

**Q/A for June 4, 2024**

<b>Agenda #</b>	<b>Title</b>	<b>Requestor/ Responder</b>
<b>I.4</b>	<b>Approve the award of Cooperative Procurement 24-168, Cisco Wireless Access Points, to Sentinel Technologies, Inc., for an amount not to exceed \$192,437.00 and for a six-month term</b>	
<b>Q.</b>	Is there anything to consider from a cyber security standpoint?	<b>Longenbaugh</b>
<b>A.</b>	Naperville's current Access Point infrastructure is reaching EOL (End Of Life) and needs to be replaced. EOL means the infrastructure cannot be updated to protect against cyber threats. Additionally, the new Access Points support the Wi-Fi 6 standard which uses stronger encryption methods and is more resilient to brute force attacks.	<b>Nguyen</b>

<b>I.5</b>	<b>Approve the award of Cooperative Procurement 24-155, Cisco SMARTnet Maintenance, Support and License Renewal, to Sentinel Technologies, Inc., for an amount not to exceed \$173,989.07 for a 16-month term</b>	
<b>Q.</b>	I believe this contract had been with CDW. Why are we not renewing with them?	<b>Longenbaugh</b>
<b>A.</b>	Staff continuously evaluates the value (cost, quality, features) of procurements and selects the proposal with the best value. In this case, Sentinel is able to provide better value with a deeper understanding of our environment through previous project interactions.	<b>Nguyen</b>

<b>I.10</b>	<b>Approve the award of RFP 24-082, Energy Supply Consultant, to 1898 &amp; Co., for an amount not to exceed \$163,000, and for a 60-day term</b>	
<b>Q.</b>	1. Will 2 months be long enough to provide a report on our long-term energy forecast needs? I understand that it was difficult finding firms willing to submit proposals to our RFP. Agenda item 20 mentions that CES has done work for IMEA. 2. Does 1898 & Co have experience consulting with IMEA and/or Prairie State? 3. What about Ascend Analytics (second choice)? 4. If so, my question applies to this agenda item as well: how will we be able to ensure that they are not delivering a report that is biased towards maintaining a relationship with IMEA?	<b>Longenbaugh</b>
<b>A.</b>	1. Staff reviewed the project plan provided by 1898 & Co. and believes that the timeline is reasonable to deliver the information requested. Should City staff identify that more time is needed to provide a complete and thorough response a change order to the contract will be proposed and brought to council. 2. 1898 & Co. did not identify a conflict of interest as part of their proposal, procurement staff reached out to 1898 & Co. and they have indicated that they are unaware that they have completed any work for IMEA or Prairie State. 1898 & Co., however, is one of a family of Burns & McDonnell companies. Burns & McDonnell is an American multinational architecture and engineering firm based in Kansas City, Missouri. It is one of the largest design firms in the world employing 13,500 professionals worldwide. On June 3, 2024, Greg Hubert shared with staff that Burns & McDonnell served as Owner's Engineer to Prairie State from 2003 and was under contract to do so through the construction period of the generating facility. 3. Ascend Analytics did not identify a conflict of interest as part of their proposal. 4. This report, which will include projected energy, capacity and ancillary service pricing will also include the assumptions and risks that were included in the pricing models for verification as well as transparency. As with each consultant that is hired by the City, their work product will be reviewed by many stakeholders from the public thus potentially impacting the reputation of the firm, good or bad. This work product is one of two that will reviewed by staff and presented to council for discussion and ultimately a decision on how to procure energy and services beyond 2035. The results of this report do not bind council into a decision for 2035 and beyond.	<b>Groth/Munch/ DiSanto</b>

<b>I.12</b>	<b>Approve the award of Change Order #1 to the First Five-Year Extension of 16-246.0-01, Agenda Management Software, to Granicus, LLC, for an amount not to exceed \$12,544.48 and a total award of \$188,182.28</b>	
<b>Q.</b>	1. Are there AI vendors the city is looking at to assist with constituent services? 2. Such as an FAQs chat AI assistant?	<b>Holzauer</b>
<b>A.</b>	While AI offers tremendous benefits, it also poses many risks in security, privacy, bias, misinformation, etc. Before integrating AI into City operations, the City is establishing AI policies and related processes to ensure responsible, ethical, and value-added adoption of AI.	<b>Nguyen</b>
<b>Q.</b>	Will the encoder have ability to upload audio recordings of board and commission meetings?	<b>Wehrli</b>

