Corp.

Dear Samantha:

This letter of Intent is to gratefully inform you our interest on proceed to our third option year for contract No.19-310 servicing Naper Settlement, from July 1<sup>st</sup> 2023 to June 30<sup>th</sup> 2024, this year have been for sure challenging for all of us, it have been our pleasure to adjust our work scope and scheduled in order to fulfill your needs and be able to have stronger relationship.

Due the Cost of Living Increase and the increment of the minimum wage this year, we need to apply a 3% increase on the Building Support Services Coordinator, Building Support Services and Event Support Team Positions.

The New rates will be as follow:

Building Support Coordinator from \$24.66 to \$25.40 per hour.

Building Support Services from \$20.69 to 21.31 per hour.

Event Support Team from \$20.08 stay at \$20.68 per hour.

Please let me know if you may have any questions, we look forward for another year doing business with you.

Best Regards.

Verenice Salazar  
Manager-Owner  
Jp Superior Janitorial and Cleaning Services, Corp.