A.	Yes, however, only those meetings in Council Chambers are connected to the Live Manager system which allows the encoder to convert audio and video to be posted on the City's Granicus calendar page. For board/commission meetings held outside of Council Chambers, audio could be recorded on a separate device and then the file uploaded to the website. Staff is looking at this option as part of the continued work with boards/commissions.	<i>Gallahue/Schatz</i>
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<b>I.15</b>	<b>Approve the award to Change Order #2 to Contract 21-281.0-02, Police Department Body-Worn Cameras and In-Car Video System, to Axon Enterprise, Inc., for an amount not to exceed \$119,147.94 and a total award of \$2,303,983.14</b>	
Q.	When we replace a current vehicle that has the new video equipment, do we need to purchase new video equipment or can we transfer it?	<i>Bruzan-Taylor</i>
A.	The equipment can be transferred.	<i>Arres</i>
Q.	1. Since we are mid-way through our contract with Axon, what does that mean for the warranty and hardware/software refresh for these new units? 2. Are you happy with Axon's service so far?	<i>Longenbaugh</i>
A.	1. These items are purchased on a subscription model so when the department is due for a "refresh" of both of these items, the new products will be updated as well (same applies to the warranty). 2. We are very pleased with all aspects of doing business with Axon.	<i>Arres</i>
Q.	1. Where do we stand on grant funding for BWC's? 2. Are we eligible for reimbursement if we are awarded grants after purchase?	<i>Wehrli</i>
A.	1. In April, the City was awarded \$266,400 in grant funds from the Illinois Law Enforcement Training and Standards Board. The agreement has been signed by the City and sent to the state. We're currently waiting on the final executed agreement. We will continue to look, and apply, for grants to offset these costs. 2. In terms of reimbursement, the answer is potentially, and would be grant dependent.	<i>Arres</i>

<b>I.20</b>	<b>Waive the applicable provisions of the Naperville Procurement Code and award Procurement 24-156, Energy Management Consultant, to Customized Energy Solutions, for an amount not to exceed \$86,100 and for a three month term (requires 6 positive votes)</b>	
Q.	1. While their experience with IMEA gives them a familiarity with the subject, how can this not be viewed as a conflict of interest? 2. How would we know that they are delivering a product that is not biased? 3. Will 3 months be long enough to provide a report identifying and comparing the alternatives to IMEA?	<i>Longenbaugh</i>
A.	1. Customized Energy Solutions self-identified this potential conflict of interest to the City and has indicated that a separate project team will be utilized for this engagement. The number of firms that are qualified to perform this analysis thoroughly and completely is very small across the country. 2. The RFP was created by City staff to be comprehensive including not only the options that the City has but also include risks, benefits as well as costs associated with each option. The RFP was reviewed by NEST and CLEAN with changes and suggestions being incorporated prior to release for bid. CES has agreed to fulfill the full scope of services requested as part of the RFP in an impartial and unbiased fashion. 3. As part of its proposal CES included a project plan which indicates that work will be completed in 3 months. Should City staff identify that more time is needed to provide a complete and thorough response a change order to the contract will be proposed and brought to council.	<i>Groth/Munch/ DiSanto</i>

<b>I.21-22</b>	<b>Waive the applicable provisions of the Naperville Procurement Code and award Procurement 24-089, Unmarked Police Vehicle Replacement - Unit 162, to Valley Honda, for an amount not to exceed \$37,236.03 and for a one-time purchase (Item 1 of 2) Waive the applicable provisions of the Naperville Procurement Code and award Procurement 24-089, Unmarked Police Vehicle Replacement - Unit 168, to McGrath Honda of Elgin, for an amount not to exceed \$37,893.03 and for a one-time purchase (Item 2 of 2)</b>	
Q.	I'd like to see if it might be possible for the unmarked police vehicles to be purchased from a Naperville dealer. Also, were domestic plug-in hybrid alternatives considered, specifically the Chrysler Pacifica Hybrid?	<i>Holzauer</i>

A.	<p>Working together with the police department staff determined the Honda Odyssey to be the best fit for the following reasons:</p> <p>When specifying units for the replacements of Units 162, 168, and previously Unit 100, staff considered operational criteria for all three units collectively to determine the manufacturer that could meet the needs for all three units.</p> <p>At last meeting, we presented replacement for Unit 100, a Honda Accord. To minimize total overall operational costs, including diagnostic tools and parts, we planned to keep one manufacturer for all three units.</p> <p>PD requires units with slide-open side doors and sufficient horsepower for operational responsiveness for those 2 units. The Honda Odyssey minivan meets these requirements.</p> <p>The Chrysler Pacifica has less horsepower &amp; a slower acceleration, both of which are critical to police operations.</p> <p>The Honda Accord sedan &amp; Honda Odyssey minivan were available on Sourcewell through National Auto Fleet Group prior to COVID. Residual supply-chain impacts are improving, but the unit is not currently available on that cooperative.</p> <p>There is not currently a hybrid solution that meets all of the operational &amp; fleet considerations for these three units.</p> <p>Upon determining Honda is the best fit, staff searched local dealerships for the lowest trim level (most economical) and found four in stock across three dealerships. Staff sought quotes from all three dealerships, located in Aurora, Elgin, and Lisle.</p>	<i>Dublinski</i>
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<b>I.23</b>	<b>Adopt the resolution approving the Memorandum of Agreement between Kane County and the City of Naperville for the management of the EPA Climate Pollution Reduction Grant award</b>	
Q.	<ol style="list-style-type: none"> <li>1. Will we only go ahead with this if we receive the federal funding?</li> <li>2. When will you find out if the EPA has funded it?</li> </ol>	<i>Longenbaugh</i>
A.	<ol style="list-style-type: none"> <li>1. We will only proceed with the solar installations if we receive federal funding.</li> <li>2. We expect to receive notification of funding by October, 2024.</li> </ol>	<i>Groth/Mjolsness</i>

<b>I.24</b>	<b>Adopt the resolution approving the establishment of a disaster relief program in partnership with Loaves and Fishes Community Services</b>	
Q.	Would it be possible to have the disaster relief program also include citizen appointees not affiliated with Loaves and Fishes or the City?	<i>Holzauer</i>
A.	Yes, one or two citizen appointees would be appropriate. The citizen representatives should be appointed in the near term, be included in any EMA tabletop exercises where the committee is "activated" and understand the scope of the program.	<i>Schatz</i>
Q.	<p>THANK YOU for establishing this program!</p> <ol style="list-style-type: none"> <li>1. Using the Father's Day Tornado as an example, how would you see this program being put to use?</li> <li>2. Can you describe the timeline and actions that would have been taken after the event?</li> <li>3. Is this program only designed to provide financial recovery assistance vs immediate crisis response?</li> </ol>	<i>Longenbaugh</i>

A.	<p>This disaster recovery fund is one piece of ongoing efforts around improving disaster recovery including but not limited to communication with/providing resources to residents, volunteer management, physical donation management, managing solicitors, and creation of an overall disaster recovery plan. Early understanding of the potential scope and needs of relief will drive the next steps. In the actual Father's Day tornado, there was no centralized case management effort identifying residents' recovery needs early in the process. By the time a more formalized intake process was complete in December, six months had passed and initial needs for housing, food or counseling had been resolved. Assuming additional resources and processes are in place in accordance with the After-Action report: The Advisory Committee would have convened within 24 hours of the event. Using information from emergency response teams, it is anticipated that there would have been a need for some assistance level of assistance. The Advisory Committee would have activated the fundraising page on the website. The City, through it forces on the ground would have made direct connection with affected homeowners, offering them the direct connection with Loaves and Fishes for temporary housing, food assistance and access to counseling resources. The City and Loaves and Fishes would have publicized the ability to donate funds through both websites. Within a certain period of time and as some details of the disaster became clearer, a cap on fundraising would have been established based on the estimated needs. Residents would have then worked directly with Loaves and Fishes case managers.</p> <p>Through the case management process, other needs outside the scope of basic needs may be identified and would be elevated to the Advisory Committee. The Advisory Committee and City would then connect with other resources (both non-profit and business) in the community who could help manage and address these recovery needs, as appropriate. It is fair to assume that yard replacement/repair would have elevated as one of these needs. As stated in the memo, we believe there is an opportunity to build a stronger understanding among the non-profit and business community about how they can play a greater role in response. While we often think of natural disasters, a disaster could be a large fire in a multi-family complex where residents are without housing for several months or an act of violence where counseling resources are more extensively needed. This disaster recovery fund is meant to be flexible enough to help support basic needs across a variety of disasters.</p>	<b>Schatz</b>
<b>M.1</b>	<b>Approve the award of Bid 24-007, 2024 Parking Lot and Multi-Use Path Maintenance, to Denler, Inc., for an amount not to exceed \$1,142,370.43, plus a 3% contingency</b>	
Q.	<p>General question beyond this agenda item... I've been noticing a trend of fewer bids received on city contracts.</p> <ol style="list-style-type: none"> <li>1. Is this true?</li> <li>2. If yes, are other cities experiencing similar trends?</li> <li>3. Is there anything in our specs that is reducing number of bidders and/or is there anything proactively we can do to improve responses?</li> </ol>	<b>Wehrli</b>
A.	<ol style="list-style-type: none"> <li>1. Yes, there is evidence that the number of vendors submitting bids has declined this year. A quick analysis of bids issued in Q1 and Q2 of 2019 – 2024 shows we averaged 2.85 responses per bid over the past five years while only receiving an average of 1.63 in 2024.</li> <li>2. Staff is not aware of a broader trend across the municipal landscape but will research this question.</li> <li>3. The only notable change to our bid specifications in 2024 is the adoption of the Responsible Bidder Ordinance (RBO); however, staff has not done a deep analysis of individual bids to determine what, if any, impact that has had in the first five months of the year. One reason behind the decline in bidder activity, specifically on construction projects, might be the increased competition for work resulting from the significant inflow of federal funds over the past three years. Many government entities have undertaken additional capital improvements by using the American Rescue Plan Act (ARPA) funding. On this particular bid, timing might play a role. Historically, this bid takes lower priority compared to TED's large road construction bids and is broadcast later in the spring. The number of contractors with open schedules declines as construction season gets underway.</li> </ol>	<b>Munch</b>